

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 25th FEBRUARY 2016

The Council Pavilion, Elswick (7.30pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Emmington, Cllr Hudson
Cllr Dean, Cllr Rowe,

IN ATTENDANCE: Jane Lingsings (Clerk).

Ref	No.	Item
Public Time No members of the public attended.		
038/16	1.	Apologies for Absence None received.
039/16	2.	Declaration of Interests Cllr J Rowe declared a non-pecuniary interest in Agenda Item 8 (Staffords Close)
040/16	3.	Minutes of the Previous Meeting The minutes of the previous meeting held on the 28 th January 2016 were ratified as an accurate record and signed by the Chairman.
041/16	4.	Action Tracker (for information only) The action tracker was reviewed and updated.
042/16	5.	Police No police report had been received.
043/16	6.	Planning and Licencing The Councillors discussed and considered the following applications: <ul style="list-style-type: none"> • 16/0097 28 Roseacre Road, Elswick. Application for prior notification of single storey rear extension of 6M projection with 3.20M ridge and 3.20M eaves. The Parish Council made no comment on this application. • 16/0102 Gorst Farm, Lodge Lane, Elswick Resubmission of application 15/0576 for outline application for erection of 5 no. detached dwellings following the demolition of existing barns. It was resolved that the Parish Council would submit comments on this application The planning tracker was noted.
044/16	7.	Leisure and Amenities <ul style="list-style-type: none"> • MUGA <ul style="list-style-type: none"> ○ A recent incident at a MUGA sports session has been resolved. ○ Pitch Hire Arrangements – it was noted that Cllr Molloy will continue to take bookings for the MUGA.
045/16	8.	Open Spaces <ul style="list-style-type: none"> • Wildlife Flower Meadow: It was resolved in November 2015 that the meadow grass requires cutting back which will require the hire of an Alan Power Sythe or strimmer. It was resolved that a local contractor would be approached to complete this work as soon as possible.

Chairman Date

		<ul style="list-style-type: none"> • Britain in Bloom: <ul style="list-style-type: none"> ○ It was resolved in November 2015 to purchase two vintage hand ploughs to enhance the displays for the village. These have now been purchased at a cost of £75.00 each. ○ Staffords Close Flower Bed: It was resolved in November 2015 to replace the sleepers in this bed by stone cobbles. It was resolved to accept a quote from A Rowe of £780 + VAT to complete this work. • Overgrown Trees: it was resolved in November 2015 to cut back the overgrown trees in Beech road. It was resolved that this will also include Grange Road and High Street. • Green Flag: Green Flag: the Parish Council is acting on the feedback contained within the quality assessment. It was resolved that path in-between the Village Hall and Council Pavilion requires levelling. Cllr Hayhurst will co-ordinate this work. • Tesco Local Community Grant Scheme: The £8,000 grant that has been awarded to Elswick by Tesco to refurbish the meadow. The Elswick project has been entered into the Tesco customer vote. Tesco customers will vote over two weekends in Fleetwood, Thornton, Poulton and Cleveleys Express stores, for their favourite shortlisted local project whereby the grant maybe increased in value up to £12,000.
046/16	9.	Amenity Cleansing Lengthsmans Duties –part of these duties continue to be undertaken by a neighbouring lengthsmen during A Atkinsons absence. It was resolved that the compost heap requires turning. Cllr Hudson will co-ordinate a contractor for this work.
047/16	10.	Contracts <ul style="list-style-type: none"> • <u>Tenders for Grass Cutting Contract Area 1</u> The Parish Council had invited tenders from five parties and had received two sealed bids. The tenders were opened and the contents discussed. It was resolved that the contract be awarded to Mr Andrew Atkinson at a price of £3,300 no VAT applied. • <u>Extension of the Bowling Green Contract</u> It was resolved to extend the Bowling Green Contract for a further 12 month period under the terms of the contract. • Lancashire County Council Grass Verges: it was noted that LCC despite budget cuts will continue to provide grants for grass although this will be a reduced amount of £853.
048/16	11.	County and Borough Council <ul style="list-style-type: none"> • FBC Election Costs: This item will be deferred to the January 2016 agenda following the Fylde District Parish Liaison meeting in December, as this issue is scheduled as an agenda item. • Fylde Borough Council Budget Proposals: this item was noted. • Parish Based Public Transport Scheme: Following Lancashire County Councils proposal to cut subsidies to public transport, a cross party Cabinet Committee chaired by Cllr Hayhurst, was set up to examine the impact and how best to spend the £2M earmarked fund. It has been agreed for some buses to be retained or run as a commercial route. This is a better situation than no buses and the committee is still working to find further solutions. • Kirkham Library: As part of LCC budget cuts, the councils library network will be reduced from 74 libraries to 34 with at least one in each of the 12 districts at the end of 2017. Libraries grouped into these areas will be considered by the facilities in that area as part of the proposals. • Neighbourhood Plan: As per Neighbourhood Planning Regulations 2012, Parish or Town Councils are responsible for producing a Neighbourhood Plan, which is a new way for communities to shape the future of the place where they live. Although these plans cannot be used to stop development; they can allow communities to decide

