

## ELSWICK PARISH COUNCIL

Meeting of Elswick Parish Council held on:  
Wednesday 18th June 2019 at The Village Pavilion, 7.51pm

David Kirkham, Clerk to Parish Council (23/06/2019)

In attendance: Cllrs. P.Hayhurst, M.Molloy, M.Read, D.Francis, N.Hudson, A.Hassell,  
M.Emmington and clerk D.Kirkham.

There were no members of the public in attendance.

### MINUTES

<b>PUBLIC TIME:</b>	
To invite and listen to issues raised by members of the public. Details of how Elswick residents can address the council during public time can be found in the Public Participation Policy on the website and notice boards.	
No members of the public in attendance	
<b>POLICE:</b>	
To receive police report and consider any action required.	
With regards to correspondence received from PCSO, it was resolved to await a response from Inspector Jones after reply had already been forwarded from PC Chairman. It was noted that PCSO's should not be involving themselves with parish council specific business.	
Noted – CCTV evidence regarding VH vandalism has been forwarded to the police by request for further investigation Roseacre Road and VH been utilized by motorcyclists without helmets – incidents of anti-social behavior on Bowling Green – Cllr Hudson to report to police as CCTV evidence will be available.	
<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
20/17	None received
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
20/18	Cllrs. Hudson and Hayhurst declared a pecuniary interest on financial matters
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the minutes of the May 2019 meeting.
20/19	It was resolved to approve the minutes as a true record which were duly signed by the Chairman
<b>4a.</b>	<b>Planning and Licensing</b> To discuss and consider the following planning applications previously circulated and resolve any action required:  None received
20/20	Noted
<b>4b.</b>	<b>Planning Decisions</b> 18/0461 LAND OPPOSITE FARNAH AND WYNWOOD, BEECH ROAD, ELSWICK <span style="float: right;"><b>Granted</b></span> OUTLINE APPLICATION FOR A RESIDENTIAL DEVELOPMENT OF UP TO 6 DWELLINGS (ACCESS APPLIED FOR WITH ALL OTHER MATTERS RESERVED)  19/0260 LAND AT LANGTREE FARM & HAZELNUT COTTAGE, LANGTREE LANE <span style="float: right;"><b>Granted</b></span> ERECTION OF ONE DETACHED DWELLINGHOUSE WITH ATTACHED GARAGE
20/21	Noted
<b>5.</b>	<b>Finance – appendix 1.</b>
	a. To resolve banking reconciliation and payment requests as presented by the RFO

	<ul style="list-style-type: none"> <li>b. To resolve Annual Governance prior to consideration of audit</li> <li>c. To resolve 2018/19 audit for submission to PKF Littlejohn</li> <li>d. To resolve mandate / signatories for HSBC</li> <li>e. To resolve application for internet banking</li> </ul>
20/22	<p>It was resolved to accept financial reports as a true record which were signed by the Chairman and RFO. All payment requests were approved unanimously by the council and payments made by the clerk.</p> <ul style="list-style-type: none"> <li>b. It was resolved to approve the annual governance as complied with – as confirmed by report from internal auditor.</li> <li>c. It was resolved to accept the internal audit as a true record for submission by the clerk.</li> <li>d. It was resolved to approve all parish councilors as signatories on HSBC account</li> <li>e. It was resolved the Chairman and Vice Chairman approve the clerk as primary user for internet banking facility</li> </ul> <p>Sinking fund to be discussed on next agenda.</p> <p>Cllr Hayhurst to compile correspondence to Mr Edwin Branton thanking him for his exhibition pieces (bikes) around the village</p>
<b>6.</b>	<p><b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions:</p>
20/23	Noted
<b>7.</b>	<p><b>Leisure, Amenities and Open Space</b> To discuss and consider current issues and resolve any actions required.</p> <ul style="list-style-type: none"> <li>a. Update of tree maintenance throughout the parish and consideration to tree audit</li> <li>b. To update and consider resolution to any matters relating to Elswick In Bloom</li> <li>c. Update / resolution to any actions within the Wildflower meadow</li> <li>d. Update / resolution to matters related to the village football pitch including usage</li> <li>e. Update and consideration to any actions relating to Best Kept Village competition</li> <li>f. Update / resolution to matters relating to the MUGA</li> <li>g. Update / resolution to matters relating to the proposed village green</li> </ul>
20/24	<ul style="list-style-type: none"> <li>a. Clerk to bush cutting as per May meeting. Cllr Hudson to request byways cutting by A. Atkinson</li> <li>b. It was resolved to instruct Mrs. Hudson to maintain watering of floral displays for a charge of £10p/h. Cllr Hudson to purchase hose pipe and extender for use at the village hall, on behalf of PC Noted – positive comments regarding the floral displays from members of the public. It was resolved to purchase In Bloom signage for bus stop timetable at a cost in the region of £80. Noted – PC to consider maintenance of Bowling Green by Danvic at end of season Cllr Hayhurst to forward details for letter of thanks, to be issued to volunteer for her tireless contribution to Elswick In Bloom.</li> <li>c. Noted</li> <li>d. It was resolved SJFC able to train on pitches on Saturday morning. Cllr Hudson to follow-up with local football club wishing to utilize playing fields in order to finalise registration for grants. Terms of agreement required by PC for use of grounds by club. Club to be informed that netting must be reinstated after use.</li> <li>e. Cllr Hayhurst to action c</li> <li>f. It was resolved Cllrs Hudson and MacKenzie to initiate a surface cleaning regime with assistance from other parties</li> <li>g. It was noted that the drainage options are being assessed and are seemingly viable. Noted that the church is meeting this week to further consider the proposal.</li> </ul>
<b>8.</b>	<p><b>Correspondence</b> To note the following items of correspondence previously distributed by the clerk <b>for information only:</b></p> <ul style="list-style-type: none"> <li>a. Invitation to attend Staining Civic Sunday on 21<sup>st</sup> July 2019</li> <li>b. Invitation to attend Weeton Civic Sunday on 7<sup>th</sup> July 2019</li> </ul>
20/25	<ul style="list-style-type: none"> <li>a. Cllr Hayhurst to attend</li> <li>b. Apologies from councilors</li> </ul>
<b>9.</b>	<p><b>Highways</b> To discuss and consider current issues and resolve any actions required</p> <ul style="list-style-type: none"> <li>a. Update on subsidence on Larbreck Road / Hassall Drive as reported to Utd Utilities</li> </ul>
20/26	<ul style="list-style-type: none"> <li>a. Noted – on-going</li> </ul>
<b>10.</b>	<p><b>Dates for calendar</b> District Parish Liaison meeting at Wrea Green Institute on 19<sup>th</sup> June 2019</p>

	LALC meeting at WG Institute Wednesday 26 <sup>th</sup> June – 7:30pm Planning Training at FBC – 10 <sup>th</sup> July, for a 2pm start.
20/27	Noted
<b>11.</b>	<b>Items for next agenda</b> To receive requests for any items to be placed on agenda for next parish council meeting noted below
20/28	MUGA Consideration to social media site PC website update Consideration to content of Elswickian Sinking fund assessment for MUGA maintenance
<b>12.</b>	<b>Date of Next Meeting</b> Next Parish Council meeting: 31 July 2019
20/29	Noted Meeting closed at 21h59