

MINUTES OF ELSWICK ANNUAL PARISH COUNCIL MEETING: 25th MAY 2017
Elswick Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman)
 Cllr M Molloy
 Cllr D Francis
 Cllr J Dean
 Cllr N Hudson
 Cllr J Rowe

IN ATTENDANCE: Jane Lingings (Clerk). Six members of the public attended.

Ref	No.	Item
278/17	1.	Election of Chairman Cllr Paul Hayhurst was elected as Chairman for the next 12 months duly signed the "Acceptance of Office".
279/17	2.	Election of Vice Chairman Parish Councillors agreed to elect Cllr Mark Read as Vice Chairman, however in the absence of Cllr Read, it was resolved to defer this item until the next meeting.
280/17	3.	Appointments to Outside Bodies It was resolved to appoint Councillors as subject leads in the following areas: <ul style="list-style-type: none"> • Village Hall Committee – Deferred • FBC District Parish Liaison Committee – Cllrs P Hayhurst • Risk Assessment – Cllr N Hudson • Maintenance/Village Inspection – Cllr M Molloy • Elswick in Bloom – Cllr P Hayhurst • Orchard and Wild Flower Meadow – Cllr P Hayhurst • FBC Planning – Cllr P Hayhurst • CCTV – Cllrs D Francis, N Hudson, P Hayhurst • MUGA – Cllr D Francis • Responsible Financial Officer – Jane Lingings
290/17	4.	Calendar of Parish Council Meetings for 2017 18 It was resolved to defer this item to the next agenda. The Chairman closed the meeting for public time.
Public Time Speaker 1: The speaker raised concerns regarding planning application 17/0356 for a certificate of lawfulness and expressed disappointment that there is no statutory requirement to consult third parties including parish councils or neighbours for such certificates. The speaker raised objections to the proposal and was concerned about the potential implications to the community were it to be granted permission. The speaker asked the Parish Council to support this objection. The Chairman reopened the meeting.		
291/17	5.	Declarations of Interests Cllr Hudson declared a non-pecuniary interest in Agenda Item 9. Cllr P Hayhurst declared a pecuniary interest in Agenda Item 10
292/17	6.	Apologies for Absence Apologies were received and accepted from Cllr Read
293/17	7.	Minutes of the Previous Meeting The minutes of the previous meetings held on the 27 th April 2017 were ratified as an accurate record and signed by the Chairman.
294/17	8.	Action Tracker The action tracker was reviewed and completed actions updated.

