

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 26th January 2017**Elswick Village Hall, Elswick (7.45pm)**

PRESENT: Cllr Hayhurst, Cllr Read, Cllr Molloy, Cllr Francis, Cllr Dean

IN ATTENDANCE: Jane Lingsings (Clerk). 6 members of the public attended.

Ref	No.	Item
<p>Public Time The following points were raised:</p> <p>Speakers 1 noted the following regarding planning application 16/1007 Land adjacent to 15 Grange Road:</p> <ul style="list-style-type: none"> • Access for construction traffic will be problematic as Grange Road is narrow with passing room only. • There are no turning points on this road. • The visibility for ingress and egress onto the site are a concern. • The plots appear to be very close to neighbouring boundaries which raises concerns regarding possible damage to existing foundations during site excavation. <p>Speaker 2 raised the following concerns regarding planning application 16/1038 Land West of West View</p> <ul style="list-style-type: none"> • This is a large development which will cause additional volumes of vehicles and traffic movement. • The access and egress into the proposed development are inadequate • Speaker 2 is experiencing poor drinking water quality which maybe compounded with an additional 19 houses. • The local health centre is already at capacity. 		
213/17	1.	<p>Apologies for Absence Cllr Hudson and Cllr Rowe</p>
214/17	2.	<p>Declaration of Interests Cllrs Hayhurst declared a pecuniary interest in Agenda Item 10.</p>
215/17	3.	<p>Minutes of the Previous Meeting The minutes from the meeting held on the 13th December 2016 were ratified as an accurate record by the Councillors who had been present for the whole of that meeting and signed by the Chairman.</p>
216/17	4.	<p>Action Tracker (for information only) The action tracker was reviewed and updated.</p>
217/17	5.	<p>Police The Police report for November 2016 was received and noted.</p> <p>The Parish Council welcomed two Police Community Support Officers (PCSOs) who attended from the Fylde and accepted apologies from Becca Didsbury (local PCSO). The following information was provided:</p> <p>The monthly crime reports have now ceased and have been replaced with “In the Know”. Residents can sign up to receive regular crime updates, information on road closures, information about fires and other emergencies and learn about what the local neighbourhood policing team is doing. This is a free messaging service brought to you by Lancashire Police supported by Lancashire Fire and Rescue Service and Lancashire County Council where you decide when and how you are kept informed about the issues that matter to you. www.stayintheknow.co.uk</p> <p>The Parish Council will also be kept informed about local issues via Becca Didsbury via email.</p> <p>Fracking: there has been no increase in community concerns, however if residents have any concerns they are asked to contact Becca Didsbury or Sergeant Andy Hill.</p> <p>The PCSOs will be undertaking regular patrols and will focus on “hot spots” in the area.</p>

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		The PCSOs are not an alternative for reporting immediate matters and members of the public are requested that emergencies are still reported via 999 and immediate concerns via 101.
218/17	6.	<p>Planning and Licensing</p> <p>The Parish Council considered the following planning applications:</p> <ul style="list-style-type: none"> • 16/1007 Land adjacent to 15 Grange Road, Elswick Outline application for the erection of 2 dwellings <p><u>It was resolved</u> that the clerk will submit comments of objection to this application.</p> <ul style="list-style-type: none"> • 16/1038 Land West of West View, Elswick Outline application for the erection of 19 dwellings <p><u>It was resolved</u> that the clerk will submit comments of objection to this application.</p> <ul style="list-style-type: none"> • 16/0872 South View, Grange Road, Elswick Resubmission of application 16/0352 for hip to gable roof alteration, dormer to rear, first floor extension to rear and single storey extension to side. <p>The Parish Council made no comment on this application.</p> <p>The planning tracker was noted.</p>
219/17	7.	<p>Leisure and Amenities</p> <p>MUGA:</p> <p><u>Letter from Sports England:</u></p> <p>All recipients of funding from Sports England have received correspondence from Sport England in December requesting the organisation check its safeguarding policies and practices to ensure these are fit for purpose. The Parish Council has policies in place for approved groups wishing to hire the MUGA, and will be adopting a new Safeguarding Children, Young People and Vulnerable Adults Policy.</p> <p><u>Clarification from Fylde Borough Council, Allan Oldfield, Chief Executive.</u></p> <p>Fylde Community Safety Partnership funded a twelve month programme of 'Diversionary Activity' for young people, which is being delivered by AFC Fylde in several areas of Fylde including Elswick.</p> <p>This particular project is not linked to previous activities that AFC Fylde delivered in Elswick up to October 2016 or those delivered through the Youth Club by AFC Fylde.</p> <p>Fylde Borough Council have made the decision to relocate the activities due to an increased need identified elsewhere based on reports of anti-social behaviour, which is a condition of the funding. Mr Oldfield has confirmed that access to the MUGA has not been the driver for the change of location in relation to this project.</p> <p>Some sessions had been arranged in December as part of this project – HOWEVER - the Parish Council had not been contacted with regard to these and was unaware of the project. Therefore the MUGA had not been booked. Fylde Borough Council has accepted that there clearly has been a breakdown in communication with regard to booking the MUGA for these sessions. Mr Oldfield has offered his apologies to the Parish Council on behalf of Fylde Borough Council.</p> <p>Fylde Borough Council have confirmed that the request by the Parish Council for confirmation of public liability insurance and Criminal Records Bureau (CRB/DBS) checks are reasonable and appropriate in the event that any organisation is to use the MUGA for activities involving children (16 years and under).</p>

