

**MINUTES OF ELSWICK PARISH COUNCIL MEETING: 26<sup>th</sup> SEPTEMBER 2018**  
**Elswick Pavillion, Elswick 19h45.**

PRESENT: Cllr Hayhurst (Chairman), Cllr Francis, Cllr Rowe, Cllr Hudson, Cllr Reed, Cllr Molloy and Cllr Dean

IN ATTENDANCE: David Kirkham (clerk)  
 PCSO's Richard Fisher and Lauren Vallely

There were three members of the public in attendance.

<b>Public Time</b>	
Member of the public noted that one of the village display scarecrows has been removed as it is in a bad state of repair. Member of the public also noted the 'ghost bike' which will be addressed in closed session and also requires an update on the MUGA with reference to when it will be accessible and fit for purpose – to be addressed in closed session also.	
<b>Police in attendance</b>	
It was noted by the parish council that the village is currently experiencing issues with drugs and alcohol, especially with younger residents in an overt manner. Inspector Jones is now aware of these issues. The following issues were reported ... 2 x bus shelters vandalized, water-butt vandalized, 3 x trees in village orchard damaged, bee hives vandalized and also evidence of scrambling motorbikes on the bowling green as well as the use of fireworks on the green. It must be noted that some culprits are not resident in the village. PCSO advised that the matters are in hand and that there are also planned interventions at primary school level.	
<b>Meeting convened at 20h09</b>	
<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
<b>19/47</b>	<b>None.</b>
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
<b>19/48</b>	<b>Cllr Hayhurst declared a personal interest on planning item 18/0318 as well as financial matters relating to payment requests.</b> <b>Cllrs Reed and Rowe declared a personal interest in planning application 18/0318</b>
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the minutes of the 25th July 2018 meeting
<b>19/49</b>	<b>The minutes from the previous meeting held in 25<sup>th</sup> July 2018 were ratified as an accurate record and signed by the Chairman.</b>
<b>4.</b>	<b>Police report</b> To receive police report and resolve any action required. <ul style="list-style-type: none"> <li>a. To consider actions relating to vandalism and drug issues within the village</li> <li>b. To consider any actions relating to the policing of the village</li> </ul>
<b>19/50</b>	<ul style="list-style-type: none"> <li>a. <b>Noted in police open time</b></li> <li>b. <b>It was resolved to request the policing boundaries be adapted in order that Elswick be incorporated with little Eccleston with Larbreck, Gt Eccleston and Inskip, in order that a more efficient police response be actioned within the area.</b> <b>It was resolved (vote 6:1) that the MUGA fence be painted with anti-vandal paint and spikes be installed on lamp standards – signage to be installed to inform of these actions.</b></li> </ul>
<b>5.</b>	<b>Action Tracker</b> To review the action tracker (for information only)
<b>19/51</b>	<b>All matters noted. Cllr Reed to forward contact details to the clerk for contact information of church coffee morning representative – clerk to forward to PCSO in order to set-up police clinic for</b>

