

# MINUTES OF ELSWICK PARISH COUNCIL MEETING: 28<sup>TH</sup> JULY 2016

## The Council Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Rowe, Cllr Hudson, Cllr Dean

IN ATTENDANCE: Jane Lingsings (Clerk).  
26 members of the public attended.

Ref	No.	Item
<p><b>Public Time</b> The following concerns were raised:</p> <ul style="list-style-type: none"> <li>• The temporary relocation of AFC sports sessions from Elswick to Great Eccleston.</li> <li>• The importance of local facilities for youngsters within the Parish.</li> <li>• Communication issues between the Parish Council and residents - in particular the out-of-date website.</li> <li>• Anti-social behaviour issues.</li> </ul> <p>In general those present agreed that Elswick has a strong community spirit, sense of neighbourliness and togetherness within the Parish and look forward to this going from strength to strength based on mutual respect.</p>		
115/16	1.	<p><b>Apologies for Absence</b> Cllr Read</p>
116/16	2.	<p><b>Declaration of Interests</b> Cllrs P Hayhurst and N Hudson declared a pecuniary interest in agenda item 11. Cllr Rowe declared a non-pecuniary interest in agenda item 11</p>
117/16	3.	<p><b>Minutes of the Previous Meeting</b> The minutes of the previous meeting held on the 30<sup>th</sup> June 2016 were ratified as an accurate record and signed by the Chairman:</p>
118/16	4.	<p><b>Action Tracker (for information only)</b> The action tracker was reviewed and updated.</p>
119/16	5.	<p><b>Police</b> The Police report for June 2016 was received and noted.</p>
120/16	6.	<p><b>Planning and Licensing</b> The Parish Council considered the following planning application:</p> <ul style="list-style-type: none"> <li>• 16/0515 Tiny Paws Cattery, Mill Lane, Elswick Erection of two detached dwellings with garages following demolition of existing cattery. The Parish Council had no comment on this application.</li> </ul> <p>The planning tracker was noted.</p>
121/16	7.	<p><b>Leisure and Amenities</b></p> <ul style="list-style-type: none"> <li>• The Playground Inspection report for Roseacre Road had been received from Fylde Borough Council for June 2016. This report was noted and clarification of completion of works had been received. <b>It was resolved</b> that the Clerk will contact FBC to ascertain if the football field could be added to this Service Level Agreement.</li> <li>• MUGA Sports Provision Post Grant Funding: <b>It was resolved</b> to defer this item until September. The AFC sports provision would return to Elswick on the 9<sup>th</sup> August 2016.</li> <li>• Village Hall Site Bylaws: It was noted that there are bylaws attached to the Village Hall car park and paths to restrict cycling, tree climbing and ball games.</li> </ul>

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122/16	8.	<p><b>Open Spaces</b></p> <p><u>Wildlife Flower Meadow/Orchard</u>: The Blackpool and Fylde Bee Keepers approved the information artwork for the display sign, which has now been ordered. To provide essential food and shelter for the bees, further work will be required on the meadow utilising the Tesco Grant monies. <b>It was resolved</b> that work to strip the meadow, removing vegetation and a degree of soil be commissioned. The dyke will also require clearance. The stream has been cleared by volunteers who have saved the logs from trees for “bug hives”.</p> <p><u>Britain in Bloom</u>: The Parish Council expressed its gratitude to the Britain in Bloom volunteers who have worked tirelessly during this busy time preparing the village for the Competition.</p> <p><u>Green Flag</u>: It was noted that Elswick Village Hall and Gardens have successfully been awarded the Green Flag Award in recognition of the well managed open spaces.</p> <p><u>Tesco Local Community Grant Scheme</u>: £6K of the £8K grant from Tesco has been received. This grant was awarded for the local project to improve the meadow. This fund is administrated by Groundwork who continually monitor spend and will be visiting the site to inspect works to date.</p> <p><u>Best Kept Garden Competition</u>: to be judged next week.</p> <p><u>Playing Field Hedge</u>: It was noted that the playing field hedge required cutting back. <b>It was resolved</b> that a contractor would be sourced for this work to be carried out.</p>
123/16	9.	<p><b>Amenity Cleansing</b></p> <ul style="list-style-type: none"> <li>• Nil to report</li> </ul>
124/16	10.	<p><b>County &amp; Borough Council</b></p> <p>To receive and consider any Parish issues and resolve any actions:</p> <p><u>FBC: Public Space protection orders</u>: Public Space Protection Orders, or PSPOs, came into existence last year under the Anti-social Behaviour, Crime and Policing Act 2014. PSPOs allow for broad powers to criminalise behaviour that is not normally criminal. A working group of elected members from FBC has been formed to consider the introduction of PSPOs for Dog Control and other potential sources of anti-social behaviour.</p> <p><u>FBC: Elswick Neighbourhood Plan Consultation</u>: The application is out for a six week public consultation commencing on Thursday 16 June 2016 and will end at 5pm on Thursday 28 July 2016. Representations can be made in numerous ways either online or by paper copies available from FBC or in the Village Hall.</p>
125/16	11.	<p><b>Finance</b></p> <p><b>It was resolved</b> to approve the monthly bank reconciliation for July 2016  <b>It was resolved</b> to approve the cumulative budget report for July 2016.  Councillors acknowledged overspends in the following areas:</p> <ul style="list-style-type: none"> <li>• Maintenance contingency: 1147.84 (tree work and bus shelter refurb)</li> <li>• Admin Sundries: 203.34 (website update)</li> <li>• Britain in Bloom: 43.06 (additional planting)</li> <li>• Britain in Bloom Contingency: 108.47 (additional planting)</li> <li>• Wildflower Meadow: 153.51 (rotovation)</li> <li>• Unbudgeted Spend: 7,709.95 (Village hall plant bed and election costs)</li> </ul> <p>Income Received: FBC Britain in Bloom £350, Tesco Grant £6,000</p> <p>HMRC Bank Mandate: It was noted that this mandate has still not been renewed. In order to follow bank protocol Cllrs Read, Rowe and Hudson are required to visit the HSBC bank for ID checks.</p>

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Santander Account: The clerk raised concerns at the last meeting that she was still not able to access any details regarding this account due to an out of date mandate. Cllr Hayhurst is the only Cllr now eligible to renew the mandate. Following the resolution in June that Cllr Hayhurst updates the mandate to include Cllr Read as a signatory and the clerk as signatory and business address, the clerk requested this is actioned in readiness for the September meeting.

