

## ELSWICK PARISH COUNCIL

Meeting of Elswick Parish Council held on:  
Wednesday 31<sup>st</sup> July 2019 at The Village Pavilion, 7.58pm

David Kirkham, Clerk to Parish Council (06/08/2019)

In attendance: Cllrs. P.Hayhurst, D.Francis, A.Hassell, M.Emmington and clerk D.Kirkham.  
There were no members of the public in attendance.

### MINUTES

<b>PUBLIC TIME:</b>	
To invite and listen to issues raised by members of the public. Details of how Elswick residents can address the council during public time can be found in the Public Participation Policy on the website and notice boards.	
<b>POLICE:</b>	
To receive police report and consider any action required.	
<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
20/30	Apologies received from Cllrs M.Molloy, M.Read, N.Hudson
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
20/31	Cllr Hayhurst declared a pecuniary interest on financial matters
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the minutes of the June 2019 meeting.
20/32	It was resolved to approve the minutes of the June meeting as a true record which were duly signed by the Chairman. In response to item relating to police correspondence, the parish council received a response from Insp. Jones – it was resolved to approve (3 fore: 1 abstention) forwarding reply as outlined by Cllr Hayhurst relating to the police attitude toward the PC in support of the PCSO's comments regarding the use of the MUGA and other areas of concern. The parish council is of the opinion that the police should not interfere with PC suppliers / contractors / grant-givers / sponsors.
<b>4a.</b>	<b>Planning and Licensing</b> To discuss and consider the following planning applications previously circulated and resolve any action required:  <b>19/0551 CHAPEL HOUSE, LODGE LANE, ELSWICK</b> CERTIFICATE OF LAWFULNESS TO CONFIRM THE EXISTING USE OF THE FORMER CHAPEL COTTAGE AS ANCILLARY LIVING ACCOMMODATION FORMING PART OF A SINGLE DWELLING AT CHAPEL HOUSE
20/33	It was resolved to offer NO OBJECTIONS
<b>4b.</b>	<b>Planning Decisions</b>  <b>19/0123 LAND AT GORST FARM, LODGE LANE, ELSWICK</b> <span style="float: right;"><b>Granted</b></span> ERECTION OF 3 NO DETACHED DWELLINGS WITH ASSOCIATED GARAGES, ACCESS, EXTENSION TO PEDESTRIAN FOOTWAY, ERECTION OF DOUBLE GARAGE FOR FARMHOUSE AND REINSTATEMENT OF FORMER FARMYARD AREA TO GRASSLAND  <b>19/0309 HOLLY BANK, HIGH STREET, ELSWICK</b> <span style="float: right;"><b>Granted</b></span> CHANGE OF USE OF ATTACHED BUILDING AND PART OF GROUND FLOOR OF HOLLY BANK 25/06/2019 (COLLECTIVELY COMPRISING THE PREMISES FORMERLY USED AS TIGGYWINKLES

