

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 30th JUNE 2016

The Council Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Read, Cllr Rowe

IN ATTENDANCE: Jane Lingings (Clerk). Two members of the public attended.

Ref	No.	Item
Public Time No issues raised.		
099/16	1.	Apologies for Absence Cllrs Hudson and Dean
100/16	2.	Declaration of Interests Cllrs declared a pecuniary interest in agenda item 11 Cllr Rowe declared a non-pecuniary interest in agenda item 8 and agenda item 11
101/16	3.	Minutes of the Previous Meeting The minutes of the previous meeting held on the 26 th May 2016 had the following amendments which were then ratified as an accurate record and signed by the Chairman: Cllr M Molloy was not present Item 3: Risk Assessment – Cllr M Read
102/16	4.	Action Tracker (for information only) The action tracker was reviewed and updated.
103/16	5.	Police The Police report for May 2016 was received and noted.
104/16	6.	Planning and Licensing The Parish Council considered the following planning application: <ul style="list-style-type: none"> • 16/0352: South View, 1 Grange Road, Elswick, Preston Formation of Dormer to Main rear roof slope and dormer to roof over single storey extension to rear. Erection of single storey porch to rear. <p>The Parish Council had no comment on this application.</p> <p>The planning tracker was noted.</p>
105/16	7.	Leisure and Amenities <ul style="list-style-type: none"> • The Playground Inspection report for Roseacre Road had been received from Fylde Borough Council for June 2016. This report was noted. It was resolved that the clerk will contact Fylde Borough Council to clarify which works had been completed.
106/16	8.	Open Spaces Wildlife Flower Meadow/Orchard: <ul style="list-style-type: none"> • It was noted that the seeds are not coming up as hoped at the present time. It was resolved that bat and bird boxes would be purchased utilising the Tesco Grant monies. Britain in Bloom: <ul style="list-style-type: none"> • There is a hive of activity around the village with most of the planting completed. It was resolved to place a trough under the Parish Council notice board at the village shop. Cllr Molloy offered to kindly donate one. There had been a surplus of white bedding plants, it was resolved to offer these to the Church for their use. • As part of the green in grey spaces, it was resolved to purchase two 90 degree tubs to place in the High Street bus shelter which will be planted up by volunteers.

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		<p>Hogwood Junction Meagles Lane:</p> <ul style="list-style-type: none"> This has been reported to LCC Highways. It was resolved that the clerk will request a date for this work to be completed as a matter of urgency. <p>Green Flag:</p> <ul style="list-style-type: none"> The Parish Council is awaiting formal confirmation of its success in receiving the Green Flag award, based on the verbal report. <p>Tesco Local Community Grant Scheme:</p> <ul style="list-style-type: none"> Funds are awaited, 75% will be forwarded in the first instance with the remaining 25% upon completion of all works. <p>Bus Shelter Lodge Lane:</p> <ul style="list-style-type: none"> Further to the last meetings agreement to replace the shelter windows utilising funds assigned to the Parish Council from Fylde Borough Council for maintenance, it was resolved to accept an estimate for this work from A Rowe Builders of £600. <p>Staffords Close Flower Bed Bench:</p> <ul style="list-style-type: none"> It was noted that a new bench is required for this area. It was resolved that a budget of £500 be set aside for this item. The clerk will forward examples of suitable benches to Cllr Molloy and Read. <p>Parish Council Notice Board (Newsagents):</p> <ul style="list-style-type: none"> The Newsagents have kindly offered to repaint the notice board in green as part of their shop refurbishment. It was resolved that the Parish Council would take up this offer. <p>Flower Bed Fronting the Village Hall:</p> <ul style="list-style-type: none"> Further to the last meetings resolution to commence works to this area using landscaping specialists, extra work has become apparent during the digging out of the bed which has had an impact on costings. The original estimate agreed was between £3,000 and £4,500. It is likely that this will be £5,000. The Parish Council discussed and considered this and again noted that the bed had not been rebuilt for 20 + years. It was resolved that this work continues.
107/16	9.	<p>Amenity Cleansing</p> <ul style="list-style-type: none"> Nil to report
108/16	10.	<p>County & Borough Council</p> <p>To receive and consider any Parish issues and resolve any actions:</p> <p>Abandoned Vehicle Mill/Bond Lane: It was resolved that the clerk will again contact LCC regarding the removal of this vehicle.</p>
109/16	11.	<p>Finance</p> <p>It was resolved to approve the monthly bank reconciliation for June 2016 It was resolved to approve the cumulative budget report for June 2016.</p> <p>Income Received: £250 (Public Rights of Way Scheme)</p> <p>Fylde Borough Council Elections Invoice: It was resolved to pay £1499.47 to Fylde Borough Council, this figure is based on costings calculated by Cllr Hayhurst, which the Parish Councillors concurred were fair. The clerk will write to FBC with an explanation of these costings and cheque for the sum.</p> <p>British Gas Energy Plan Renewal August 2016: It was resolved that the clerk would renew with the current supplier until the 24th August 2019 (3 years). A negotiated discount had been agreed reducing the daily Standing Charge from 29.91 to 22.00 and unit charge p/kWh from 15.143 reduced to 13.314</p>