		where they want new developments to be built. As part of this process, the Parish Council would have to designate the area for which a plan is to be produced. This process is undertaken by an application to the Local Planning Authority. It was resolved that Elswick Parish Council would commence this process, via Fylde Borough Council Planning Authority.																																																																
049/16	12.	<p>Finance It was resolved to approve the cumulative budget report for February 2016. It was resolved to approve payments for February 2016.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Cheque</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>31.1.16</td> <td>A Cummings</td> <td>SO</td> <td>266.70</td> </tr> <tr> <td>25.02.16</td> <td>A Atkinson</td> <td>200560</td> <td>444.57</td> </tr> <tr> <td>25.02.16</td> <td>J Lingings</td> <td>200561</td> <td>161.22</td> </tr> <tr> <td>25.02.16</td> <td>HMRC</td> <td>200562</td> <td>40.20</td> </tr> <tr> <td>25.02.16</td> <td>J Lingings</td> <td>200563</td> <td>45.90</td> </tr> <tr> <td>25.02.16</td> <td>A Atkinson</td> <td>200564</td> <td>250.00</td> </tr> <tr> <td>25.02.16</td> <td>B Armstrong</td> <td>200565</td> <td>131.25</td> </tr> <tr> <td>25.02.16</td> <td>AFC</td> <td>200566</td> <td>800.00</td> </tr> <tr> <td>25.02.16</td> <td>AFC</td> <td>200567</td> <td>800.00</td> </tr> <tr> <td>25.02.16</td> <td>P Hayhurst</td> <td>200568</td> <td>72.37</td> </tr> <tr> <td>25.02.16</td> <td>Emmington Electrical</td> <td>200569</td> <td>57.60</td> </tr> <tr> <td>25.02.16</td> <td>Emmington Electrical</td> <td>200570</td> <td>180.00</td> </tr> <tr> <td>25.02.16</td> <td>Windmill Plants & Nurseries Ltd</td> <td>200571</td> <td>204.00</td> </tr> <tr> <td>25.02.16</td> <td>GlobalGold Ltd</td> <td>200572</td> <td>93.59</td> </tr> <tr> <td>25.02.16</td> <td>GlobalGold Ltd</td> <td>200573</td> <td>105.76</td> </tr> </tbody> </table> <p><u>Santander Account</u> The clerk raised an issue of what appears to be a historical administration error within the Parish Council internal accounts spreadsheet for the Santander Account. It was resolved that Cllr Hayhurst would make further enquiries with Santander, as the clerk is not on the mandate for this account.</p> <p>Payments Received: Nil</p>	Date	Payee	Cheque	Gross Amount	31.1.16	A Cummings	SO	266.70	25.02.16	A Atkinson	200560	444.57	25.02.16	J Lingings	200561	161.22	25.02.16	HMRC	200562	40.20	25.02.16	J Lingings	200563	45.90	25.02.16	A Atkinson	200564	250.00	25.02.16	B Armstrong	200565	131.25	25.02.16	AFC	200566	800.00	25.02.16	AFC	200567	800.00	25.02.16	P Hayhurst	200568	72.37	25.02.16	Emmington Electrical	200569	57.60	25.02.16	Emmington Electrical	200570	180.00	25.02.16	Windmill Plants & Nurseries Ltd	200571	204.00	25.02.16	GlobalGold Ltd	200572	93.59	25.02.16	GlobalGold Ltd	200573	105.76
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050/16	13.	<p>Budget Review and Preparation for Precept The Parish Council discussed and considered the budget for 2016 2017 and it was resolved that the precept sum required is £28,058. The clerk will forward this information to Fylde Borough Council.</p>																																																																
051/16	14.	<p>Review the effectiveness of internal controls The Parish Council received and approved the annual review of audit controls.</p>																																																																
052/16	15.	<p>Future Audit Arrangements As the Audit Commission ceased to exist on the 1st April 2015, the Smaller Authorities Audit Appointments Ltd (SAAA) was created to take over the appointment of external auditors for smaller authorities from 2017. As part of the new legislation, all Councils with an annual turnover of less than £6.5 million are automatically part of the scheme unless they decide to opt out and appoint their own external auditors. The Parish Councillors considered this and it was resolved not to opt out of the new scheme.</p>																																																																
053/16	16.	<p>Parish Council Meeting Venue The Councillors discussed the Parish Council meeting venue and it was resolved to continue meeting in the Parish Council Pavilion which would enable access to historical records if required.</p>																																																																

054/16	17.	<p>Correspondence To note the following items of correspondence previously distributed by the clerk for information only: LCC: Bus Service Changes Leaflet February 2016 Walney Extension Community Fund Public Events FBC: Development Management Committee 10 February 2016 LCC: January Consumer Alerts Cllr P Hayhurst: Rural Bus Services FBC: Schedule of Meetings 2016 CPRE Lancashire Neighbourhood Planning Guidance Event Notification of the St Annes on Sea Neighbourhood Plan Kirkham Town Council – Kirkham Library St Annes on Sea Town Council Neighbourhood Plan Red Cross Defibrillator Training Elswick Village Hall Fields in Trust Newsletter Bus Service Changes Leaflet March 2016</p>
055/16	18.	<p>Items for the Next Agenda (for information only)</p>
056/16	19.	<p>Date of Next Meeting 31st March 2016</p>

Meeting closed: 9.35pm