Chairman Signature Date

295/17	9.	<p>Planning and Licensing</p> <p>The Parish Council discussed and considered the following applications:</p> <ul style="list-style-type: none"> 17/0356 The Meadows, Langtree Lane, Elswick Certificate of lawfulness for proposed use of premises as a home for 3 young persons in receipt of care as required with no more than 2 carers resident overnight <p>As there is no statutory requirement for Fylde Borough Council to consult third parties in respect of Certificates of Lawfulness, it was resolved that the Parish Council would contact the applicant for further details concerning the application.</p> <p>Planning decisions awaited/granted from Fylde Borough Council were noted</p>																																																																								
296/17	10.	<p>Finance</p> <ul style="list-style-type: none"> It was resolved to approve the monthly bank reconciliation for May 2017. It was resolved to approve the cumulative budget monitoring report for May 2017 It was resolved to authorise payments for May 2017. <table border="1" data-bbox="320 703 1422 1205"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>25.5.17</td> <td>Staff costs</td> <td>Salaries/PAYE</td> <td>738.58</td> <td>-</td> <td>738.58</td> </tr> <tr> <td>25.5.17</td> <td>A Atkinson</td> <td>Grass Cutting Area 1</td> <td>275.00</td> <td>-</td> <td>275.00</td> </tr> <tr> <td>25.5.17</td> <td>B Armstrong</td> <td>Grass cutting Area 2</td> <td>131.25</td> <td>-</td> <td>131.25</td> </tr> <tr> <td>25.5.17</td> <td>J Lingings</td> <td>Clerk expenses</td> <td>24.60</td> <td>-</td> <td>24.60</td> </tr> <tr> <td>25.5.17</td> <td>A Cummings</td> <td>Bowling Green Maintenance</td> <td>291.66</td> <td>-</td> <td>291.66</td> </tr> <tr> <td>25.5.17</td> <td>Lancashire County Training Partnership</td> <td>Cllr Training</td> <td>63.00</td> <td>-</td> <td>63.00</td> </tr> <tr> <td>25.5.17</td> <td>B&H Pest Control</td> <td>Spraying of MUGA</td> <td>70.00</td> <td>-</td> <td>70.00</td> </tr> <tr> <td>25.5.17</td> <td>Fred Moor</td> <td>Work on email issue/server</td> <td>27.00</td> <td>-</td> <td>27.00</td> </tr> <tr> <td>25.5.17</td> <td>Society of Local Clerks and Councils</td> <td>Membership fees</td> <td>78.00</td> <td>-</td> <td>78.00</td> </tr> <tr> <td>25.5.17</td> <td>Boston Seeds</td> <td>Seeds for meadow</td> <td>61.99</td> <td>-</td> <td>61.99</td> </tr> <tr> <td>25.5.17</td> <td>P Hayhurst</td> <td>Reimbursement gift vouchers</td> <td>90.00</td> <td>-</td> <td>90.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Income Received: FBC Britain In Bloom £350.00 	Date	Payee	Details	Net Amount	VAT	Gross Amount	25.5.17	Staff costs	Salaries/PAYE	738.58	-	738.58	25.5.17	A Atkinson	Grass Cutting Area 1	275.00	-	275.00	25.5.17	B Armstrong	Grass cutting Area 2	131.25	-	131.25	25.5.17	J Lingings	Clerk expenses	24.60	-	24.60	25.5.17	A Cummings	Bowling Green Maintenance	291.66	-	291.66	25.5.17	Lancashire County Training Partnership	Cllr Training	63.00	-	63.00	25.5.17	B&H Pest Control	Spraying of MUGA	70.00	-	70.00	25.5.17	Fred Moor	Work on email issue/server	27.00	-	27.00	25.5.17	Society of Local Clerks and Councils	Membership fees	78.00	-	78.00	25.5.17	Boston Seeds	Seeds for meadow	61.99	-	61.99	25.5.17	P Hayhurst	Reimbursement gift vouchers	90.00	-	90.00
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297/17	11.	<p>Leisure and Amenities</p> <ul style="list-style-type: none"> MUGA – Insurance Correspondence: An anonymous letter had been received by the Parish Council insurers regarding the closed MUGA. The insurance company subsequently acted upon the contents of the letter and contacted the Parish Council and reiterated that the insurance company expects the council to manage the situation and to minimise the risk of injury to the public. The Parish Council discussed the points detailed in the correspondence from the insurance company which were noted. Play Inspection Report May 2017: This report was noted. It was resolved that the clerk sign the Service Level Agreement for 2017 18. Football Pitch: It was resolved that both goals be moved to the edge of the existing penalty area which will enable a 50-yard field to be marked out. 																																																																								
298/17	12.	<p>Open Spaces & Amenity Cleansing</p> <ul style="list-style-type: none"> Contractors Documentation: The clerk is awaiting one contractor's documentation and has received assurance this will be forwarded imminently. 																																																																								

299/17	13.	<p>County & Borough Council</p> <p>To receive and consider any Parish issues and resolve any actions:</p>
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Chairman Signature Date

		<ul style="list-style-type: none"> Copp Lane Speed (Highways): A number of residents have expressed concerns regarding speeding traffic on this lane. The Parish Councillors discussed this issue and it was resolved to request a traffic impact study from Lancashire County Council using Golden River per Vehicle recorder technology. This system collects data per vehicle which is then analysed using specialist software to provide an accurate picture of volume and speed of traffic in that area. Elected Member Training (Healthier Lancashire): this item was noted.
300/17	14.	<p>Leys Close The Parish Council had recently been approached by Elswick Church regarding the path between Leys Close and the church. Originally there had been a path linking the two which ideally should be should be reinstated. As Progress Housing Group manage several properties in Leys Close, it was resolved that the Parish Council would make initial contact with the Group on behalf of Elswick Church to ascertain if there is a possibility of some partnership working with the church in order to resolve this issue.</p>
301/17	15.	<p>Correspondence To note the following items of correspondence previously distributed by the clerk for information only:</p> <ul style="list-style-type: none"> Postponed: Highways England, Planning future investment in England's strategic roads Latest news from the Information Commissioner's Office An invitation to 2nd Councillors day at cuadrilla site District Parish Liaison meeting - CHANGE OF DATE Elswick Anniversary – Elswick Church Planning Appeal Land North of Beech Road Planning Agenda for 24 May 2017
302/17	16.	<p>Items for the Next Agenda (for information only) Election of Vice Chair Parish Council Meeting Dates Village Hall Committee Representative Land Registry Update for Larbreck Park Storey Homes Correspondence Land North of Mill Lane</p>
303/17	17.	<p>Date of Next Meeting Thursday 29th June 2017</p>