HMRC Bank Mandate: **It was resolved** to renew the bank mandate with agreed additional signatories of Cllrs Read, Rowe and Hudson. The clerk will forward out the mandate to colleagues in order for them to action accordingly.

Santander Account: The clerk raised concerns that she was still not able to access any details regarding this account. Following enquiries by Cllr Read who originally opened this account, it transpires that the mandate is out of date with only Cllr Hayhurst remaining as a Councillor as a signatory. All correspondence is still being sent to the previous clerk. **It was resolved** that as a matter of urgency, Cllr Hayhurst updates the mandate to include Cllr Read as a signatory and the clerk as signatory and business address.

It was resolved to approve payments for June 2016.

Date	Payee	Cheque	Net Amount	VAT	Gross Amount
30.6.16	A Atkinson	200613	448.89		448.89
30.6.16	A Atkinson	200614	275.00		275.00
30.6.16	B Armstrong	200615	131.25		131.25
30.6.16	J Lingings	200616	226.13		226.13
30.6.16	HMRC	200617	56.40		56.40
30.6.16	J Lingings	200618	37.34		37.34
30.6.16	"	"	27.70		27.70
30.6.16	AFC Fylde Community Foundation	200619	900.00		900.00
30.6.16	Philip Lambert	200620	250.00	50.00	300.00
30.6.16	Paul Hayhurst (Reimbursement)	200621	15.00	3.00	18.00
	"	"	24.92	4.98	29.90
	"	"	7.70	1.54	9.24
	"	"	82.74	16.55	99.29
	"	"	8.82		8.82
	"	"	40.38	8.07	48.45
30.6.16	A Atkinson	200622	79.96		79.96
30.6.16	A Atkinson	200623	3,500.00		3,500.00
30.6.16	P Hayhurst reimbursement	200624	19.40		19.40
	"	"	40.50		40.50
	"	"	23.50		23.50
	"	"	6.00		6.00
	"	"	28.37	5.67	34.04
	"	"	6.00		6.00
	"	"	29.93	5.99	35.92
	"	"	7.65		7.65
	"	"	78.00		78.00
	"	"	293.17		293.17
	"	"	16.46	3.29	19.75
	"	"	15.79	3.16	18.95
	"	"	15.63	3.13	18.75
	"	"	8.00		8.00
	"	"	6.98		6.98
	"	"	25.00		25.00
30.6.16	F H M Davies & Son	200625	2,756.60	551.32	3,307.92
30.6.16	Kernock Park Plants	200626	636.00	127.00	763.00
30.6.16	Rowe Builders Ltd	200627	265.00	53.00	318.00
30.6.16	Fylde Borough Council	200628	1,499.47		1,499.47
					-
			11,889.68	836.70	12,726.37

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110/16	12.	<p>Standing Orders and Financial Regulations</p> <p>It was resolved to defer this item until the July meeting.</p>
111/16	13.	<p>Parish Councillor Vacancy</p> <p>It was resolved to close this section of the meeting from members of the public under the Public Bodies (Admission to meetings) Act 1960 s1 due to the confidential nature of the business to be transacted. It was resolved to defer the co-option selection process to the July meeting.</p> <p>The chairman reconvened the meeting.</p>
112/16	14.	<p>Correspondence</p> <p>The following items of correspondence previously distributed by the clerk were noted:</p> <ul style="list-style-type: none"> • LCC: June Bus Services Leaflet • LCC: July Bus Services Leaflet • LCC: Roadworks A585 4th July 2 nights • FBC: District Parish Liaison Meeting - Tuesday 5th July • LCC: temporary road closure on Watery Gate Lane, Great Eccleston on the 08/08/2016, until 12/08/2016 • Ribby with Wrea Civic Sunday Invitation • FBC: Giant Hogweed in Flower • FBC: Agenda for Development Management Committee 29 June 2016 •
113/16	17.	<p>Items for the Next Agenda (for information only)</p> <p>Standing Orders and Financial Regulations Playground Inspection Report Parish Councillor Vacancy</p>
114/16	18.	<p>Date of Next Meeting</p> <p>28th July 2016</p>

Meeting closed: 9.15pm

Chairman Date