

MINUTES OF ELSWICK PARISH COUNCIL MEETING: 26th NOVEMBER 2015

The Council Pavilion, Elswick (7.45pm)

PRESENT: Cllr P Hayhurst (Chairman), Cllr Molloy, Cllr Emmington, Cllr Hudson
Cllr Dean, Cllr Rowe, Cllr Haresceugh

IN ATTENDANCE: Jane Lingsings (Clerk). One member of the public attended.

Ref	No.	Item
001/15	1.	Apologies for Absence None received.
002/15	2.	Declaration of Interests None declared.
003/15	3.	Minutes of the Previous Meeting The minutes of the previous meeting held on the 29 th October 2015 were ratified as an accurate record and signed by the Chairman. Previous minutes detailed below were deferred for ratification at the January 2016 meeting, due to previous administration issues: <ul style="list-style-type: none">• 23rd July 2015• 27th August 2015• 1st October 2015
004/15	4.	Action Tracker (for information only) The action tracker was reviewed and updated.
005/15	5.	Public Time The following concerns were raised and noted: Elswick Parish Council had secured a Grant from the Big Lottery Fund to provide Specialist Coaches from AFC Fylde to offer free sports sessions for 50 weeks. Several Sports including Basketball, Dodgeball, Netball, Tennis and 5-a-side Football were to be offered to 8-18 year olds. A member of the public expressed concern that the sessions on offer appeared to be purely football with little coaching.
006/15	6.	Police No police report had been received.
007/15	7.	Planning and Licencing No planning applications had been received. The planning tracker was noted.
008/15	8.	Leisure and Amenities <ul style="list-style-type: none">• Upgrade of CCTV<ul style="list-style-type: none">○ A representative from Hallmark Security Systems gave a presentation of the proposed upgraded CCTV system. It was resolved the Hallmark Security Systems will forward a quote for the system for further consideration.• MUGA:<ul style="list-style-type: none">○ It was reported that the lights had been coming on and off during sessions on the MUGA. It was resolved that Cllr Emmington will organise an inspection and replacement, if required.

Chairman Date

		<ul style="list-style-type: none"> • AFC <ul style="list-style-type: none"> ○ It was noted that the payment from the Big Lottery had been released and was expected into the bank on the 27.11.15. ○ AFC Interim Payment: It was resolved to pay an interim payment to AFC Fylde of £2,400. ○ Following concerns that the free sports sessions appeared to be purely football, it was resolved that Cllr Hayhurst would contact AFC Fylde to request that the sessions include other sports and include coaching. • Dog Enclosure Area: It was resolved to defer this item.
009/15	9.	<p>Open Spaces/Amenity Cleansing</p> <ul style="list-style-type: none"> • Wildlife Flower Meadow/Orchard <ul style="list-style-type: none"> ○ It was noted that during November, this area had been affected by vandalism. ○ It was resolved that the meadow grass requires cutting back and will require the hire of an Alan Power Scythe – maximum budget for hire of equipment £250. Parts of the meadow will be strimmed and all cut grass will be removed. ○ The Community Project Fund has awarded £500 towards the meadow scheme. • Britain in Bloom <ul style="list-style-type: none"> ○ The awards for Britain In Bloom 2015 took place in Sunderland on 16th October 2015, where the North West in Bloom Discretionary Award for Outstanding Contribution was presented. ○ Tulips and Natural Primroses have been planted two entrances to the village. • Staffords Close Flower Bed <ul style="list-style-type: none"> ○ The sleepers which have been in situ for several years have rotted. It was resolved to replace the sleepers by stone cobbles which the Parish Council have in storage. • Ploughs <ul style="list-style-type: none"> ○ It was resolved to purchase two heritage hand held ploughs in the Beech Road flower beds – maximum budget £250. • Peacocks <ul style="list-style-type: none"> ○ Following concerns raised by residents with regard to loose peafowl in the village, it was resolved that Cllr Haresceugh will approach Lancashire Police for further advice, as the non-indigenous species are covered by The Animal Welfare Act 2006 and The Wildlife and Countryside Act 1981. • Christmas Tree Quote <ul style="list-style-type: none"> ○ The Christmas tree will be delivered and erected on the 5th December 2015. It was resolved to approve a cost of £175. • Sweeps of Village <ul style="list-style-type: none"> ○ During the lengthsmans absence, it was resolved that the clerk will request Pete Marquis to undertake sweeps of the village, and the Lengthsman from an adjoining village be asked to undertake some duties. Cllr Hayhurst to liaise with Kath Coleman. • Overgrown Trees <ul style="list-style-type: none"> ○ It was noted that there are overgrown trees on Beech Road near the village flower borders, which require cutting back. It was resolved that these would be cut back.
010/15	10.	<p>County and Borough Council</p> <ul style="list-style-type: none"> • FBC Election Costs: This item will be deferred to the January 2016 agenda following the Fylde District Parish Liaison meeting in December, as this issue is scheduled as an agenda item. • Parish Based Public Transport Scheme: Lancashire County Council is proposing to cut subsidies to public transport and have forwarded details of a Parish Based Public Transport Scheme. Under this scheme LCC will provide and service a bus if the Parish Council can fulfil the criteria set out by the LCC to demonstrate their ability to run such a scheme. Whilst it was recognised that developing and running such a scheme would have its challenges, it was agreed that a meeting of local Parish Councils to discuss further would be useful. It was resolved that Elswick would co-ordinate and host this meeting for interested Parishes.

