

ELSWICK PARISH COUNCIL

Minutes of the Ordinary Meeting held on

Thursday 22 May 2008 in Elswick and District Village Hall commencing at 7.45pm

PRESENT: Cllrs Rowe (Chair), Chedd, Hayhurst, Molloy and Taylor. In attendance Mrs Elvy (Clerk) and members of the public.

Apologies: Cllrs Emmington and James

1. DECLARATION OF INTEREST

Nil.

2. MINUTES – of the Annual PC Meeting (1.5.08) and the Adjourned Item Meeting (12.5.08) were read, approved and signed as a correct record.

3. MATTERS ARISING

Nil.

4. PLANNING

i) FBC Decisions: Nil.

ii) Items for Consideration:

a) 08/0402 Gorst Farm, Lodge Lane, Elswick – This item had been discussed at the meeting held on 12.5.08. Following this Cllr Rowe had prepared a response for approval by the Council.

08/25 Resolved: The Council OBJECTED to the proposal and the Chairman will reply citing all the reasons.

5. LEISURE AND AMENITIES

i) Playground Refurbishment

The Playground is nearing completion.

08/26 Resolved: The invoice will be passed to SITA upon completion.

08/27 Resolved: The Chairman and Vice-Chairman will liaise with SITA regarding the official Opening.

ii) Larbreck Avenue Playground

Neighbours are continuing to complain and the police have been involved in a number of incidents. PC Lyons had identified funding to construct a high fence but it was agreed not to pursue this. There is a bylaw which states no structure is to be on the site and therefore the owners of the football goal will be informed of this during the Parish Inspection.

6. FINANCE

i) Expenditure

Date	To Whom	Reason for Payment	Chq No	Nett	VAT	Total
12.5.08	Powergen	Electricity Monthly payment	DDebit	118.30	20.70	139.00
22.5.08	G Thornley	Wages	100082	295.12	0.00	295.12
22.5.08	V Elvy	Wages	100083	115.35	0.00	115.35
22.5.08	HMRC	Income Tax/NI contributions	100084	28.80	0.00	28.80
22.5.08	G Thornley	Mowing	100085	295.00	0.00	295.00
22.5.08	G Thornley	Reimbursement/expenses	100086	122.71	12.21	134.92
22.5.08	A Atkinson	Mowing	100087	240.00	0.00	240.00
22.5.08	V Elvy	Reimbursement/expenses	100088	29.80	0.00	29.80
31.5.08	G Hall	Bowling Green Contract	SOrder	275.00	0.00	275.00

ii) Income – Nil.

iii) Maturity of High Interest Bond

As the Bond matures on 4 June 2008 it was:

08/28 Resolved: to reinvest the money for a further six months.

iv) End of Year Financial Report 2007/2008

The Clerk provided a copy of the financial statement.

08/29 Resolved: The End of Year Financial Statement 2007/2008 was approved.

v) External Audit

The Clerk confirmed the Internal Audit could now be performed prior to the External Audit.

vi) Parish Insurance 2008/2009

Following discussion and further review of the asset register a revised quotation from Came and Company will be requested.

08/30 Resolved: Should the policy cost remain less than Allianz the Clerk was given authority to issue payment.

08/31 Resolved: The roadsweeper insurance is to be brokered by Came and Company.

7. BOROUGH COUNCILLOR'S REPORT

Cllr Hayhurst gave a brief report.

8. PARISH PLAN

i) New Website

The website is nearing completion. The Clerk can be contacted on clerk@elswickparishcouncil.gov.uk in addition to the yahoo address.

9. OPEN SPACES

i) Football Pitch

The Football Foundation will be contacted regarding the possibility of a grant.

ii) Mr Thornley's Quotation – Resolution 08/20

08/32 Resolved: Mr Thornley was authorised to undertake the work based on his quotation of £430.

iii) Cycling Event at EVH – Car Parking Issues

The Clerk reported on this item. Following discussion:

08/33 Resolved: The Council agreed not to authorise use of the far of end of the football pitch as a car park during the event.

10. PARISH COUNCIL BYLAW REVIEW

i) Dogs

08/34 Resolved: No dogs will be allowed within the fenced playground area.

ii) Age Limit

08/35 Resolved: Cllr Hayhurst will draft a sign stating the playground is for under 14's and the closure time will be 9pm April-September and 6pm October-March. A "No Dogs" sign will be incorporated onto this sign.

11. AMENITY CLEANSING

i) Road Sweeper Insurance - see Resolution 08/31

12. MAINTENANCE WORK

A list of maintenance work has been compiled.

08/36 Resolved: to perform the annual Village Inspection on 12 June 2008 at 7.30 pm to identify any additional work.

13. HIGHWAYS

08/37 Resolved: to advertise the temporary closure of Leckonby Street in Great Eccleston on the noticeboards.

14. CORRESPONDENCE

i) Elswick Singers – Storage

08/38 Resolved: To review the current situation in September. No fee is to be charged for the loan of the room at this time.

15. STAFFING

i) Clerk Vacancy

The Clerk provided a draft job description for consideration. A meeting to discuss this in greater detail will be held on 26 May 2008 at 8pm in the Council Offices together with a commencement of the Village Inspection.

16. COUNCIL DIARY

The diary was consulted and forthcoming actions noted.

17. DATE, TIME AND VENUE OF NEXT MEETING

Thursday 26 June 2008 at 7.45pm in Elswick and District Village Hall.

Signed: Chairman Date

Signed: Clerk Date