

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 28th JANUARY 2016
The Council Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Emmington, Cllr Hudson
 Cllr Dean, Cllr Rowe, Cllr Haresceugh

IN ATTENDANCE: Jane Lingsings (Clerk).

Ref	No.	Item
Public Time No members of the public attended		
019/16	1.	Apologies for Absence None received.
020/16	2.	Declaration of Interests Cllr Molloy declared a pecuniary interest in Agenda item 6i, and a non-pecuniary interest in 6iii. Cllr Hayhurst declared a pecuniary interest in Agenda item 11 Cllr Hudson declared a pecuniary interest in Agenda item 11
021/16	3.	Minutes of the Previous Meeting The minutes of the previous meeting held on the 26 th November 2015 were ratified as an accurate record and signed by the Chairman. Previous minutes detailed below were ratified as an accurate record and signed by the Chairman. The delay in ratification was due to previous administration issues: <ul style="list-style-type: none"> • 23rd July 2015 • 27th August 2015 • 1st October 2015
022/16	4.	Action Tracker (for information only) The action tracker was reviewed and updated.
023/16	5.	Police The following reports were received and noted: PACT report November and December 2015 Police Quarterly Update
024/16	6.	Planning and Licencing The following planning applications were discussed and considered: <ul style="list-style-type: none"> i. Tree Preservation Order 2015.33 Bonds Lane, Elswick The Parish Council had no objection or comments on this application. <hr/> ii. 15/0846 Merfield, Copp Lane, Elswick. Erection of 1 detached bungalow The Parish Council had no objection or comments on this application. <hr/> iii. 15/0892 Chapel Farm, High Street, Elswick. Outline application for the erection of 5 dwellings following removal of existing farm buildings. The Parish Council had no objection or comments on this application. <hr/> The planning tracker was noted.

025/16	7.	<p>Leisure and Amenities</p> <ul style="list-style-type: none"> • MUGA: <ul style="list-style-type: none"> ○ The MUGA had originally been named the Betty Glover Memorial Tennis Courts, in memory of the wife of Harold Glover. The sign recording this was removed during the re-netting of the MUGA. It was resolved that during the Spring village inspection, a thorough search of outbuildings will be made to locate the sign. ○ There are ongoing issues with the MUGA floodlighting, which will be addressed once the ground conditions improved with the use of a cherry picker. (Min ref 008/15). • Roseacre Road Playground <ul style="list-style-type: none"> ○ During a play inspection undertaken by Fylde Borough Council, it was noted that the football posts were corroded and failing on one corner. This inspection appears to have taken place before the posts were repaired. It was resolved that the clerk will contact Fylde Borough Council to ask for a re-inspection to ensure the repair is considered adequate. The clerk will contact Arch Forge Blacksmiths to request a site visit and quotation for replacement for future consideration. Cllr Hudson to liaise.
026/16	8.	<p>Open Spaces/Amenity Cleansing</p> <ul style="list-style-type: none"> • Wildlife Flower Meadow/Orchard: As per minute ref 15/078, and the previous discussions with the Blackpool Bee Society, Cllr Hayhurst confirmed that the society will be establishing two hives and two colonies of bees in the Orchard. It was resolved the hives will be fenced off for safety. • Britain in Bloom: Following the success of Elswick at Regional level the Village has been selected to take part in the UK Finals 2016. The Parish Council discussed plans for this event and it was resolved that the Flowers would be put out to tender. It was agreed that Cllr Hayhurst would design the beds. • Green Flag: The Green Flag Award Scheme is the benchmark national standard for parks and green spaces in the United Kingdom. The scheme recognises and reward green spaces in England and Wales that met the laid down high standards. In 2014 Elswick Parish Council obtained Green Flag Status for the sports and leisure facilities on the site on Roseacre Road, Elswick which included the bowling green, MUGA, community orchard and wildflower meadow and a football pitch and playing field. When the Green Flag status was awarded, the judges listed various recommendations for improvements to the site which the Parish Council acted upon. An interim quality assessment in the form of a "Mystery Shopper" has recently been carried out by Green Flag, which has provided detailed feedback on which will benefit the sites. It was resolved that the Parish Council will act on the feedback contained within the quality assessment, this will include applying for a Public Space Protection Order for dogs on leads in Elswick. • Tesco Local Community Grant Scheme: Tesco is awarding six grants per year in each of the 428 Tesco regions supporting around 2,500 projects each year. These grants will fund capital projects that provide community benefit and there is no charge to access. Tesco customers will vote over two weekends in their store for their favorite shortlisted local project. Grants will then be awarded as follows: 1st place in Tesco customer vote: £12,000 grant 2nd place in Tesco customer vote: £10,000 grant 3rd place in Tesco customer vote: £8,000 grant <p>The Parish Council applied for a community grant scheme in December 2015, and have been awarded £8,000 towards the refurbishment of the meadow and adjoining open spaces. This grant increase in value as the project has been shortlisted to be included in the Tesco customer vote.</p>

