

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 4th APRIL 2018
Elswick Village Hall, Elswick 7.45pm

PRESENT: Cllr Hayhurst (Chairman), Cllr Read, Cllr Dean, Cllr Rowe,
 Cllr Hudson, Cllr Francis, Cllr Molloy

IN ATTENDANCE: Jane Lingings (Clerk). 2 members of the public attended.

Ref	No.	Item																																																												
Public Time.																																																														
<p>Speaker 1 addressed the Council to provide an update on Elswick Youth Club activities. Discussions are taking place with AFC Fylde who are enthusiastic about working with the club. The past few months had seen a drop in numbers of older club members, and it is hoped that these numbers will increase when additional outdoor activities can be provided. On behalf of the Youth Club, Speaker 1 asked for information about the maintenance and future use of the MUGA. The Youth Club are keen to work in partnership with the Parish Council to make use of this outdoor facility and enquired about the possibility of being a key holder for supervised sessions.</p> <p>Speaker 2 enquired about the goal nets, following the decision in July 2017 by the Parish Council to move both goals to the edge of the existing penalty area enabling a 50 yard field to be marked out. It was noted that one net would be put up initially during better weather.</p> <p>Speaker 2 enquired about the state of Bonds Lane and the large volume of potholes which were over 4" deep. It was noted that these had been reported by numerous people including residents, Parish Council and County Councillor.</p>																																																														
425/18	1.	Apologies for Absence Nil																																																												
426/18	2.	Declaration of Interests																																																												
427/18	3.	Minutes of the Previous Meeting The minutes from the meeting held on the 21 st February 2018 were ratified as an accurate record and signed by the Chairman.																																																												
428/18	4.	Action Tracker (for information only) The action tracker was reviewed and updated.																																																												
429/18	5.	<p>Planning and Licensing The Parish Councillors discussed and considered the following applications:</p> <ul style="list-style-type: none"> 18/0246: The Stables, Elswick Equestrian Centre, Bonds Lane, Elswick, PR4 3ZE Removal of condition 3 on planning permission 90/0899 to remove requirement for occupants to be employed at Elswick Riding School. It was resolved that the Parish Council had no comment on this application. <p>The planning tracker was noted.</p>																																																												
430/18	6.	<p>Finance It was resolved to approve the monthly bank reconciliation for March 2018. It was resolved to approve the cumulative budget report for March 2018. It was resolved to approve payments for March 2018.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>28.3.18</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td>804.23</td> <td>-</td> <td>804.23</td> </tr> <tr> <td>28.3.18</td> <td>A Atkinson</td> <td>Grass Cutting Area 1</td> <td>275.00</td> <td>-</td> <td>275.00</td> </tr> <tr> <td>4.4.18</td> <td>B Armstrong</td> <td>Grass cutting Area 2</td> <td>147.92</td> <td>-</td> <td>147.92</td> </tr> <tr> <td>4.4.18</td> <td>J Lingings</td> <td>Administration expenses</td> <td>34.50</td> <td>-</td> <td>34.50</td> </tr> <tr> <td>4.4.18</td> <td>A Cummings</td> <td>Bowling Green Maintenance</td> <td>291.66</td> <td>-</td> <td>291.66</td> </tr> <tr> <td>4.4.18</td> <td>S Edwards</td> <td>Pruning of trees</td> <td>40.00</td> <td>-</td> <td>40.00</td> </tr> <tr> <td>4.4.18</td> <td>Treales, Roseacre and Wharles Parish Council</td> <td>Contribution to Barrister Public Inquiry</td> <td>2,000.00</td> <td>-</td> <td>2,000.00</td> </tr> <tr> <td>4.4.18</td> <td>Local Council Public Advisory Service</td> <td>DPO Service</td> <td>150.00</td> <td>-</td> <td>150.00</td> </tr> <tr> <td>4.4.18</td> <td>Global Gold</td> <td>Hosting</td> <td>77.99</td> <td>15.60</td> <td>93.59</td> </tr> </tbody> </table> <p>Income received: VAT Claim £2433.54</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	28.3.18	Salaries/PAYE	Staff Costs	804.23	-	804.23	28.3.18	A Atkinson	Grass Cutting Area 1	275.00	-	275.00	4.4.18	B Armstrong	Grass cutting Area 2	147.92	-	147.92	4.4.18	J Lingings	Administration expenses	34.50	-	34.50	4.4.18	A Cummings	Bowling Green Maintenance	291.66	-	291.66	4.4.18	S Edwards	Pruning of trees	40.00	-	40.00	4.4.18	Treales, Roseacre and Wharles Parish Council	Contribution to Barrister Public Inquiry	2,000.00	-	2,000.00	4.4.18	Local Council Public Advisory Service	DPO Service	150.00	-	150.00	4.4.18	Global Gold	Hosting	77.99	15.60	93.59
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Chairman Date