		<p><u>MUGA Surface</u></p> <p>As discussed in previous meetings, the surface is still suffering from algae in parts despite being treated by specialist algaecide. The Parish Council is determined to ensure the MUGA is safe and fit for purpose. Cllrs Read, Hayhurst and Francis will co-ordinate a sweep of the affected areas and undertake a further assessment following this action.</p> <p>Play Inspection Report The clerk is still awaiting clarification from FBC on a number of small low risk issues arising from the report.</p> <p>Larbreck Avenue Park The ownership of the play area at Larbreck Avenue is unknown. Fylde Borough Council do not hold the deeds (Confirmed by David Joy, Deputy Chief Executive in 2007), and it is not owned by Elswick Parish Council. There is a possibility that this area is still owned by the Farmer who sold the land for development. This situation leaves a gap for the upkeep and replacement of the toddler equipment.</p> <p>The Lancashire Environmental Fund has distributed over £20M grant support to community and environmental project which benefit the environment and people of Lancashire. It was resolved that the Parish Council would apply for funding to regenerate the toddler play area. If successful, this would be the time to establish ownership. If however ownership could not be established and funds have been approved, these would have to be declined and returned.</p>
220/17	8.	<p>Open Spaces and Amenity Cleansing</p> <p>Wildlife Flower Meadow/Orchard: The vegetation has been cleared from the meadow. On advice taken from the Royal Horticultural Society, rough soil needs to be brought onto the site. 1000 crocus has been planted in the Orchard.</p> <p>Tesco Grant: Tesco have further funds available and it was resolved that the Parish Council would apply for these to continue with the meadow and orchard work if successful.</p> <p>Contract Tender Flowers: It was resolved to obtain estimates for the summer flowers. Cllr P Hayhurst to agree the service specification.</p> <p>Contract Tender Bowling Green: It was resolved to award the tender for the Bowling Green contract to A Cummings at an annual cost of £3,500. This contract will commence 1st April 2017 for a maximum of 3 years.</p> <p>Best Kept Village: It was resolved to enter the village into the annual competition at a cost of £25</p> <p>Britain in Bloom: Due to a change in policy at Fylde Borough Council, there will now be a charge of £50 to enter North West in Bloom. It was resolved that the Parish Council would pay this fee, however Cllr Hayhurst will discuss the new policy of charging with FBC.</p>
221/17	9.	<p>County & Borough Council</p> <p>:</p> <ul style="list-style-type: none"> • Conservation Area: The Parish Council welcomed Fylde Borough Cllr Maxine Chew, for Singleton and Greenhalgh. Cllr Chew has been working with the Conservation Officer at FBC over the last few years. None of the conservation areas in the Fylde have been updated since 1977. Elswick is steeped in history, is mentioned in the 1086 Domesday Survey and is detailed as a Medieval Rural Settlement in the Archaeology of Lancashire. It is possible for the Parish Council to look at having a conservation area, in particular the High Street, which originally would have been farmed by tenants working a strip of land in medieval times. The Cllrs discussed the positive factors in becoming a conservation area: <ul style="list-style-type: none"> ○ Stronger planning controls within a conservation area. ○ The basis for planning policies designed to preserve or enhance all aspects of the special character or appearance of an area ○ Control over the demolition of unlisted buildings ○ Works to trees within a conservation area ○ Preserving and enhancing the character and appearance of conservation areas maintains the attractiveness of the area, encouraging inward investment ○ Conservation area property values are likely to be higher than other areas

Catherine Kitching, Conservation Officer at FBC would require evidence of Elswicks historical background in order to take this forward.