027/16	9.	<p>Contracts</p> <p>The following contracts were discussed and considered and it was resolved that these would be retendered:</p> <ul style="list-style-type: none"> • Tenders for Grass Cutting Contract Area 1 • Bowling Green Contract <p>It was resolved that Maintenance for the Orchard would be a one off piece of work which did not require a tender process. A maximum budget of £600 was agreed for this work.</p>																																																																																																		
028/16	10.	<p>County and Borough Council</p> <ul style="list-style-type: none"> • FBC Election Costs: this item was deferred to the March meeting. • Parish Based Public Transport Scheme: It was noted that the consensus of local Parish Councils was not to commence with this scheme. This local issue has drawn attention from Radio Lancashire. Cllr Hayhurst has met with both the Leader and Deputy Leader of Lancashire County Council, who have agreed to set up a committee to relook at rural transport. Cllr Hayhurst has been invited to Chair this committee. • Electoral review of Lancashire County Council: This item was noted. • Lancashire County Councils Proposed Budget Options: This item was noted. • FBC: A combined Authority for Lancashire – have you say: This item was noted. 																																																																																																		
029/16	11.	<p>Finance</p> <p>It was resolved to approve the bank reconciliation for December 2015/January 2016 It was resolved to approve payments for January 2016.</p> <table border="1" data-bbox="320 1048 1433 1585"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Cheque</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>28.1.16</td> <td>A Atkinson</td> <td>January Salary</td> <td>200549</td> <td>444.57</td> <td></td> <td>444.57</td> </tr> <tr> <td>28.1.16</td> <td>J Lingings</td> <td>January Salary</td> <td>200550</td> <td>161.02</td> <td></td> <td>161.02</td> </tr> <tr> <td>28.1.16</td> <td>HMRC</td> <td>PAYE</td> <td>200551</td> <td>40.40</td> <td></td> <td>40.40</td> </tr> <tr> <td>28.1.16</td> <td>A Atkinson</td> <td>Grass Cutting</td> <td>200552</td> <td>250.00</td> <td>-</td> <td>250.00</td> </tr> <tr> <td>28.1.16</td> <td>B Armstrong</td> <td>Grass Cutting</td> <td>200553</td> <td>131.25</td> <td>-</td> <td>131.25</td> </tr> <tr> <td>28.1.16</td> <td>Kath Coleman</td> <td>Clerk services</td> <td>200554</td> <td>191.96</td> <td></td> <td>191.96</td> </tr> <tr> <td>28.1.16</td> <td>Pete Marquis</td> <td>Sweep of village Inv 11191</td> <td>200555</td> <td>185.00</td> <td>37.00</td> <td>222.00</td> </tr> <tr> <td>28.1.16</td> <td>Neil Hudson</td> <td>Muga Keys replicas</td> <td>200556</td> <td>45.00</td> <td></td> <td>45.00</td> </tr> <tr> <td>28.1.16</td> <td>Pete Marquis</td> <td>Hedgecutting Inv 2117</td> <td>200557</td> <td>30.00</td> <td>6.00</td> <td>36.00</td> </tr> <tr> <td>28.1.16</td> <td>Sam Kernohan</td> <td>Internal Audit 2014 15</td> <td>200558</td> <td>150.00</td> <td>-</td> <td>150.00</td> </tr> <tr> <td>28.1.16</td> <td>P Hayhurst</td> <td>Britian in Bloom</td> <td>200559</td> <td>41.67</td> <td>8.33</td> <td>50.00</td> </tr> <tr> <td>28.1.16</td> <td>P Hayhurst</td> <td>Britian in Bloom</td> <td>"</td> <td>66.55</td> <td>-</td> <td>66.55</td> </tr> <tr> <td>28.1.16</td> <td>P Hayhurst</td> <td>Elswikian</td> <td>"</td> <td>28.37</td> <td>5.67</td> <td>34.04</td> </tr> </tbody> </table> <p>Payments Received: Nil</p>	Date	Payee	Details	Cheque	Net Amount	VAT	Gross Amount	28.1.16	A Atkinson	January Salary	200549	444.57		444.57	28.1.16	J Lingings	January Salary	200550	161.02		161.02	28.1.16	HMRC	PAYE	200551	40.40		40.40	28.1.16	A Atkinson	Grass Cutting	200552	250.00	-	250.00	28.1.16	B Armstrong	Grass Cutting	200553	131.25	-	131.25	28.1.16	Kath Coleman	Clerk services	200554	191.96		191.96	28.1.16	Pete Marquis	Sweep of village Inv 11191	200555	185.00	37.00	222.00	28.1.16	Neil Hudson	Muga Keys replicas	200556	45.00		45.00	28.1.16	Pete Marquis	Hedgecutting Inv 2117	200557	30.00	6.00	36.00	28.1.16	Sam Kernohan	Internal Audit 2014 15	200558	150.00	-	150.00	28.1.16	P Hayhurst	Britian in Bloom	200559	41.67	8.33	50.00	28.1.16	P Hayhurst	Britian in Bloom	"	66.55	-	66.55	28.1.16	P Hayhurst	Elswikian	"	28.37	5.67	34.04
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030/16	12.	<p>Budget Review and Preparation for Precept</p> <p>The budget proposals for 2016/2017 were discussed and it was resolved that the Council would consider the proposals in more detail at the next meeting where the budget would be agreed.</p>																																																																																																		
031/16	13.	<p>Website</p> <p>The Parish Council discussed the current website issues. It was resolved that the Council would approach the original developer Fred Moor to ask that this be brought up to date commencing from April 2015 with a maximum budget agreed of £200. Once the current issues are resolved, Cllr Harescough will take responsibility for keeping the website up to date.</p>																																																																																																		

