

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 24th November 2016**Elswick Pavilion, Elswick (7.45pm)**

PRESENT: Cllr Hayhurst, Cllr Read, Cllr Molloy, Cllr Rowe, Cllr Dean, Cllr Hudson,

IN ATTENDANCE: Jane Lingings (Clerk). 6 members of the public attended.

Ref	No.	Item
Public Time The following points were raised: <ul style="list-style-type: none"> Concerns were again raised regarding the delay in chemical treatment of the MUGA surface. Car Park Lighting timing requires adjustment. 		
187/16	1.	Apologies for Absence Cllr Francis
188/16	2.	Code of Conduct All councillors must abide by a Code of Conduct. The Code sets out general principles of conduct all councillors must follow as well as the disclosable pecuniary and other interests councillors must declare. The clerk respectfully requested that the Parish Councillors observe the seven principles of public life as set out in the Code of Conduct adopted by Elswick Parish Council: selflessness, integrity, objectivity, accountability, openness, honesty and leadership and the requirement to treat people with respect, including the organisations and public you engage with and those you work alongside. The Councillors acknowledged that debate in meetings had at times become heated, and noted the clerks request.
189/16	3.	Declaration of Interests Cllrs Hayhurst and Read declared a non-pecuniary interest in Agenda Item 10 Dogs (public open space discussion)
190/16	4.	Minutes of the Previous Meeting The minutes from the meetings held on the 8 th and 19 th September, and 27 th October 2016 were ratified as an accurate record and signed by the Chairman.
191/16	5.	Action Tracker (for information only) The action tracker was reviewed and updated.
192/16	6.	Police <ul style="list-style-type: none"> The Police report for October 2016 was received and noted, however it did not appear to be for crimes within this area. The clerk will inform the Police. PCSO Alignment: Due to a number Fylde PCSOs leaving to join the regular force, a realignment has been undertaken of the PCSOs. The PCSOs are not an alternative for reporting immediate matters and members of the public are requested that emergencies are still reported via 999 and immediate concerns via 101.
193/16	7.	Planning and Licensing The Parish Council considered the following planning applications: <ul style="list-style-type: none"> 16/0846 Land north of High Gate and east of Copp Lane Elswick Outline application for the erection of up to 36 dwellings (access applied for and other matters reserved). The Parish Council voted to submit comments of objection on this planning application. 4 in favour and 2 against. It was resolved that the clerk will submit comments

Chairman Date

		<ul style="list-style-type: none"> 16/0866 Application to discharge details associated with conditions on planning permission 16/0515 conditions 3, 5, 6 and 7 Tiny Paws Cattery, Mill Lane, Elswick. <p><u>The Parish Council have no comment on this application.</u></p> <ul style="list-style-type: none"> Elswick Parish Council Neighbourhood Plan Update: during the past few weeks a questionnaire had been circulated to every household in Elswick in preparation for developing the Neighbourhood Plan. Just over 30% of the questionnaires were returned documenting detailed responses, signalling that the respondents do not want large scale developments. The results in respect of the A585 junctions indicated that the junctions were dangerous. The full analysis of the survey will be published on the website and notice boards. <p>It was resolved that in view of the multiple planning applications for large scale development in Elswick at the current time, the clerk will write to Fylde Borough Council on behalf of the Parish Council. Although the Parish Council is against any large-scale development within Elswick, in the event that such a development is approved by the planning authority, the Parish Council will request that all opportunities are taken to secure funding through CIL and other sources to implement schemes for environmental enhancements, ie enhancement of the MUGA and community facilities on site, consideration to health care provision and the existing arrangements at the junctions to the A585 be addressed.</p> <p>The planning tracker was noted.</p>
194/16	8.	<p>Leisure and Amenities</p> <p>MUGA Bookings: With the imminent demise of Bonds it is necessary to review the way that the MUGA operates. When the MUGA first opened approximately 20 years ago, regular bookings were made through the clerk and only fees for casual bookings were made through Bonds. With the loss of regular customers, virtually all bookings have been taken by Bonds who collected the fees and let out the keys for the facility. The Parish Council discussed and considered the MUGA bookings proposal and it was resolved that as there is no outlet similar to Bonds in the village, the Parish Council adopt the MUGA Bookings Policy, returning to the system that operated successfully at the outset via a free membership card system. It was noted Cllr Rowe objected.</p> <p>MUGA Surface: as per the last meeting, the surface is suffering from algae in parts and will require treatment. The specialist algaecide has been purchased, but requires treatment by a qualified spray operative, following the changes to the law and “Grandfathers Rights”. It was resolved that the Council will source a qualified spray operative to treat the MUGA once the weather conditions permit.</p>
195/16	9.	<p>Open Spaces</p> <ul style="list-style-type: none"> It was noted that tulips have been planted around the village. It was resolved that the Cana Lilies be overwintered in pots. It was resolved that the clerk will contact Pete Marquis to arrange the annual sweep of the village now the leaves have fallen. Garden Competitions: It was resolved that the prizes for the garden competitions are as follows: <ul style="list-style-type: none"> Best Garden 1st: £25, 2nd: £15, 3rd: £10 Hanging Baskets: 1st: £15, 2nd: £10, 3rd: £5 Large Sunflower: £10 Tallest Sunflower: £10 CCTV: at the 29th September 2016 meeting, the Councillors had resolved to defer discussion on the upgrade of the CCTV system until January 2017 (min ref 161/16). As part of these discussions in January will be finance based, it was resolved to submit a bid to the Parish Champion fund, the FBC Community fund and write to Clive Grunshaw at Lancashire Constabulary to ascertain if any funding could be accessible through these routes.

