

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 31st MARCH 2016

The Council Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Emmington, Cllr Hudson
Cllr Dean, Cllr Rowe,

IN ATTENDANCE: Jane Lingsings (Clerk). Three members of the public attended.

Ref	No.	Item
<p>Public Time It was noted that following the sweep of the village, leaves and debris had caused blockages within some gullies. The issue of vandalism within Elswick Village was discussed.</p>		
057/16	1.	<p>Apologies for Absence None received.</p>
039/16	2.	<p>Declaration of Interests Cllrs Hudson, Hayhurst and Emmington declared a pecuniary interest in agenda item 11</p>
040/16	3.	<p>Minutes of the Previous Meeting The minutes of the previous meeting held on the 25th February were ratified as an accurate record and signed by the Chairman.</p>
041/16	4.	<p>Action Tracker (for information only) The action tracker was reviewed and updated.</p>
042/16	5.	<p>Police No police report had been received.</p>
043/16	6.	<p>Planning and Licencing The Councillors discussed and considered the following applications:</p> <ul style="list-style-type: none"> • 16/0197 – Resubmission Chapel Farm, Copp Lane, Elswick. Outline application for the erection of 5 dwellings following removal of existing farm buildings. <u>The Parish Council made no comment on this application</u> • 16/0146 Mill Lodge, Lodge Lane Removal of condition 3 on planning permission 89/1026 to allow property to be accessed off lodge lane and mill lane <u>The Parish Council made no comment on this application</u> <p>The planning tracker was noted.</p>
044/16	7.	<p>Leisure and Amenities</p> <ul style="list-style-type: none"> • Bowling Green/Car Park Fencing panels: it was resolved that 10 fence panels require replacement. Cllr Emmington will action this. It was noted that the Bowling Club had kindly offered to help with siting the panels if required. • MUGA surface: it was noted that the lids to the tennis post sockets had been removed. These have been replaced temporarily. Some of the MUGA surface area appears to be wearing which will be examined during the village inspection. • Field Nets: it was agreed in July 2015 that the Parish Council would purchase new 5 aside goals for the football pitch. It was resolved that Cllr Emmington will action.

Chairman Date

045/16	8.	<p>Open Spaces</p> <ul style="list-style-type: none"> • Wildlife Flower Meadow/Orchard: as previously agreed, Olive Branch Landscapes have strimmed the meadow, removed the grass and cut 40 square metres of grass to remove and rotavate. It was resolved that further rotavation work is required. Cllr Hayhurst will co-ordinate this additional work. The clerk will contact Olive Branch Landscapes. • Britain in Bloom: it was resolved that the flowers will be supplied by F.H & M Davies & Son at Out Rawcliffe. A litter pick is taking place on Sunday 3.4.16 and a short meeting is being held on Monday 4.4.16 for volunteers for Britain in Bloom. • Green Flag: work is ongoing in preparation for the Green Flag inspection on 12th May. As part of this preparation, a sign outside the toilets is required to inform members of the public to enquire at the Bowling Club if these facilities are closed; the dog enclosure requires signage and it is hoped that the path in-between the Village Hall and Council Pavilion will have been levelled as previously agreed. The clerk has renewed "Elswick Village Hall and Gardens" information for the notice board and is awaiting sign off from Cllr Hayhurst. • Public Space Protection Order Update: At the moment Fylde Borough Council is the only council across the local areas that does not have dog control measures. As a result of this, Fylde Borough Council is proposing to set up a working group to consider Public Space Protection Orders, in particular dog protection. At this moment therefore, Public Space Protection Order for Elswick cannot be requested. • Tesco Local Community Grant Scheme: Elswick Parish Council received third place in the customer voting for the grant scheme and will be awarded £8,000 for the refurbishment of the meadow.
046/16	9.	<p>Amenity Cleansing</p> <ul style="list-style-type: none"> • Lengthsman Duties: Andrew Atkinson has returned to work. • Trade Waste Collection notification FBC: it was noted that the Trade Waste Collection maybe postponed during April, due to an unpaid invoice as this had been sent to the wrong clerks address. The clerk will liaise with FBC in order to rectify this situation. • Refuse sacks: these have now been purchased.
047/16	10.	<p>County & Borough Council</p> <p>To receive and consider any Parish issues and resolve any actions:</p> <ul style="list-style-type: none"> • Fylde Borough Council (FBC) Election Costs £2089.79: Under the Representation of the People Act 1983, Section 36 (3b) local council elections can be combed with other elections. Last year this was combined with Parliamentary, Local Authority and Parish Council elections. With a combined election some apportionment of costs is expected by the Act and it is within the gift of FBC to determine the costs of running local council elections and whether those costs are re-charged to local councils. The costs were divided equally between the Parish Councils that required an election, which left parish councils with a small population being charged similar costs to a much larger parish council. Elswick Parish Council have been in dispute with FBC over the calculation of these costs, and following a recent meeting with FBC, it has been agreed to reduce this invoice amount and the Parish Council awaits the revised invoice total. • Statement of Dissent: The Parish Council had received a Statement of Dissent from 35% of Fylde's elected members, from five separate groups, advising of their inability to support Fylde Borough Council's Corporate Plan to 2020. This Statement was noted.