	<p>NURSERY) FROM A NURSERY (USE CLASS D1) TO RESIDENTIAL USE (CLASS C3) TO PROVIDE EXTENDED LIVING ACCOMMODATION FOR EXISTING DWELLINGHOUSE</p> <p><b>19/0348 BOOT AND SHOE INN, BEECH ROAD, ELSWICK</b> <span style="float: right;"><b>Granted</b></span>  ERECTION OF SINGLE STOREY KITCHEN EXTENSION, DETACHED WALK IN FRIDGE UNIT AND BIN STORE BEHIND 2.5M HIGH ENCLOSURE TO REAR OF BUILDING INCLUDING INSTALLATION OF TWO 3M HIGH TIMBER POSTS FOR HANGING OF FESTOON LIGHTING ABOVE EXTERNAL PATIO AREA</p> <p><b>19/0364 SPRING BANK, BONDS LANE, ELSWICK</b> <span style="float: right;"><b>Granted</b></span>  EXTENSION TO REAR ROOF INCLUDING VELUX ROOF LIGHT, AND INSERTION OF 1 NO ROUND WINDOW TO GABLE ON SOUTH ELEVATION.</p>
20/34	Noted
<b>5.</b>	<p><b>Finance – appendix 1.</b></p> <ol style="list-style-type: none"> <li>a. To resolve banking reconciliation and payment requests as presented by the RFO</li> <li>b. To resolve payments in advance for August 2019 – no meeting</li> <li>c. To resolve Sinking Fund for MUGA for future maintenance</li> </ol>
20/35	<ol style="list-style-type: none"> <li>a. It was resolved to accept financial figures as a true record and authorize payment requests as outlined by the RFO. Note: £5 payment received as rental from the MUGA</li> <li>b. It was resolved to authorize all payment requests as outlined by the RFO</li> <li>c. It was proposed to authorize £1500 p.a. as a restricted reserve dedicated to the MUGA. It was proposed to authorize £1500 p.a. as a restricted reserve to a new Special Projects Fund. These matters to be resolved in the September meeting. It was requested that the clerk investigate the wording relating to existing reserves in the Sinking Fund and the exact parameters of how these monies may be allocated – to resolve at September meeting</li> </ol>
<b>6.</b>	<p><b>County &amp; Borough Council</b></p> <p>To receive and consider any Parish issues and resolve any actions:</p>
20/36	None received
<b>7.</b>	<p><b>Leisure, Amenities and Open Space</b></p> <p>To discuss and consider current issues and resolve any actions required.</p> <ol style="list-style-type: none"> <li>a. To update and consider resolution to any matters relating to Elswick In Bloom and open spaces</li> <li>b. Update / resolution to matters related to the village football pitch including usage</li> <li>c. Update to any actions relating to Best Kept Village competition</li> <li>d. Update / resolution to matters relating to the MUGA including maintenance</li> <li>e. Update / resolution to matters relating to the proposed village green</li> <li>f. Consideration to content of the Elswickian</li> <li>g. Consideration to parish online presence – social media and website</li> </ol>
20/37	<ol style="list-style-type: none"> <li>a. It was noted that judging went well – results to be released in October. It was resolved Cllr Hayhurst purchase tokens utilizing funds from FBC In Bloom grant. Token also to be purchased for 'Best Bike Floral Display, competition.</li> <li>b. Several clubs are enquiring with regards to use of the Elswick pitch, however, if wet, it will be unplayable and costly to repair if used. It was resolved for SJFC to utilize the pitch on Saturday and Sunday (surface dependent). It was resolved Gt. Eccleston / Elswick FC to utilize the pitch IF surface is suitable and receiving the support of a local sponsor. No line burning permitted. Cllr Hayhurst to review on a 6 weekly basis and MUGA expected to be utilized at least once per week.</li> <li>c. Announcement expected August 2019</li> <li>d. It was resolved the clerk liaise with cllrs regarding use of the surface cleaner and its storage thereafter. Training to be given to Cllr McKenzie on use of the machinery.</li> <li>e. It was resolved IN PRINCIPLE, the parish council will make a financial commitment upon receipt of an idea of costing and amount required from the PC, from FBC</li> <li>f. It was resolved the Elswickian remain as a bulletin 'call to arms' publication under the editorial leadership of Cllr Hayhurst with content approval by the PC</li> <li>g. It was resolved Cllr MacKenzie submit a mock-up of a quarterly newsletter outlining content for the next PC meeting. Possibly the newsletter to be linked to a closed access social media presence. The clerk to investigate the implications of a 'blind-access' website for the future compliance requirements</li> </ol>
<b>8.</b>	<p><b>Correspondence</b></p> <p>To note the following items of correspondence previously distributed by the clerk <b>for information only:</b></p> <ol style="list-style-type: none"> <li>a. Notification of S and S visit – 16/08/19am. Village Hall sewage treatment plant</li> </ol>
20/38	<ol style="list-style-type: none"> <li>a. Cllr Emmington to attend</li> </ol>

<b>9.</b>	<b>Highways</b> To discuss and consider current issues and resolve any actions required a. Update on matters relating to village signage and requested replacements
20/39	a. Roseacre Road warning sign is in need of painting – clerk to report
<b>10.</b>	<b>Dates for calendar</b> None noted
20/40	Noted
<b>11.</b>	<b>Items for next agenda</b> To receive requests for any items to be placed on agenda for next parish council meeting noted below
20/41	Social Media / Newsletter / website To resolve allocation of funding for future restricted reserves and outline PC policy on use of existing reserves in Sinking Fund.
<b>12.</b>	<b>Date of Next Meeting</b> Next Parish Council meeting: 25 <sup>th</sup> September 2019 – NO August meeting
20/42	Meeting moved to 18 <sup>th</sup> September 2019 Meeting closed at 22h39