<p>196/16</p>	<p>10.</p>	<p>County & Borough Council</p> <ul style="list-style-type: none"> • FBC: Payphone consultation outside Ship Hotel, Elswick: The Parish Council had been notified that BT are intending to remove several public payphones across the borough that are little used, including the payphone outside the Ship Hotel, High Street Elswick. This phone had been used 17 times in 12 months. It was resolved that the Parish Council had no comment on this consultation, but would notify the Village Hall Committee, who may wish to negotiate a phone line installation on site, as part of this consultation. • FBC: Elswick – Designated Christmas Tree Collection Point: The Village Hall car park at Elswick has been nominated as a Christmas Tree collection point. Barriers will be delivered on Thursday 5th January 2017 to cordon off the area and the Christmas tree collection point will be operational from Friday 6th January to Monday 16th January. Cllrs Molloy and Hudson will ensure the height barrier is opened between the 5th and 17th January. • FBC: Public Space Protection Order – Dogs: Further to the Parish Councils concerns raised with FBC regarding Public Space Protection Orders (PSPOs) and dogs, FBC have informed the Parish Council of the specific recommendations being proposed for Elswick as agreed at the Operational Management Committee on 15 November 2016. It will be recommended that: <ul style="list-style-type: none"> ○ Larbreck Play area – dogs be excluded from area immediately adjacent to children play equipment, and dog to be kept on lead for remain areas of the park ○ Dogs are excluded from the children’s play area (known as Roseacre Play area), multi-use games areas, orchard and nature reserve at the village Hall <p>It was noted that any proposals are subject to public consultation and therefore recommendations cannot be guaranteed. In addition, it is planned that all dog related PSPOs be implemented at the same time, with any new/outstanding requests or recommendation not being considered again until the PSPOs are scheduled for replacement, which would be three years after implementation.</p> <p>The Councillors noted the recommendations. It was resolved that the dog enclosure fence would be extended to the fence at the bottom of the football pitch. Creating a larger dog enclosure facility was discussed and it was agreed that this is not viable, however, it was resolved that the clerk write to FBC Planning Department with regards to the Storey Homes development proposal which has been reduced from 100 houses to 50, and request that although the Parish Council is against any large-scale development within Elswick, if the planning authority are minded to approve this proposal that part of the scheme is designated as public open space.</p> <ul style="list-style-type: none"> • LCC: Parish Transport Workshop – Champion Newsletter: as communities transport remains an issue with many other things are dependent on this basic provision, the TAS Partnership who have a vast experience in community transport have agreed to organise an event at which they will be presenting some of the options and thinking that might assist communities at this time. It was resolved that Cllr Hayhurst will attend this workshop on the 10th December 2016.
<p>197/16</p>	<p>11.</p>	<p>Finance</p> <p>It was resolved to approve the monthly bank reconciliation for November 2016</p> <p>It was resolved to approve the cumulative budget report for November 2016 and overspends in the relevant budget line discussed and noted.</p> <p>It was resolved to authorise payments for November and December 2016, the validating second signature for December payments will not be added until the payment date.</p>