**It was resolved** to approve payments for July 2016. As the Parish Council does not meet in August, the validating second signature for August payments will not be added until the 29.8.16.

Date		Purpose of Expenditure	Net	Recoverable VAT	Gross
28.7.16	July Salaries/PAYE	July Salaries/PAYE	731.42	-	731.42
28.7.16	A Atkinson	Grass Cutting Area 1	275.00	-	275.00
28.7.16	B Armstrong	Grass cutting Area 3	131.25	-	131.25
28.7.16	J Lingings	Admin Expenses	16.90	-	16.90
28.7.16	AFC Fylde Community Foundation	MUGA sports sessions	800.00	-	800.00
28.7.16	Elswick Village Hall	Room Rental Yearly Payment	100.00	-	100.00
28.7.16	Reformation Ltd	Garden Bench	332.50	66.50	399.00
28.7.16	P Hayhurst Reimbursement	Bus Shelter painting/plants etc	272.39	-	272.39
28.7.16		Hanging baskets - Walton	130.00	-	130.00
28.7.16	"	Plants for village hall bed (Beetham)	1,613.50	322.70	1,936.20
28.7.16	"	Jane Lane Plants	57.20	-	57.20
28.7.16	"	Dobbies plants	7.48	1.50	8.98
28.7.16	"	K C Compost (VH bed)	45.00	-	45.00
28.7.16	"	Jane Lane Plants	56.40	-	56.40
28.7.16	"	Village Hall bed plants Ribblesdale	177.15	35.43	212.58
28.7.16	"	Netting for carpet bed Grundies	4.75	0.95	5.70
28.7.16	"	Jane Lane Plants	9.60	-	9.60
28.7.16	"	B&Q Hammerite	14.93	2.98	17.91
28.7.16	"	Tesco (memory sticks BIM Judges)	7.58	1.52	9.10
28.7.16	Advanced Landscapes	Village Hall bed excavation and wall	2,930.00	586.00	3,516.00
28.7.16	Advanced Landscapes	Work on meadow and footpath	1,848.00	369.60	2,217.60
28.7.16	A Atkinson	Mowing and strimming orchard	80.00	-	80.00
28.7.16	Fred Moor	Website refurbish and updates	200.00	-	200.00
28.7.16	Rowe Builders	Bus shelter refurbishment Lodge Ln	600.00	120.00	720.00
28.7.16	Rowe Builders	Drilling/fitting new bolts goal post	50.00	10.00	60.00
28.7.16	N Hudson reimbursement	Goal nets	60.00	-	60.00
28.7.16	N Hudson reimbursement	Sandblasting gates	200.00	-	200.00
28.7.16	P Lambert	Topping of Willow Tree nr orchard	350.00	70.00	420.00
28.7.16	P Hayhurst Reimbursement	B&Q Hammerite and turf roll	47.03	9.41	56.44
28.7.16	"	Jane Lane Plants (begonias)	5.70	-	5.70
28.7.16	"	Wilko - gloss and hammerite	33.29	6.66	39.95
29.8.16	August Salaries/PAYE	August Salaries/PAYE	731.42	-	731.42
29.8.16	A Atkinson	Grass Cutting Area 1	275.00	-	275.00
29.8.16	B Armstrong	Grass cutting Area 2	131.25	-	131.25
29.8.16	AFC Fylde Community Foundation	MUGA sports sessions	900.00	-	900.00

126/16

12.

**Standing Orders and Financial Regulations**

Following the resolution on 9<sup>th</sup> May 2016 for Cllrs Hayhurst and Read to review these policies, **It was resolved** to adopt the updated Standing Orders and Financial Regulations. The clerk will distribute the new adopted policies. Standing Orders and Financial Regulations as part of good working practice will be reviewed regularly, at least once every two years. Where there are changes in legislation the clerk will advise the council of its requirement for amendments.

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127/16	13.	<b>Parish Councillor Vacancy</b> It was resolved to defer this item to the September meeting.
128/16	14.	<b>Correspondence</b>  The following items of correspondence previously distributed by the clerk were noted: <ul style="list-style-type: none"> <li>• LCC: Bus Service Changes Leaflet for August 2016</li> <li>• LCC: Scam Awareness</li> <li>• LCC: Trading Standards Early Warning for July 2016</li> <li>• FBC: Technical Issues with Planning Portal Briefing email</li> <li>• FBC: Agenda for Development Management Committee 27.7.16</li> <li>• Invitation Joint Civic Sunday Service: Weeton with Preese, Westby and Greenhalgh</li> <li>• Staining Parish Council Civic Sunday Invitation</li> <li>•</li> </ul>
129/16	15.	<b>Items for the Next Agenda (for information only)</b>  Parish Councillor Vacancy MUGA Sports Provision Post Grant Funding Honorary Citizenship
130/16	16.	<b>Date of Next Meeting</b>  29 <sup>th</sup> September 2016

Meeting closed: 10.30pm

Chairman ..... Date .....