

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 25th JULY 2018
Elswick Pavillion, Elswick 19h45.

PRESENT: Cllr Hayhurst (Chairman), Cllr Francis, Cllr Rowe, Cllr Hudson, Cllr Reed

IN ATTENDANCE: David Kirkham (clerk)
 PCSO's Becca Didsbury and Lauren Vallely

There was one member of the public in attendance.

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| Public Time | |
| <p>Member of the public raised concerns over the state of the MUGA surface – initially the council was thanked for the initial sweeping of the surface moss. A new ‘scraper’ has been purchased by the parish council to assist with maintaining the surface. Surface will be sprayed in the near future.</p> <p>It was noted that the MUGA is available for limited football from 1st October annually.</p> <p>Member of the public requested the MUGA be left open for a trial period (no skateboards / roller-skates)but not authorized. The suggestion of a sub-committee of the parish council be initiated can be considered but the PC is responsible to Sport England to maintain and monitor the use of the MUGA, legally. A copy of the regulations were requested for inspection.</p> <p>A proposal of signage on the MUGA relating to the rules of the MUGA and of the sports played. To be considered at a later date.</p> <p>General consensus was that the more use the MUGA is, the better – however, activities are to be approved and within the remit of the existing regulations.</p> | |
| MEETING OPENED AT 19h57 | |
| 1. | <p>Apologies for Absence To receive apologies for absence</p> |
| 19/32 | Councillors Dean and Molloy |
| 2. | <p>Declaration of Interests and Dispensations</p> <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate |
| 19/33 | Councillors Hayhurst and Hudson declared a personal interest on specific financial matters relating to request for reimbursement of funds expended for parish council business. |
| 3. | <p>Minutes of the Previous Meeting To resolve to approve as a correct record the minutes of the 4th July 2018 meeting.</p> |
| 19/34 | The minutes from the previous meeting held in 4th July 2018 were ratified as an accurate record and signed by the Chairman. |
| 4. | <p>Police report To receive police report and resolve any action required.</p> <ul style="list-style-type: none"> a. To finalizing dates for Community Policing Clinic – preferred day is Wednesday – time and commencement date plus marketing to be considered – contact PCSO Lauren Vallely |
| 19/35 | <p>Items reported – The meadow gate had been removed from its hinges and dumped onto the highway. Gluing of locks on council property. Large amounts of drug paraphernalia is evident in various sites around the village including the wildflower area and bus stops.</p> <p>Issues with parking – Copp Lane – parking of vehicles which is blocking the public footpaths – PCSO's to investigate and monitor. It was noted that this is an LCC matter. The clerk to inform the Road Safety Committee of the matter and also request Bonds to monitor parking of visitors in order to keep highways and public footpaths accessible. Clerk to also request staff at Bonds trim the hedge on the highway.</p> <ul style="list-style-type: none"> a. Community Clinic – it was resolved Cllr. Reed forward details to the clerk of best contact for the weekly village coffee mornings, in order that the clerk can request informal PACT meetings by PCSO's. |

