

ELSWICK PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on
Thursday 28 May 2009 in Elswick and District Village Hall commencing at 8.15pm

PRESENT: Cllrs Rowe (Chair), Hayhurst, Taylor, Emmington, James and Hayhurst. In attendance K Coleman (Clerk) and 1 resident.

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

09/01 It was resolved - Chair: Cllr Rowe and Vice-Chair: Cllr Chedd. Acceptance of Office forms completed for the Clerk's retention.

2. APOLOGIES FOR ABSENCE – Cllrs Chedd and Molloy (Cllr Chedd joined the meeting at approx 9.00pm)

3. DECLARATIONS OF INTEREST – Cllr Rowe declared an interest in item 6ib and 7i (Rowe Builders invoice)

4. MINUTES – the minutes of the Ordinary Meeting (30.04.09) were read, approved and signed as a correct record with the following amendments - item 7 change to state 'the Council were considering what notice to serve on the Barn, Copp Lane, Elswick, item 8ii to read 'back dated to 1st April 2009' item 10iia 'quotes totalling £700 +VAT'.

5. MATTERS ARISING

i) Parish Insurance – Cllr Hayhurst explained that the Parish Council have a contract with Fylde BC to cover the inspection/repair of playground equipment. If the equipment cannot be repaired then Fylde would provide new equipment, but the timescale of the replacement items could not be guaranteed.

09/02 It was resolved that the sum insured for the playground equipment be removed from the Came & Co quote.

ii) Byelaws – Fylde BC had been contacted about extending the area covered by the intended Dog Control Order and in response had advised that to impose an order to cover the extended area would need the creation of a new order which would require another public consultation. No further action to be taken at this time.

iii) Eon – it was reported that the contract with British Gas had now been organised to commence in August on termination of the Eon contract.

6. PLANNING

i) Items for Consideration

a) 09/0263 – 30 Roseacre Drive, Elswick – erection of single storey rear and side extension to replace an existing detached garage.

b) 09/0290 – 3 Wilson Drive, Elswick – Proposed porch to front elevation

09/03 It was resolved that no observations were necessary on the above.

ii) Items for Information

a) Erection of Garage, Briadene High St, Elswick – it was reported to the meeting that this extension had been constructed under permitted development.

7. FINANCE

i) Expenditure to be resolved

DATE	TO WHOM PAID	DETAILS OF PAYMENT	Chq Number	NET PAYMENT	VAT	TOTAL PAYMENT
12.05.09	Eon	Electricity Supplier	DD	£109.52	£5.48	£115.00
13.05.09	JimBob Agric Ltd	Repair Sweeper Wiring	100208	£74.50	£11.18	£85.68
20.05.09	Rowe Builders Ltd	Flowerbed repairs, replace timber frames	100209	£700.00	£105.00	£805.00
28.05.09	G A Thornley	Wages - May	100210	£230.72		£230.72
28.05.09	K A Coleman	Wages - May	100211	£84.00		£84.00
12.05.09	Came and Co	Broker Network Ltd insurance for sweeper	100212	£131.25		£131.25
28.05.09	Inland Rev	PAYE - May	100213	£21.00		£21.00
28.05.09	G Hall	Mow Bowling Grn (Apr)	100214	£275.00		£275.00
28.05.09	Best Kept Village Comp	Entry Fee	100215	£10.00		£10.00
	Came and Co	Broker Network Ltd Parish Insurance	100216	£1,591.95		£1,591.95

27.05.09	A W Atkinson	Grass cutting 21 April - 27 May	100217	£270.00		£270.00
28.05.09	G A Thornley	Expenses Disl £60.01, Mile £19.60 goods £27	100218	£98.30	£8.31	£106.61
28.05.09	G A Thornley	Grass Cutting May	100219	£450.00		£450.00
28.05.09	K A Coleman	Expenses	100220	£36.14	£1.55	£37.69
27.04.09	A&P Building Supplies	Fencing	100221	£59.60	£8.94	£68.54
28.05.09	Danvic	Football Pitch Mtnance	100222	£370.00	£55.50	£425.50
				£4,511.98	£195.96	£4,707.94