011/15	11.	<p>Finance It was resolved to approve the bank reconciliation for November 2015</p> <p>It was resolved to approve payments for November and December 2015. The validating third signature for the December payments will not be added until the payment date.</p> <table border="1" data-bbox="319 459 1428 1344"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Cheque SO</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>26.11.15</td><td>A Atkinson</td><td>November Salary</td><td>200530</td><td>444.57</td></tr> <tr><td>26.11.15</td><td>J Lingings</td><td>November Salary</td><td>200531</td><td>161.22</td></tr> <tr><td>26.11.15</td><td>HMRC</td><td>PAYE</td><td>200532</td><td>40.20</td></tr> <tr><td>26.11.15</td><td>A Atkinson</td><td>Grass Cutting Inv 063</td><td>200533</td><td>250.00</td></tr> <tr><td>26.11.15</td><td>B Armstrong</td><td>Grass Cutting</td><td>200534</td><td>131.25</td></tr> <tr><td>26.11.15</td><td>A Atkinson</td><td>Prep & planting of primroses/tulips In 067</td><td>200535</td><td>100.00</td></tr> <tr><td>26.11.15</td><td>A Atkinson</td><td>Emptying/disposal of summer flower beds Inv 065</td><td>200536</td><td>400.00</td></tr> <tr><td>26.11.15</td><td>A Atkinson</td><td>Mowing/strimming apple orchard Inv 066</td><td>200537</td><td>60.00</td></tr> <tr><td>26.11.15</td><td>P Hayhurst</td><td>Naturescape British Wild Flowers</td><td>200544</td><td>1,023.50</td></tr> <tr><td>26.11.15</td><td>P Hayhurst</td><td>Garthwaite Nurseries</td><td>200545</td><td>115.00</td></tr> <tr><td>26.11.15</td><td>AFC Fylde</td><td>October sports</td><td>200546</td><td>600.00</td></tr> <tr><td>26.11.15</td><td>AFC Fylde</td><td>November sports</td><td>200547</td><td>800.00</td></tr> <tr><td>26.11.15</td><td>AFC Fylde</td><td>December sports</td><td>200548</td><td>1,000.00</td></tr> <tr><td>30.11.15</td><td>A Cummings</td><td>Bowling Green Maintenance</td><td>SO</td><td>266.70</td></tr> <tr><td>31.12.15</td><td>A Atkinson</td><td>December Salary</td><td>200538</td><td>444.57</td></tr> <tr><td>31.12.15</td><td>J Lingings</td><td>December Salary</td><td>200539</td><td>161.22</td></tr> <tr><td>31.12.15</td><td>HMRC</td><td>PAYE</td><td>200540</td><td>40.20</td></tr> <tr><td>31.12.15</td><td>J Lingings</td><td>Expenses</td><td>200541</td><td>53.04</td></tr> <tr><td>31.12.15</td><td>A Atkinson</td><td>Grass Cutting</td><td>200542</td><td>250.00</td></tr> <tr><td>31.12.15</td><td>B Armstrong</td><td>Grass Cutting</td><td>200543</td><td>131.25</td></tr> <tr><td>31.12.15</td><td>A Cummings</td><td>Bowling Green Maintenance</td><td>SO</td><td>266.70</td></tr> </tbody> </table> <p>Payments Received: MUGA Rentals £45.00 Bowling Club Rent: £1600.00</p>	Date	Payee	Details	Cheque SO	Amount	26.11.15	A Atkinson	November Salary	200530	444.57	26.11.15	J Lingings	November Salary	200531	