

ELSWICK PARISH COUNCIL

Minutes of the Ordinary Meeting held on

Thursday 25 September 2008 in Elswick and District Village Hall commencing at 7.45pm

PRESENT: Cllrs Rowe (Chair), Chedd, Hayhurst, Taylor, Emmington and James. In attendance Mrs Elvy (Clerk) and 5 members of the public.

Apologies: Cllr Molloy.

1. DECLARATION OF INTEREST

Cllr Chedd item 5ii due to the proximity of the most appropriate location of new/replacement bus shelter to his property and Cllr Rowe item 4ii as the applicant is a relative.

2. **MINUTES** – of the Ordinary Meeting (4.9.08) were read, approved and signed as a correct record.

3. MATTERS ARISING

Nil.

4. PLANNING

i) FBC Decisions:

a) 08/0604 Southview 1 Grange Road - Erection of conservatory to side - GRANTED

ii) Items for Consideration:

a) 08/0829 Elswick Industrial Park – Outline application for residential development. Cllr Rowe requested the Vice Chair lead during this item following his declaration of interest in the item. Following discussion it was:

08/84 Resolved: To request a development brief with Parish input. Mrs Elvy will request FBC Planning Department attend a meeting to discuss this further.

The meeting was temporarily adjourned to allow members of the public to discuss the application.

5. LEISURE AND AMENITIES

i) Playground Refurbishment

The roundabout is broken and this has been reported to Wicksteed. The official opening of the playground is still planned for 12 October though this is pending until Mr Thistlethwaite's family have confirmed this date is convenient. Cllr James reported that the rules of use sited around the playground are being ignored.

08/85 Resolved: The Police will be asked to attend the next meeting to discuss what action, if any, can be taken to enforce these rules.

ii) Bus Shelter Grant

08/86 Resolved: To place this item on the next agenda.

iii) Review Stage Storage in Old Changing Rooms (as per resolution 08/76)

The Elswick Singers are not using this room due to the short term lease. Following discussion:

08/87 Resolved: The Elswick Singers are to be given use of the room indefinitely as it is felt the Parish Council have no anticipated need for the room. This loan is free of charge with a six month notice period should the room need to be returned to the Parish Council's use. Mrs Elvy will inform Mr Wilcock of the Elswick Singers.

6. FINANCE

i) Expenditure to be resolved

Date	To Whom	Reason for Payment	Chq No	Nett	VAT	Total
14.9.08	Eon	Electricity Supplier	DDebit	132.38	6.62	139.00
25.9.08	G Thornley	Wages	100135	230.72	0.00	230.72
25.9.08	V Elvy	Wages	100136	115.35	0.00	115.35
25.9.08	V Elvy	Expenses	100137	77.50	2.31	79.81
25.9.08	HMRC	NI/Tax Contributions	100138	28.80	0.00	28.80
25.9.08	A Atkinson	Mowing	100139	240.00	0.00	240.00
25.9.08	G Thornley	Mowing Inv 62	100140	280.00	0.00	280.00
25.9.08	G Thornley	Fencing and Maintenance Inv 62	100141	430.00	0.00	430.00
25.9.08	G Thornley	Expenses	100142	61.11	10.69	71.80
25.9.08	S&S Site Services Ltd	Annual Service and de-sludge of	100143	300.00	52.50	352.50
25.9.08	J Rowe	Reimburs. for playground plaque	100144	86.17	15.08	101.25
25.9.08	R Taylor	Reimburs. new EinB shields	100145	59.57	10.43	70.00
31.9.08	G Hall	Bowling Green Contract	SOrder	275.00	0.00	275.00

08/88 Resolved: These accounts are to be paid.

ii) Income to be acknowledged

Date	Received from	Reason for Payment	Payment Type	Amount (£)
25.9.08	Elswick Bowling Club	Annual Subscription	Chq	1650.00

08/89 Resolved: Income acknowledged and to be paid into the Bank.

iii) Budget review and half year financial statement

As part of the internal audit and risk assessment procedure Mrs Elvy provided copies of the above documents for the Council's attention.

- 08/90 Resolved: To approve the half year financial statement. Chair and RFO signed the document.
- 08/91 Resolved: To acknowledge the budget review as correct.
- 08/92 Resolved: To be placed on the next agenda for further discussion as the second instalment of the precept is due in October. Mrs Elvy to email a copy of the budget review to Cllr Chedd.

7. BOROUGH COUNCILLOR'S REPORT

Nil of note to report.

8. OPEN SPACES

- i) Football Pitch
08/93 Resolved: Cllr Emmington will contact Salthouses regarding the ditch clearance.
- ii) Britain/Fylde in Bloom
Mrs Elvy has posted out the prizes and Cllr Taylor has obtained new shields and presented them.

9. AMENITY CLEANSING

Nil to discuss.

10. MAINTENANCE WORK

- i) Building Repairs to Pavilion
This work will be prioritised following budget review at the next meeting. The building needs to be made water-tight and therefore this work will be undertaken prior to this review.
08/94 Resolved: New roof tiles are to be purchased. Cllrs Emmington and Rowe will undertake the work.

11. HIGHWAYS

- i) Copp Lane Flooding
Work has taken place on Copp Lane over a two day period. The work included filling of pot holes and jetting of drains.
- ii) LCC Action following Parish Inspection
Correspondence has been received from LCC outlining their action following the Parish Inspection. The kerb outside Tiggywinkles is now fixed. The broken pavement on Hassall Drive will be fixed but other observations will only be undertaken should the LCC budget allow.

12. CORRESPONDENCE - not already dealt with elsewhere on the Agenda

- i) FBC Scrutiny review of capital programme criteria
Cllr Hayhurst explained that Parish Councils can go to the Loan Board rather than FBC for capital.
08/95 Resolved: As a reply is needed to the correspondence it will be placed on the next agenda.
- ii) FBC Correspondence regarding Christmas Tree
08/96 Resolved: Mr Thornley will purchase the tree and Cllr Emmington will organise the lights.
- iii) FBC Precept 2009-2010
FBC have requested the Precept amount by 30 November.
08/97 Resolved: As this is not legally required until February this item will be deferred.

13. STAFFING

- i) Clerk Vacancy
Unfortunately Ms Arthur was unable to take over the post of Clerk. Mrs Kath Coleman has been appointed and Mrs Elvy will liaise with her.
08/98 Resolved: Mrs Elvy is to be paid the additional hours undertaken during the training of Ms Arthur.

14. COUNCIL DIARY

- Forthcoming actions were noted including scheduling an Internal Audit Meeting and Budget Meeting.
08/99 Resolved: Mrs Elvy will contact the Police to confirm attendance at the next meeting.

15. DATE, TIME AND VENUE OF NEXT MEETING

Thursday 23 October 2008 at 7.45pm in Elswick and District Village Hall.

Signed: Chairman Date

Signed: Clerk Date

ELSWICK PARISH COUNCIL

Minutes of the Special Meeting held on
Thursday 16 October 2008 at Elswick and District Village Hall commencing at 7.45pm

PRESENT: Cllrs Rowe (Chair), Chedd, Hayhurst, James and Molloy.

6. DECLARATION OF INTEREST

None declared.

7. PLANNING

(i) Items for Consideration

a) 08/0863 Gorst Farm, Lodge Lane Elswick

Following a description of this application and discussion, observations from the public were invited.

Resolved: The Council object to this proposal and Cllr Rowe will prepared a response to Fylde Borough Council on the basis that the application lacked sufficient and essential detail and failed to meet the policies of the Fylde Borough Council Local Plan.

Signed: **Chairman** **Date**

Signed: **Clerk** **Date**