

## MINUTES OF ELSWICK PARISH COUNCIL MEETING: 31<sup>st</sup> JANUARY 2018

**Elswick Village Hall, Elswick 7.45pm**

PRESENT: Cllr Hayhurst (Chairman), Cllr Francis, Cllr Rowe, Cllr Molloy,  
Cllr Hudson,

IN ATTENDANCE: Jane Lings (Clerk). 6 members of the public attended.

Ref	No.	Item
<p><b>Public Time.</b></p> <p>Speaker 1 highlighted concerns regarding the refusal of Gorst Farm 17/0540 planning application by Fylde Borough Council. Although this application has been refused, the site appears to persist with its operations. These vehicle movements and associated noise and activities continue to have a negative impact on local residents. The applicant has submitted an appeal in respect of the refusal decision; therefore no further action can be taken by Fylde Borough Council Planning Department until the outcome of the appeal is known.</p> <p>The Parish Council was asked if they would support an objection to the Office of the Traffic Commissioner with regards to the Goods Vehicle Operators Licence attached to the operations at the Gorst Farm site.</p>		
398/18	1.	<p><b>Apologies for Absence</b> Cllr Dean and Cllr Read</p>
399/18	2.	<p><b>Declaration of Interests</b> Cllr Hayhurst declared a pecuniary interest in agenda item 6.</p>
400/18	3.	<p><b>Minutes of the Previous Meeting</b> The minutes from the meetings held on the 29<sup>th</sup> November 2017 were ratified as an accurate record and signed by the Chairman.</p>
401/18	4.	<p><b>Action Tracker (for information only)</b> The action tracker was reviewed and updated.</p>
402/18	5.	<p><b>Planning and Licensing</b> The Parish Councillors discussed and considered the following applications:</p> <ul style="list-style-type: none"> <li>• 18/0032 White Gables, Beech Road, Elswick. Single storey rear extension. <b>It was resolved</b> that the Parish Council had no comment on this application.</li> <li>• Refusal of 17/0540 Gorst Farm, Lodge Lane, Elswick. Retrospective change of use to land to plant storage</li> </ul> <p>The Councillors discussed the impact of the refusal of this application and noted the comments from public time. <b>It was resolved</b> that the Parish Council would support an objection to the Office of the Traffic Commissioner with regards to the Goods Vehicle Operators Licence. Further details of how residents can address the Office of the Traffic Commissioner will be issued in an Elswickian.</p> <p>The planning tracker was noted.</p>
403/18	6.	<p><b>Finance</b></p> <p><b>It was resolved</b> to approve the monthly bank reconciliation for December/January 2017. <b>It was resolved</b> to approve the cumulative budget report for January 2017.</p>

Chairman ..... Date .....

**It was resolved** to approve payments for January 2016.

Date	Payee	Details	Net Amount	VAT	Gross Amount
31.1.18	Salaries/PAYE	Staff Costs	738.58	-	738.58
31.1.18	A Atkinson	Grass Cutting Area 1	275.00	-	275.00
31.1.18	B Armstrong	Grass cutting Area 2	131.25	-	131.25
31.1.18	J Lingings	Administration expenses	31.60	-	31.60
31.1.18	A Cummings	Bowling Green Maintenance	291.66	-	291.66
31.1.18	D Sanderson	Maintenance to down pipes and flags	78.27	-	78.27
31.1.18	Pete Marquis	Hedge Cutting	30.00	6.00	36.00
31.1.18	P Hayhurst (lost chq 200811)	Granthams (Elswickian)	38.64		38.64
31.1.18	A Atkinson	Reimbursement Brush	16.00		16.00
31.1.18	P Hayhurst (reimbursement)	Granthams (Elswickian)	26.68	5.33	32.01
31.1.18	British Gas	Electricity supply	76.20	3.81	80.01

Income received: LCC: £250.00 Public Rights of Way Scheme  
Bowling Club Rental: £1800.00

404/18

7.

### County & Borough Council

- LCC: Cuadrilla's proposals for servicing the proposed Roseacre Wood drilling site Reference APP/Q2371/W/15/3134385:

Cllr Hayhurst informed the Parish Council that LCC has unanimously voted to continue to object to the Cuadrilla proposal.

The Secretary of States has made the decision that the Cuadrilla proposal will be considered at a public inquiry. The purpose of the public inquiry is to enable objectors and supporters to present their evidence before an independent Planning Inspector. It also provides them with the opportunity to test the evidence presented by the other parties and, if appropriate, to cross-examine witnesses. The key tasks of the Inspector are to take account of the evidence submitted; to report on that evidence; and to make recommendations to the Minister on the proposals.

Cllrs M Read and D Francis had been working with local Parishes to discuss a unified approach of objection for the planning inquiry. Seven of the local Parish Councils have been asked to consider applying to the Secretary of State for Rule 6 status at the public inquiry and to consider the joint appointment of a Barrister to act on behalf of the Parish Councils. The estimated costs for this legal service are £2,000 per Parish Council. As part of the preparation and evidence gathering for the inquiry, Parish Councils are also being requested to distribute an "amenity proofs of evidence" in the form of a residents questionnaire. Cllr J Rowe asked if there was the possibility that the Parish Council could incur costs in objecting to this proposal. Cllr Hayhurst informed the Councillors that LCC had confirmed that as this is a public inquiry and costs would not be incurred.