	<b>residents</b>
<b>6a.</b>	<p><b>Planning and Licensing</b> To discuss and consider the following planning applications previously circulated and resolve any action required:</p> <p><b>18/0700 LAND AT GORST FARM, LODGE LANE, ELSWICK</b> OUTLINE APPLICATION FOR THREE DETACHED DWELLINGS WITH ASSOCIATED GARAGES (ACCESS APPLIED FOR WITH ALL OTHER MATTERS RESERVED)</p> <p>(18/0318)</p> <p><b>16/0180 RESERVED MATTERS - LAND NORTH OF AND ADJACENT NORCROFT FARM, MILL LANE</b> APPLICATION FOR APPROVAL OF RESERVED MATTERS PURSUANT TO OUTLINE PLANNING PERMISSION 16/0180 FOR THE LAYOUT, SCALE, APPEARANCE AND LANDSCAPING OF A RESIDENTIAL DEVELOPMENT COMPRISING 50 DWELLINGS WITH ASSOCIATED OPEN SPACE AND INFRASTRUCTURE LAND NORTH OF AND ADJACENT NORCROFT FARM, MILL LANE, ELSWICK</p>
<b>19/52</b>	<p><b>18/0700 – It was resolved to recommend refusal of the application – Elswick will be granted tier 2 status in the emerging Local Plan; the development is extending outside the village bounds; issue of lack of pedestrian walkways; further incursion into the rural area.</b></p> <p><b>16/0180 – 18/0318 – It was resolved to offer no observations on the application, however, the question to be asked why the footpath does not access Bonds Lane.</b></p>
<b>6b.</b>	<p><b>Planning Decisions</b> <b>18/0409 BRITISH TELECOM EXCHANGE CROWN, COPP LANE, ELSWICK</b> <span style="float: right;"><b>Granted</b></span> ENLARGEMENT OF EXISTING LOUVRED VENT TO NORTH FACING (SIDE) ELEVATION AND INSERTION OF ADDITIONAL LOUVRED VENT WITHIN EXISTING WINDOW OPENING TO EAST FACING (REAR) ELEVATION OF BUILDING TO ENABLE INSTALLATION OF NEW COOLING UNIT</p>
<b>19/53</b>	<b>Noted</b>
<b>6c</b>	<p><b>Planning other</b> <b>18/0461 - Land Opposite Farnah And Wynwood, Beech Road, Elswick</b> To consider action relating to PC's ongoing maintenance of land</p>
<b>19/54</b>	<b>The PC has maintained the land in excess of 40 years. It was resolved to submit a formal application in order to claim the land on behalf of the parish council – clerk to source legal representation.</b>
	<p><b>Finance – appendix 1.</b></p> <ol style="list-style-type: none"> <li>a. To receive and approve monthly bank reconciliation, receive and approve the budget report.</li> <li>b. To authorise payments.</li> <li>c. To acknowledge receipt of any income.</li> <li>d. To resolve PC insurance policy for ongoing term</li> <li>e. To consider purchase of and resolve budget for scythe mower</li> <li>f. To consider purchase of MUGA maintenance equipment</li> <li>g. To resolve direct debit for ICO annual fee</li> <li>h. Consideration to parish council election expenses and how they are calculated</li> <li>i. Authorise signatories for banking accounts and submit forms</li> <li>j. Confirmation of completion of annual audit and acceptance by PKF Littlejohn</li> </ol>
<b>19/55</b>	<ol style="list-style-type: none"> <li>a. <b>It was resolved to approve all financial matters as outlined in appendix 1.</b></li> <li>b. <b>It was resolved to approve all payment requests as outlined. Additionally, it was resolved to approve prize fund for Best Village Garden competition – Cllr Hayhurst to source vouchers.</b></li> <li>c. <b>Note made of pending precept payment</b></li> <li>d. <b>It was resolved to accept quote for a three year term offer by Came and Co</b></li> <li>e. <b>Defer item to 9b (later in meeting)</b></li> <li>f. <b>It was resolved to purchase Powerbrush at £2500 + Vat (vote 6 for and 1 abstain) – funds to be shown against MUGA sink fund.</b></li> <li>g. <b>It was resolved to approve direct debit</b></li> <li>h. <b>Cllr Hayhurst to submit proposal at DPL meeting in October. Questionnaire to be sent to all parishes</b></li> <li>i. <b>Noted as currently sufficient signatories</b></li> <li>j. <b>Noted – audit approved by external auditors</b></li> </ol>
<b>8.</b>	<p><b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions:</p>
<b>19/56</b>	<b>None</b>