09/04 It was resolved that all the above accounts be paid with the following exceptions – cheque number 100215 – Cllr Hayhurst retaining the cheque to enquire if too late for entry, cheque number 100216 – to check whether cost of insurance was guaranteed to be held for 2 years if not resolve to pay insurance for 3 year protected premium up to the value of £1591.25. Cheque to be signed once above clarified.

ii) income to be acknowledged

DATE	PAYMENT FROM	DETAILS OF PAYMENT	Method	NET PAYMENT	VAT	TOTAL PAYMENT
30.04.09	Fylde B Council	Repayment of Credit	Cash	£25.00		£25.00
30.04.09	MUGA	Rental of facility	Cash	£39.00		£39.00
				£64.00	£0.00	£64.00

09/05 It was resolved that the above income be acknowledged and paid into the Bank where applicable.

iii) PAYE Return 2008/09 -

It was confirmed that a return had been electronically filed and that a credit of £75 would now be followed up.

iv) Internal/External Audit 2008/09

09/06 It was resolved that figures be produced by the Clerk as early as possible in June and then checked ready for approval at the June meeting. Also that the internal auditor be contacted.

v) Power of Well Being

Details were provided to the meeting.

09/07 It was resolved that Power of Well Being was not applicable at present.

8. BOROUGH COUNCILLOR'S REPORT – Nil to report

9. OPEN SPACES

i) Wild Flower Meadow

09/08 It was resolved to include on the next agenda.

10. MAINTENANCE WORK

i) Fencing Tender

09/09 It was resolved that further work on this project was needed - to include on the June agenda.

ii) Summer Bedding

It was reported that various items needed to be purchased, top soil, plants, hanging baskets etc amounting to an approximate cost of £305.

09/10 It was resolved that clearance be given to spend up to £400.

iii) Water Bouser

It was reported that the cost to collect water from the hydrant would be £78/month.

09/11 It was resolved not to go ahead.

iv) Pavilion

It had been reported at the last meeting that the Pavilion had windows/roof tiles/gutters that needed replacing and it was suggested that anti-vandal paint be considered along with the necessary signs.

09/12 It was resolved that Cllr Emmington obtain 3 quotes for the next meeting.

11. CORRESPONDENCE – not already dealt with elsewhere on the Agenda.

i) Happy Geese Playgroup

An email from the playgroup organisers had been received asking if the Council had any outdoor space that could be used and secure fencing installed. A lengthy discussion ensued.

09/13 It was resolved that the playgroup be told that the Parish Council will give support in any way possible and once final requirements are known the Council will review.

ii) Openreach

Norwich Union had made contact and asked for further information re the claim from Openreach. They wanted to know what was being done when the cable was damaged and who was doing the work.

09/14 It was resolved that a response be sent advising that the Council had been replacing gate posts and that the work was being done by a Parish Council contractor.

iii) Request for Financial Information

The Council were informed that an email had been received asking for financial information.

09/15 It was resolved that a reply be sent to advise that end of year figures currently being collated and that once ready the people in question are welcome to come and take a look. Also to point out that there may be a charge for the Clerk's time if any extra work is needed/time spent on specific information.

iv) Kirkham Civic Sunday

An invitation to the above had been received.

09/16 It was resolved that thanks be sent for the invitation and to advise that no-one would be attending.

v) Letter re Allotments

Cllr Rowe advised that he had received a letter from 2 residents asking for support with the allotments. He proceeded to read the letter to the meeting. Cllr Rowe also advised that he had already responded to the letter (as this was addressed to him personally) in which he mentioned that he would make sure the correspondence was discussed at the next meeting. It was discussed that a notice should be placed in the Focus magazine advising that at this time Elswick Parish Council are in no way involved with the Allotments in Elswick and that the only time they will be consulted is if planning applications are received and at present they are not aware of any such applications.

09/17 It was resolved to go ahead with the above – Cllr Rowe to organise.

12. COUNCIL DIARY

i) Review of appointments to outside bodies

09/18 It was resolved that no amendments were needed.

ii) Meeting schedule

09/19 It was resolved that all dates be approved and that a notice be prepared for Focus magazine.

13. DATE, TIME AND VENUE OF NEXT MEETING –

Thursday 25 June 09 at 7.45pm in Elswick & District VH.

Signed: **Chairman** **Date**