048/16	11.	<p>Finance</p> <p>It was resolved to approve the bank reconciliation for March 2016.</p> <p>It was resolved to approve payments for March 2016. *As the April meeting is being postponed the validating second signature for payments due in April will not be added until the payment date of 28.04.16.</p> <table border="1" data-bbox="320 389 1283 1234"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr><td>01.03.16</td><td>A Cummings</td><td>266.70</td><td>-</td><td>266.70</td></tr> <tr><td>31.03.16</td><td>A Atkinson</td><td>444.57</td><td>-</td><td>444.57</td></tr> <tr><td>31.03.16</td><td>J Lingings</td><td>161.02</td><td>-</td><td>161.02</td></tr> <tr><td>31.03.16</td><td>HMRC</td><td>40.40</td><td>-</td><td>40.40</td></tr> <tr><td>31.03.16</td><td>J Lingings</td><td>62.26</td><td>-</td><td>62.26</td></tr> <tr><td>31.03.16</td><td>AFC</td><td>1,000.00</td><td>-</td><td>1,000.00</td></tr> <tr><td>31.03.16</td><td>Olive Branch Landscapes</td><td>350.00</td><td>70.00</td><td>420.00</td></tr> <tr><td>31.03.16</td><td>E-on</td><td>10.61</td><td>0.53</td><td>11.14</td></tr> <tr><td>31.03.16</td><td>A Atkinson</td><td>275.00</td><td>-</td><td>275.00</td></tr> <tr><td>31.03.16</td><td>J Singleton</td><td>30.00</td><td>-</td><td>30.00</td></tr> <tr><td>31.03.16</td><td>N Hudson</td><td>33.75</td><td>-</td><td>33.75</td></tr> <tr><td>31.03.16</td><td>P Lambert</td><td>325.00</td><td>65.00</td><td>390.00</td></tr> <tr><td>31.03.16</td><td>A Scott</td><td>200.00</td><td>-</td><td>200.00</td></tr> <tr><td>31.03.16</td><td>Fylde Borough Council</td><td>618.08</td><td></td><td>618.08</td></tr> <tr><td>31.03.16</td><td>B Armstrong</td><td>131.25</td><td></td><td>131.25</td></tr> <tr><td>31.03.16</td><td>Emmington Electrical Ltd</td><td>24.00</td><td>4.80</td><td>28.80</td></tr> <tr><td>31.03.16</td><td>P Hayhurst</td><td>170.00</td><td></td><td>170.00</td></tr> <tr><td>*28.04.16</td><td>A Atkinson</td><td>444.57</td><td></td><td>444.57</td></tr> <tr><td>*28.04.16</td><td>A Atkinson</td><td>275.00</td><td></td><td>275.00</td></tr> <tr><td>*28.04.16</td><td>B Armstrong</td><td>131.25</td><td></td><td>131.25</td></tr> </tbody> </table> <p>Santander Account: Min ref 019/16 the clerk alerted the council of an issue of what appears to be a historical administration error within the Parish Council internal accounts spreadsheet for the Santander Account. Cllr Hayhurst made further enquiries with Santander who have confirmed that this is an administration error only. It was resolved that the future of this account will be discussed at the next meeting.</p> <p>To acknowledge receipt of income: VAT refund received: £1394.19</p> <p>Preparation for Audit for year ending 31.3.2016: the Clerk informed the Councillors that all external audit paperwork had been received and that the Parish Council accounts and relevant documentation would be delivered to the Internal Auditor, Kath Coleman within the next two weeks.</p>	Date	Payee	Net Amount	VAT	Gross Amount	01.03.16	A Cummings	266.70	-	266.70	31.03.16	A Atkinson	444.57	-	444.57	31.03.16	J Lingings	161.02	-	161.02	31.03.16	HMRC	40.40	-	40.40	31.03.16	J Lingings	62.26	-	62.26	31.03.16	AFC	1,000.00	-	1,000.00	31.03.16	Olive Branch Landscapes	350.00	70.00	420.00	31.03.16	E-on	10.61	0.53	11.14	31.03.16	A Atkinson	275.00	-	275.00	31.03.16	J Singleton	30.00	-	30.00	31.03.16	N Hudson	33.75	-	33.75	31.03.16	P Lambert	325.00	65.00	390.00	31.03.16	A Scott	200.00	-	200.00	31.03.16	Fylde Borough Council	618.08		618.08	31.03.16	B Armstrong	131.25		131.25	31.03.16	Emmington Electrical Ltd	24.00	4.80	28.80	31.03.16	P Hayhurst	170.00		170.00	*28.04.16	A Atkinson	444.57		444.57	*28.04.16	A Atkinson	275.00		275.00	*28.04.16	B Armstrong	131.25		131.25
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049/16	12.	<p>Parish Clerk</p> <p>It was resolved that this item be closed to the members of the public. The Parish Council discussed the Parish Clerks hours and it was resolved that these would be increased to 25 hours a month commencing from the 1st April 2016 and that the clerk would be provided with a contract of employment.</p>																																																																																																									
050/16	13.	<p>Annual Village Inspection</p> <p>It was resolved that the date of the Annual Village Inspection would be on Tuesday 5th April 2016, and Cllr Hayhurst would write up the inspection report.</p>																																																																																																									