032/16	14.	<p>Standing Orders It was resolved that the Parish Council will the current standing orders and compare these against the model standing orders. The updated orders will be brought back to the Council in April 2016 for agreement.</p>
033/16	15.	<p>Internal Auditor The Parish Council discussed and considered the previously circulated documents and it was resolved to approve the Terms of Reference and Suggested Testing Methodology. Kath Coleman was appointed as Internal Auditor.</p>
034/16	16.	<p>Annual Parish Meeting Arrangements It was resolved that the Annual Parish Meeting will be held before the Annual Parish Council meeting on 26th May 2016, 7pm.</p>
035/16	17.	<p>Correspondence (for information only) The following items of correspondence previously circulated were noted:</p> <ul style="list-style-type: none"> • LCC: Bus Service Leaflet December 2015 • FBC: Planning/Development Management training event • FBC: Mayor and Mayoress' Christmas coffee morning - Saturday 19th December • FBC: Development Management Committee 9 December 2015 • Rural Bus Services: CllrHayhurst • Mayor's Charity Ball Friday 11th March 2016. • LCC: Withdrawal of Subsidies for Local Bus Services • LCC: Bus Service Leaflet January 2016 • FBC: District Liaison Parish Meeting Reschedule 28.1.16 • FBC: Christmas Tree Collection Point Circular • LCC: Withdrawal of Subsidies for Parish Transport • FBC: Mayor of Fylde's Charity Ball - Friday 11th March 2016 • Pensions Regulator Act Now • FBC: Parish and Town Council Planning Training
036/16	18.	<p>Items for the Next Agenda Budget and Precept 2016/17 Review the Effectiveness of Internal Controls</p>
037/16	19.	<p>Date of Next Meeting Thursday 25th February 2016</p>

Meeting closed: 9.45pm