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| 5. | Action Tracker To review the action tracker (for information only) |
| 19/36 | It was noted that Fox Bros. have withdrawn the appeals and will no longer be pursuing a license. Cllr. Hayhurst to correspond regarding the 20mph proposed speed limit. Cllr. Hudson to follow-up matters relating to CCTV at the village hall. Honorary Citizenship to be presented on 2/11/18 at In Bloom presentation – Cllr. Hayhurst to resolve this matter. In Bloom reception to be held at Village Hall on Sunday 4/11/18 – clerk to request cost / availability of village hall. All other items noted. |
| 6a. | Planning and Licensing To discuss and consider the following planning applications previously circulated and resolve any action required: None received |
| 19/37 | Noted |
| 6b. | Planning Decisions 18/0369 TINY PAWS CATTERY, MILL LANE, ELSWICK Granted MINOR MATERIAL AMENDMENT TO PLANNING PERMISSION 16/0515 FOR REVISIONS TO PLOT 1 – (AMENDED SITING OF DWELLING, GARAGE AND SITING & DESIGN OF GARDEN ROOM) AND PLOT 2 – (AMENDED SITING OF DWELLING, RENDERING OF EXTERNAL WALLS, AMENDED PORCH DESIGN; ADDITIONAL WINDOWS TO FRONT ELEVATION; AMENDMENTS TO REAR ELEVATION WINDOWS; AND REMOVAL OF BAY WINDOWS TO SIDE ELEVATION) |
| 19/38 | Noted |
| | Finance – appendix 1. a. To receive and approve monthly bank reconciliation, receive and approve the budget report. b. To authorize payments. c. To acknowledge any receipt of any income. d. To authorize new signatories on PC banking mandate |
| 19/39 | A,b,c – it was resolved to approve all financial matters as outlined in appendix 1. d. It was resolved to approve the clerk be authorized as signatory on the parish council bank accounts. The clerk to forward application on behalf of the parish council to HSBC. Notes arising from financial matters – Clerk to investigate contract for bowling green maintenance – consideration to requesting bowling club to maintain the green in future. No invoices received from A. Atkinson and B. Armstrong – the parish council resolved to approve payments upon receipt of said invoices for July 2018. All regular payments resolved to be approved for August 2018 as there is no parish council meeting. It was resolved to approve payment to Cllr. Hayhurst for In Bloom purchases as approved in previous meeting. It was resolved to approve payment to Cllr. Hudson for replacement locks and scraper. |
| 8. | County & Borough Council To receive and consider any Parish issues and resolve any actions: |
| 19/40 | Noted – New election cost scheme proposal to be considered in future DPL meeting. |
| 9. | Leisure, Amenities and Open Space To discuss and consider current issues and resolve any actions required. a. Elswick and Britain in Bloom b. Consideration to Winter bedding contract c. Update on installation of external lighting at village hall complex d. Update on installation of WIFI / phone line at village hall e. Request to utilize grounds for rounders game and village hall for toilets facilities – 5/8/18 |
| 19/41 | a. Judging day was today – initial impressions received were excellent with a comment from the judge that the floral displays were better than the recent Tatton Garden festival. Donation of chip bark (procured by Cllr. Hudson) for the orchard from Dennis Rowlandson. Letter of thanks to be forwarded by the clerk. Councillor Hayhurst thanked Cllr. Hudson and wife Sheila, for the voluntary work in and around the village especially with regards to In Bloom – their dedication was noted and agreed by all councilors. b. It was resolved to defer to the October meeting. |

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| | <p>c. Noted</p> <p>d. Noted and ongoing</p> <p>e. Approved at no charge – Cllr. Rowe to liaise with applicant.</p> |
| 10. | <p>Correspondence</p> <p>To note the following items of correspondence previously distributed by the clerk for information only:</p> <p>a. At Home project – Citizens Advice Bureau</p> <p>b. S and S Service visit – 8th August 2018 - morning</p> <p>c. To resolve GDPR actions. Note – further update relating to Data Protection Officer's role in a PC</p> |
| 19/42 | <p>a. Poster to be placed on PC noticeboards</p> <p>b. Cllr. Hudson to attend if available</p> <p>c. The clerk informed the council that parish councils no longer are required to employ a DPO. All councilors present, signed their declaration of compliance relating to GDPR</p> |
| 11. | <p>Highways</p> <p>To discuss and consider current issues and resolve any actions required</p> |
| 19/43 | <p>The clerk notified the council of the proposed Stopping-up at junction of main highway from Elswick to junction at Thistleton village.</p> <p>Cllr. Hayhurst has met with M.Menzies M.P. – there is now proof that the turning area into the Thistleton access road from A585 is not achievable without impacting on other traffic detrimentally – M. Menzies to take this evidence to Highways England.</p> |
| 12. | <p>Dates for calendar</p> <p>Note – No August meeting for parish council</p> |
| 19/44 | Noted |
| 13. | <p>Items for next agenda</p> <p>To receive requests for any items to be placed on agenda for next parish council meeting noted below</p> |
| 19/45 | None |
| 14. | <p>Date of Next Meeting</p> <p>Wednesday 26th September 2018</p> |
| 19/46 | <p>Noted</p> <p>Meeting closed at 21h24</p> |