Parishioners would be consulted, as along with positives, there are also restrictions to permitted development under Article 4 Directions and Heritage.

It was resolved that the Cllr Hayhurst on behalf of the Parish Council will undertake some background research of the village in the first instance. The clerk will contact Catherine Kitching to inform her of this action.

- LCC Transport Workshop Update: Cllr Hayhurst had attended this workshop on the 10th December 2016, which had been co-ordinated due to the issues with communities transport. Cllr Hayhurst informed the Councillors that there is no scheme for Thistleton Junctions within building the Highways England bypass scheme at Singleton crossroads. **It was resolved** that an Elswickian would be published to gather the views of residents.
- Parish Champion Funding Receipt Update: The clerk had received funding for £500 towards the CCTV cameras for the Parish Council.
- Parish Conference invitation and booking form: Saturday 25th February: This item was noted.

222/17

10.

Finance

It was resolved to approve the monthly bank reconciliation for January 2017

It was resolved to approve the cumulative budget report for January 2017. Overspends in the relevant budget line have been previously discussed and noted.

It was resolved to authorise payments for January 2017

Date	Details	Cheque	Net Amount	VAT	Gross Amount
26.1.17	January Salaries/PAYE	200714	731.42		731.42
26.1.17	Grass Cutting Area 1	200715	275.00		275.00
26.1.17	Grass cutting Area 2	200716	131.25		131.25
26.1.17	Clerk Expenses	200719	59.56	2.58	62.14
26.1.17	Bowling Green Maintenance	SO	266.70		266.70
25.1.17	Electricity	DD	145.18	7.25	152.43
26.1.17	Hedgecutting	200720	30.00	6.00	36.00
26.1.17	Road sweeping	200721	185.00	37.00	222.00
26.1.17	Moss control application	200722	80.00		80.00
26.1.17	Bulbs from Garthwaite	200723	133.00		133.00
26.1.17	Christmas Tree	200724	250.00	50.00	300.00
26.1.17	Wildflower meadow clearance	200725	3,600.00	720.00	4,320.00
26.1.17	Pots for overwintering canillilies	200726	18.98		18.98
26.1.17	Lancashire Best Kept Village	200727	25.00		25.00

Income Received: £500 Grant from LCC Parish Champion for CCTV
£18.60 MUGA Rental (December 2016)

HSBC Bank Mandate: Further to previous concerns raised by the Clerk (Min Ref 159/16, 178/16, 197/16) this mandate has now been signed by Cllr Read and passed to Cllr Francis.

Santander Account: Further to previous concerns raised by the Clerk (Min Ref 159/16, 178/16, 197/16) this mandate has still not been updated.

The clerk advised the Councillors that these issues would be picked up by the Auditor.

223/17	11.	Asset Register This item was deferred to the next meeting.
224/17	12.	Safeguarding Children, Young People and Vulnerable Adults Policy. This item was deferred to the next meeting.
225/17	13.	Correspondence <ul style="list-style-type: none"> • LCC Winter Bulletin • ICO December bulletin • Lancashire Fire and Rescue Service - IRMP Consultation • Recovery and Resilience Conference 28.1.17 • LCC Winter Bulletin 1 - 28.11.16 • Dog Control - Public Space Protection Orders Consultation • Latest news from the ICO - December 2016 • Latest news from the ICO – January 2017 • Trading Standards - Early Warnings December • Bus Service Changes Leaflet for January 2017 • Notification of submission of the Fylde Local Plan to 2032 • Mayor's Ball - Friday 17th March 2017 • FBC Holocaust Memorial Day - 27th January 2017 • Fields in Trust: Beat "Blue Monday" misery and #LoveYourLocalPark • Agenda for District Parish Liaison meeting to be held on 25th January 2017 • Hackney Carriage and Private Hire Licensing Policy
226/17	14.	Items for the Next Agenda (for information only) Asset Register Safeguarding Children, Young People and Vulnerable Adults Policy Meeting Venue Hedging Nr Dog Enclosure Area
227/17	15.	Date of Next Meeting Thursday 23 rd February 2017

Meeting closed: 9.40pm

Chairman Date