**It was resolved** that the Parish Council would join the other local Parish Councils and contribute towards the cost of a barrister estimated to be £2,000 and also to publish and distribute an Elswickian questionnaire in preparation for proofs of evidence.

- LCC: Proposal to permanently lower the age range at Carr Hill High School and Sixth Form Centre, Kirkham - this item was noted
- FBC: Local Lists of Buildings in your area – this item was noted.
- FBC: A tree strategy for the borough of Fylde – this item was noted.
- FBC: Parish and Town Council Elections 2019 (Recharging Methodology) – it was noted that the District Parish Liaison Group will be presenting a paper to Fylde Borough Council to ask that the calculation of these costs is reconsidered.

405/18	8.	<p><b>Leisure, Amenities &amp; Open Spaces</b></p> <ul style="list-style-type: none"> <li>• Rear of village hall maintenance: it was noted that there are uneven flags at the rear of the hall and the flagging at the side of the Pavilion may require some maintenance work. <b>It was resolved</b> to carry out a village inspection in April, a date to be agreed at the March meeting to prioritise works to be undertaken.</li> <li>• Slabbed “footpath” near Larbreck Avenue Park/The Meadows: concerns from a local resident have again been raised regarding this unofficial footpath which is not the Parish Councils responsibility (Min Ref 175/16). <b>It was resolved</b> that the areas of the Park which the Parish Council does maintain will be included in the village inspection in April.</li> <li>• Britain in Bloom: it was noted that the village of Elswick had been invited to participate in an international in bloom event. <b>It was resolved</b> that further discussion would be required with regard to Parish Council sponsorship.</li> <li>• Green Flag: it was noted that the application to retain Elswicks Green Flag Award had been submitted. Once again, the judging will be in two stages, Stage One, Desk Assessment to look at the associated documentation and Stage Two, Site Assessment.</li> <li>• Summer Flowers 2018: it was noted that the summer bedding contract will need to be considered for the next meeting.</li> <li>• Meadow: it was noted that the meadow was extremely wet and unsuitable for seeding at the present time.</li> <li>• The Parish Council have received a request to use the football pitch for the weekend at the end of February. <b>It was resolved</b> that Cllr P Hayhurst discuss further with the interested party and to make a judgement on behalf of the Parish Council whether this would be feasible due to the wetness of the pitch at the current time.</li> <li>• Lodge Lane Trees: <b>It was resolved</b> to purchase and plant approximately 5 lime trees to replace the trees that have been felled. Cllr N Hudson and Mrs E Kernohan have kindly offer to purchase one tree each in memory of William (Bill) Thistlethwaite.</li> </ul>
406/18	9.	<p><b>Annual Parish Meeting</b> The Annual meeting of the Parish Wednesday 21<sup>st</sup> March 2018. <b>It was resolved</b> that the clerk will approach a selection of local organisations who may wish to provide a report for the meeting.</p>
407/18	10.	<p><b>Internal Audit</b> <b>It was resolved</b> to appoint Kath Coleman as Internal Auditor for 16/17.</p> <p><b>It was resolved</b> to approve the reviewed Internal Audit Terms of Reference and suggested testing methodology with no changes required.</p>
408/18	11.	<p><b>Budget 2018/2019</b> The Parish Council discussed and considered the budget in order to set the precept for 2018/19. <b>It was resolved</b> that the total funding requirement would be £31224. (Precept £31170, CTRS Grant £54, Band D of £72.83 which equates to £3.29 increase, % change to band D from 17/18 to 18/19 4.7%.)</p> <p>As part of the budget discussion the Councillors considered the clerks salary. <b>It was resolved</b> that the Chairman close this item from members of the public under the Public Bodies (Admission to meetings) Act 1960 S1 due to the confidential nature of the business to be transacted.</p> <p>Members of the public and the clerk left the meeting.</p> <p><b>It was resolved</b> that a confidential file note detailing the discussion and decision will be held with the minutes, signed by the Chairman and one other attending Councillor.</p> <p>The clerk re-joined the meeting.</p>

409/18	12.	<p><b>Correspondence</b> The following items of correspondence previously distributed by the clerk were noted for information only:</p> <ul style="list-style-type: none"> <li>• Agenda Planning Committee meeting on 06/12/2017</li> <li>• Roseacre Wood Consultation – Revised Transport Route Strategy</li> <li>• LCC/2014/0101 Roseacre Wood inquiry</li> <li>• Lancashire County Council response to flooding incident</li> <li>• Code of Transparency Query re Salary publication</li> <li>• Holocaust Memorial Day 26.1.18</li> <li>• Grow Wild Spaces Grants (UK)</li> <li>• Latest news from the ICO December</li> <li>• Highways England's Strategic Road Network Initial Report</li> <li>• GGB 2018 Intergenerational Community Support - applications</li> <li>• LCC Parish Champion Newsletter</li> <li>• Lancashire County Council Budget Consultation</li> <li>• Latest news from the ICO January</li> <li>• District Parish Liaison Meeting - 24 January 2018</li> <li>•</li> </ul>
410/18	13.	<p><b>Items for the Next Agenda (for information only)</b> Effectiveness of internal controls.</p>
411/18	14.	<p><b>Date of Next Meeting</b> Wednesday 21<sup>st</sup> February 2018 (Elswick Village Hall)</p>

Meeting closed: 9.35pm