431/18	7.	<p>County & Borough Council</p> <ul style="list-style-type: none"> • Parish Council Amenity Cleansing Grant Documentation – New Parish Streets: FBC had notified the council that not all new parish streets originally identified as adopted by LCC are in fact not adopted; therefore parishes are not entitled to any additional cleansing payment. Payments will not be extended to include any future new build estates unless FBC has proof through Section 38 agreements that the new streets have been adopted. • New Review of Ethical Standards in Local Government: The Committee on Standards in Public Life is undertaking a review of local government ethical standards. Anyone may respond to the questions in this consultation. https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation • Parish Election Expenses (Recharges): The Councillors considered the Parish Election Expenses (Recharges) document which is to be discussed at the Fylde District Parish Liaison meeting on 18th April. Cllr Hayhurst will be in attendance at the meeting. It was resolved that the Parish Council fully supported the contents of this paper. • Cuadrilla Traffic Proposals Public Inquiry: The public inquiry on the Roseacre Wood proposals opens on Tuesday 10 April to examine whether heavy goods vehicles could safely deliver to the site. Numerous residents from Elswick have requested to speak at this inquiry. • Consultation on proposed changes to disabled person's NoWcard scheme: This item was noted.
432/18	8.	<p>Leisure, Amenities & Open Spaces</p> <ul style="list-style-type: none"> • Safety Rail Disabled Access Ramp: to be considered during the village inspection. • Annual Village Inspection Date: 23/24th April 2018. • Elswick in Bloom: volunteers will be planting the beds during the first 2 weeks of June. A Atkinson will prepare the beds beforehand. • Summer Flower Contract and Gardening Contract update: three companies were approached for quotations. It was resolved that F M Davies will provide the flowers this year. • Meadow: It was resolved that A Atkinson will rotivate and weed kill the annual meadow. • Orchard: It was resolved that A Atkinson will cut the orchard in June and September. It was resolved that a key will be cut and provided to the bee keepers for the changing rooms. • Green Flag: It was resolved that the flags around the bowling green are uneven and require maintenance which will be undertaken by Advance Landscapes. A date for Green Flag inspection is awaited.
433/18	9.	<p>Annual Budget Elswickian It was resolved to allocate an annual budget of £200 for this publication.</p>
434/18	10.	<p>Annual Governance Statement It was resolved to approve the Clerks internal annual governance statement.</p>
435/18	11.	<p>General Data Protection Regulation It was resolved to undertake the services of the Local Council Public Advisory Service - Data Protection Officer, at an annual cost of £150.00 in order to assist the Council with compliance with this new regulation.</p>
436/18	12.	<p>Parish Council Administration The clerk gave notice to the Council that she would be resigning from her post as Clerk and Responsible Financial Officer, but would complete the financial year end and audit requirements and remain in post until a new clerk had been appointed and had settled into role. It was resolved that the Council were in agreement with this plan.</p>

437/18	13.	<p>Correspondence The following items of correspondence previously distributed by the clerk were noted for information only:</p> <ul style="list-style-type: none"> • Latest news from the ICO • Agenda for Planning Committee meeting 14/03/2018 • Other items previously circulated have been added to the agenda
438/18	14.	<p>Items for the Next Agenda (for information only) Preparation for Year End MUGA Key Holders</p>
439/18	15.	<p>Date of Next Meeting Wednesday 25th April 2018 (Elswick Pavilion)</p>

Meeting closed: 9.10pm