161.22	26.11.15	HMRC	PAYE	200532	40.20	26.11.15	A Atkinson	Grass Cutting Inv 063	200533	250.00	26.11.15	B Armstrong	Grass Cutting	200534	131.25	26.11.15	A Atkinson	Prep & planting of primroses/tulips In 067	200535	100.00	26.11.15	A Atkinson	Emptying/disposal of summer flower beds Inv 065	200536	400.00	26.11.15	A Atkinson	Mowing/strimming apple orchard Inv 066	200537	60.00	26.11.15	P Hayhurst	Naturescape British Wild Flowers	200544	1,023.50	26.11.15	P Hayhurst	Garthwaite Nurseries	200545	115.00	26.11.15	AFC Fylde	October sports	200546	600.00	26.11.15	AFC Fylde	November sports	200547	800.00	26.11.15	AFC Fylde	December sports	200548	1,000.00	30.11.15	A Cummings	Bowling Green Maintenance	SO	266.70	31.12.15	A Atkinson	December Salary	200538	444.57	31.12.15	J Lingings	December Salary	200539	161.22	31.12.15	HMRC	PAYE	200540	40.20	31.12.15	J Lingings	Expenses	200541	53.04	31.12.15	A Atkinson	Grass Cutting	200542	250.00	31.12.15	B Armstrong	Grass Cutting	200543	131.25	31.12.15	A Cummings	Bowling Green Maintenance	SO	266.70
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012/15	12.	<p>Website It was noted that the website had not been maintained for some time, and required updating. The clerk will enquire whether the Parish Council is eligible for Transparency Funding to upgrade the website. This funding is dependent on income levels.</p>																																																																																																														
013/15	13.	<p>Asset Register The Parish Council reviewed the Asset Register. It was resolved to approve the register with no amendments.</p>																																																																																																														
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015/15	15.	<p>Workplace Pensions Under the Pensions Act 2008, every employer in the UK must put certain staff into a pension scheme and pay into it (automatic enrolment). The date that the Parish Council duties start is 1st November 2016 (staging date) and is when the law comes into effect for the Council. Preparation for this date is on-going. It was resolved that the Parish Council's pension scheme will be the NEST scheme.</p>																																																																																																														

Chairman Date

016/15	16.	<p>Correspondence (for information only) The following items of correspondence previously circulated were noted:</p> <p>LCC Consumer Alert LCC Parish Champion Newsletter LCC Winter in Lancashire F&W CCG Newsletter FDLC Non Emergency Contact Details Lancashire Police LEWL Parish Council Minutes</p>
017/15	17.	<p>Items for the Next Agenda Standing Orders Budget Review Internal Auditor</p>
018/15	18.	<p>Date of Next Meeting Thursday 28th January 2015</p>

Meeting closed: 9.20pm