Date	Details	Cheque	Net Amount	VAT	Gross Amount
24.11.16	November Salaries and PAYE	200699	816.17		816.17
24.11.16	Grass Cutting Area 1	200700	275.00		275.00
24.11.16	Grass cutting Area 2	200701	131.25		131.25
24.11.16	Administration expenses including external hardrive	200704	84.02	9.17	93.19
24.11.16	Football Pitch Inspection remainder of 2016	200705	134.05	26.81	160.86
24.11.16	Bowling Green Maintenance	SO	266.70		266.70
24.11.16	Removal and disposal of summer flowers	200711	400.00		400.00
24.11.16	Planting of tulip bulbs	200712	30.00		30.00
24.11.16	Grant Donation Elswick Youth Club	200713	200.00		200.00
29.12.16	December Salaries and PAYE	200706	731.42		731.42
29.12.16	Grass Cutting Area 1	200707	275.00		275.00
29.12.16	Grass cutting Area 2	200708	131.25		131.25
29.12.16	Bowling Green Maintenance	SO	266.70		266.70

Income Received: Bowling Club rent £1,600.00. J Dean BIB event £27.00

HSBC Bank Mandate: Further to previous concerns raised by the Clerk (Min Ref 159/16, 178/16) this mandate has still not been updated.

Santander Account: Further to previous concerns raised by the Clerk (Min Ref 159/16, 178/16) this mandate has still not been updated.

198/16	12.	<p>Elswick Youth Club</p> <p>The Parish Council were pleased to hear that the Elswick Youth Club had re-opened as this plays an important part of community provision. The grant application to assist with start up costs was considered and it was resolved to award £200.00 to the club.</p>
199/16	13.	<p>Grant Awarding Policy</p> <p>The draft grant awarding policy was reviewed by the Parish Councillors and it was resolved to adopt this policy.</p>
200/16	14.	<p>Public Participation Policy</p> <p>The draft public participation policy was reviewed by the Parish Councillors. This policy is common practice across the country and is in alignment with the Councils Standing Orders. Several members of the public attending recent meetings had asked for guidance on public participation, and it is hoped that this policy provides that clarity. It was resolved to adopt the Public Participation Policy. It was noted Cllr Rowe objected.</p>
201/16	15.	<p>Risk Assessment</p> <p>The Risk Assessment was reviewed and it was resolved to approve the Risk Management Plan.</p>
201/16	16.	<p>Asset Register</p> <p>It was resolved that the clerk will populate the register with relevant items purchased this year for approval at the January 2017 meeting.</p>
203/16	17.	<p>Pensions Update</p> <p>It was noted that the Parish Council have completed its declaration of compliance for the Pensions Regulator under the Pensions Act 2008, and have now completed their legal duties.</p>

204/16	18.	<p>Correspondence The following items of correspondence previously distributed by the clerk were noted:</p> <ul style="list-style-type: none"> • LCC Be prepared" flood campaign launched in Lancashire • LCC Winter briefing note • LCC November's Bus Service Changes leaflet • LCC Trading Standards Early Warnings November 2016 • Highways: TTRO - Brock Road, Great Ecclestone • FBC: Christmas tree collection points • FBC: Minutes from DPLM 19.10.16 • Council Matters Autumn 2016 - Came & Company • Lancashire Police: Bonfire Night and Halloween • Ground Maintenance advice for Town & Community Councils • LTHT: stakeholder information sessions • ICO Newsletter November 2016 • Community meeting - Fracking. Thursday 10th November
205/16	19.	<p>Items for the Next Agenda (for information only) Asset Register</p>
206/16	20.	<p>Date of Next Meeting Thursday 26th January 2016</p>

Meeting closed: 9.40pm