9.	<p><b>Leisure, Amenities and Open Space</b>  To discuss and consider current issues and resolve any actions required.</p> <ol style="list-style-type: none"> <li>a. Elswick and Britain in Bloom inc. proposed reception on 4<sup>th</sup> November 2018 and prize-giving</li> <li>b. To discuss Tesco grant</li> <li>c. Update on Lancashire Best Kept Village competition</li> <li>d. Update on installation of external lighting at village hall complex</li> <li>e. Consideration to upgrade of CCTV camera</li> <li>f. Consideration to purchase of reserve height restrictor for Village hall carpark</li> <li>g. To confirm contractual, legal usage of MUGA and promotion of its usage within approved guidelines</li> <li>h. Consideration to maintenance of village trees</li> <li>i. Consideration to maintenance of land to rear of Sycamore Close and ownership responsibility</li> <li>j. Consideration to purchase of Christmas tree</li> </ol>
19/57	<ol style="list-style-type: none"> <li>a. <b>All matters in hand with Cllr Hayhurst – Village Hall committee to receive a donation from the PC for the use of the hall on the 4/11/2018 from 2.30 – 4pm. It was resolved to purchase 9 x tickets for the In Bloom prize-giving. Winter bedding plants resolved – A Atkinson to action.</b></li> <li>b. <b>Cllr Hayhurst has received an extension from Tesco for application of the grant allocated - £2000 available – it was resolved to purchase a scythe mower, seeds and have the grass cut and sprayed with the balance (vote 6:1)</b></li> <li>c. <b>It was noted that the village has made it to the second stage of final judging. It was resolved Cllr Hayhurst and A. Atkinson attend the prize giving</b></li> <li>d. <b>This matter is on-going – Cllr Hudson to action</b></li> <li>e. <b>It was resolved to approve the purchase of upgraded CCTV inc. ANPR camera- £802 + VAT</b></li> <li>f. <b>It was resolved to purchase – additionally, hook required to retain existing bar when open (to be checked first)</b></li> <li>g. <b>It was resolved the MUGA needs to be utilised and further comply with the requirements of Sport England. It was noted that the facility must be double pad-locked for insurance purposes, if the surface is not fit-for-purpose, when not in use. It was resolved to obtain a quote to reseal the complete surface and/or worn areas (once cleaned) – Cllr Hayhurst to action. It was resolved to enquire about possible grants via the Police Commissioner.</b></li> </ol> <p><b>MEETING ADJOURNED AT 21h52 DUE TO UNACCEPTABLE HEATED DISCUSSION BETWEEN SOME COUNCILLORS AND INTERRUPTIONS FROM THE GENERAL PUBLIC DURING CLOSED SESSION.</b></p> <p><b>MEETING RECONVENED AT 22h02</b></p> <p><b>It was resolved a working relationship between the PC and Youth Club be established regarding the use / access to the MUGA – meeting to be set-up by the clerk.</b></p> <ol style="list-style-type: none"> <li>h. <b>It was resolved to assess state of trees on PC walkabout on 16<sup>th</sup> October at 18h00</b></li> <li>i. <b>The clerk to inform complainant of passage ownership</b></li> <li>j. <b>Clerk to source tree from supplier in Esprick as per 2017</b></li> </ol>
10.	<p><b>Correspondence</b>  To note the following items of correspondence previously distributed by the clerk <b>for information only:</b></p> <ol style="list-style-type: none"> <li>a. Consideration to FBC review of polling districts and stations</li> <li>b. Correspondence received relating to Ghost bikes and Chairman's reply</li> <li>c. Confirmation of TPO 2018/08 – Land at Beech Road</li> <li>d. Confirmation of the cancellation of proposed Housing Needs Survey in Elswick – Kate Astley</li> </ol>
19/58	<ol style="list-style-type: none"> <li>a. <b>Noted</b></li> <li>b. <b>Noted</b></li> <li>c. <b>Noted</b></li> <li>d. <b>Noted</b></li> </ol>
11.	<p><b>Highways</b>  To discuss and consider current issues and resolve any actions required</p>
19/59	<p><b>Reported dip in highway at area of LArbreck and Hassall Drive</b></p>
12.	<p><b>Dates for calendar</b>  To consider change of date of PC AGM from March to May as outlined in adopted Standing Orders  District Parish Liaison meeting – October date to be confirmed  Confirmation of proposed Local Plan adoption by FBC on 22/10/2018</p>
19/60	<p><b>It was resolved to move PC AGM to May – date to be confirmed</b>  <b>Other items noted</b></p>

<b>13.</b>	<b>Items for next agenda</b> To receive requests for any items to be placed on agenda for next parish council meeting noted below
<b>19/61</b>	<b>None received</b>
<b>14.</b>	<b>Date of Next Meeting</b> Wednesday 31 <sup>st</sup> October 2018
<b>19/62</b>	<b>Meeting closed at 22h13</b>