

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 25th OCTOBER 2017

Elswick Village Hall, Elswick 7.45pm

PRESENT: Cllr Hayhurst, Cllr Francis, Cllr Rowe, Cllr Read, Cllr Molloy,
Cllr Hudson, Cllr Dean

IN ATTENDANCE: Jane Lingings (Clerk). 2 members of the public attended.

Ref	No.	Item																																																
Public Time. None requested																																																		
370/17	1.	Apologies for Absence Nil																																																
371/17	2.	Declaration of Interests The clerk declared a non-pecuniary interest in Agenda Item 9 Wyre Borough Council Consultation Draft Local Plan.																																																
372/17	3.	Minutes of the Previous Meeting The minutes from the meetings held on the 27 th September 2017 were ratified as an accurate record and signed by the Chairman.																																																
373/17	4.	Action Tracker (for information only) The action tracker was reviewed and updated.																																																
374/17	5.	Planning and Licensing No planning applications had been submitted for consideration. It was noted that the Gorst Farm applications (17/0667 and 17/0540) are due to be considered by the Planning Committee (formerly known as Development Management) in the next few weeks. It was resolved that if these applications are recommended by the Officers for approval, the Parish Council will issue an Elswickian to residents and call another public meeting for further discussion. The planning tracker was noted.																																																
375/17	6.	Finance It was resolved to approve the monthly bank reconciliation for October 2017. It was resolved to approve the cumulative budget report for October 2017. It was resolved to authorise payments for October 2017. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 20%;">Payee</th> <th style="width: 35%;">Details</th> <th style="width: 10%;">Net Amount</th> <th style="width: 10%;">VAT</th> <th style="width: 10%;">Gross Amount</th> </tr> </thead> <tbody> <tr> <td>25.10.17</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td style="text-align: right;">738.58</td> <td style="text-align: center;">-</td> <td style="text-align: right;">738.58</td> </tr> <tr> <td>25.10.17</td> <td>A Atkinson</td> <td>Grass Cutting Area 1</td> <td style="text-align: right;">275.00</td> <td style="text-align: center;">-</td> <td style="text-align: right;">275.00</td> </tr> <tr> <td>25.10.17</td> <td>B Armstrong</td> <td>Grass cutting Area 2</td> <td style="text-align: right;">131.25</td> <td style="text-align: center;">-</td> <td style="text-align: right;">131.25</td> </tr> <tr> <td>25.10.17</td> <td>A Cummings</td> <td>Bowling Green Maintenance</td> <td style="text-align: right;">291.66</td> <td style="text-align: center;">-</td> <td style="text-align: right;">291.66</td> </tr> <tr> <td>25.10.17</td> <td>D Sanderson</td> <td>Supply and fit external store door</td> <td style="text-align: right;">220.00</td> <td style="text-align: center;">-</td> <td style="text-align: right;">220.00</td> </tr> <tr> <td>25.10.17</td> <td>J Lingings</td> <td>Administration Expenses</td> <td style="text-align: right;">35.74</td> <td style="text-align: center;">-</td> <td style="text-align: right;">35.74</td> </tr> <tr> <td>25.10.17</td> <td>A Atkinson</td> <td>Grass cutting footpaths</td> <td style="text-align: right;">80.00</td> <td style="text-align: center;">-</td> <td style="text-align: right;">80.00</td> </tr> </tbody> </table> Income received: Nil	Date	Payee	Details	Net Amount	VAT	Gross Amount	25.10.17	Salaries/PAYE	Staff Costs	738.58	-	738.58	25.10.17	A Atkinson	Grass Cutting Area 1	275.00	-	275.00	25.10.17	B Armstrong	Grass cutting Area 2	131.25	-	131.25	25.10.17	A Cummings	Bowling Green Maintenance	291.66	-	291.66	25.10.17	D Sanderson	Supply and fit external store door	220.00	-	220.00	25.10.17	J Lingings	Administration Expenses	35.74	-	35.74	25.10.17	A Atkinson	Grass cutting footpaths	80.00	-	80.00
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376/17	7.	<p>Sinking Fund (MUGA) It was resolved to agree the amount to be transferred to the sinking fund at the budget meeting.</p>
377/17	8.	<p>Budget 2018/2019 The Parish Councillors were to consider any potential projects in readiness for budget preparation during the next few months. Gratitude was expressed to Cllr Hudson for his time taken to repair the water leak in the Parish Council Pavilion.</p>
378/17	9.	<p>County & Borough Council</p> <ul style="list-style-type: none"> • Wyre Borough Council Draft Local Plan Consultation: The Parish Councillors discussed and considered the plan and in particular the proposed site allocation - 450 homes at Great Eccleston, Site SA3/3, Land West of Great Eccleston. As the clerk had declared an interest in this item, it was resolved that Cllr P Hayhurst would submit a consultation response on behalf of the Parish Council. • FBC Consultation Outdoor Advertising: It was resolved that the clerk would reply to the consultation taking into account the views of the Parish Council.
379/17	10.	<p>Leisure, Amenities & Open Spaces</p> <ul style="list-style-type: none"> • Store Room Roof: the clerk provided an update on the roof, which will require more work to repair than originally anticipated. Quotes are awaited. • Orchard: this area now requires strimming, it was resolved that this work is undertaken. • Meadow: it was resolved to seek further advice on the seeding for a perennial meadow. It was noted Cllr Rowe objected. • Parish Council Trees: it was resolved to purchase replacement trees where necessary for the following areas of the village: <ul style="list-style-type: none"> ○ The Orchard (damsons) ○ The "Avenue" of Trees Lodge Lane (limes) ○ Roseacre Drive (cherries) ○ The flowering cherries on Roseacre Drive have been inspected (Minute Ref 338/17) with only one cherry tree requiring felling. it was resolved that Fylde Borough Council will undertake this work, remove the dead wood and carry out some light pruning to the remaining line of trees at a cost of £105.28 plus VAT. • Britain in Bloom: results would be announced on the 28th October. • Village Hall Building: it was noted that there is a sunken flag and an issue with the water spout behind the village hall building. It was resolved that the clerk will organise for this to be rectified.
380/17	11.	<p>Christmas Tree Lights Replacement Christmas tree lights have kindly been sourced by Cllr Molloy free of charge. The Parish Councillors expressed their thanks.</p>
381/17	12.	<p>Correspondence The following items of correspondence previously distributed by the clerk were noted for information only:</p> <ul style="list-style-type: none"> • Planning Committee Agenda Wednesday 11th October 2017. • Royal Air Force Centenary Celebrations • Public Spaces Protection Orders for Dog Control • Kathakali Theatre - 28th October Weeton Village Hall • District Parish Liaison meeting - 18 October 2017 • Latest news from the ICO
382/17	13.	<p>Items for the Next Agenda (for information only) Risk Register Asset Register</p>
383/17	14.	<p>Date of Next Meeting Wednesday 29th November 2017 (Elswick Village Hall)</p>

Meeting closed: 9.05pm

Chairman Date