051/16	14.	<p>Parish Councillor Casual Vacancy filling by Co-option</p> <p>The Parish Council discussed and considered the applicant for the vacant position of Parish Councillor as advertised, and it was resolved to co-opt Mr Mark Reed. The clerk will forward on the relevant documentation and inform FBC.</p>
052/16	15.	<p>Date of Parish Councils Meetings</p> <p>It was resolved that the meetings for 2016 would be as follows:</p> <p>April meeting moved to Monday 9th May Annual Meeting of the Parish Council & Annual Parish Meeting 26th May Both of the May meetings will be held in Elswick Village Hall</p> <p>Thursday 30th June Thursday 28th July No meeting in August Thursday 29th September Thursday 27th October Thursday 24th November No meeting in December</p>
053/16	16.	<p>Correspondence</p> <p>To note the following items of correspondence previously distributed by the clerk for information only:</p> <ul style="list-style-type: none"> • FBC: Development Management Committee Agenda 9.3.16 and 16.3.16 • FBC: Fylde District Parish Liaison Group Meeting Minutes 28.01.16 • FBC: Fylde District Parish Liaison Meeting Agenda 6.4.16 • LCC: February Consumer Alerts • LCC: Withdrawal of Subsidies for Local Bus Services / Update / Poster / Draft Schedules • LCC: Aprils bus service changes leaflet • LCC: Parish Champion Newsletter • LCC: Severe Weather Update Winter 2016 • Fields in Trust Newsletter • Flooding Meeting – Ribby with Wrea Green Parish Council
054/16	17.	<p>Items for the Next Agenda (for information only)</p> <p>Annual Return for Audit Year ending 31st March 2016 Annual review of staff salaries implementation 1st May 2016 Village Inspection Report Future of Santander Account</p>
055/16	18.	<p>Date of Next Meeting</p> <p>** April meeting moved to Monday 9th May 2016 **</p>

Meeting closed: 9.40pm

Chairman Date