

ELSWICK PARISH COUNCIL

Minutes of the Ordinary Meeting of Elswick Parish Council held on
Thursday 27 September 2007 in Elswick and District Village Hall commencing at 7.45pm

PRESENT: Cllrs Rowe (Chair), Chedd, Hayhurst and Taylor. In attendance Mrs Elvy (Clerk).
Apologies for Absence: Cllrs Emmington and Molloy.

1. DECLARATIONS OF INTEREST

Cllr Chedd declared an interest in item 8ii and Cllr Taylor in item 9iii.

2. MINUTES – Of the meeting held on 30.8.07 were read, approved and signed as a correct record. The Minutes of the Adjourned Item Meeting on 11.9.07 were approved subject to a slight amendment regarding the Open Spaces item.

3. MATTERS ARISING

External Audit – Annual Governance Statement.

The Auditors had requested the Council reconsider their answer to Section 2 Item 2, in which the response had been “No”, as it was felt the Council were being too critical of themselves. Following discussion is was:

07/79 Resolved: to change the response to “Yes” as the Council had “maintained an adequate system of internal control” but had not formally minuted it.

4. PLANNING

i) FBC decisions on items previously commented upon:

a) 07/0792 3 Ash Road, Elswick – 2 storey side extension – GRANTED

b) 07/0740 9 Preese Gardens, Elswick – Conservatory to rear – GRANTED

ii) Items received since previous meeting for consideration:

a) 07/0949 Boat House, Elswick Manor – Extension and conversion to dwelling

b) 07/0951 Boat House, Elswick Manor – Listed building consent for 07/0949.

07/80 Resolved: Item a) and b) were considered together and following discussion it was agreed to request an extended consultation period to discuss this item in more depth.

c) 07/0996 Norcott Farm, Mill Lane, Elswick – Conservatory to rear.

07/81 Resolved: (A) No Specific Observation response to be emailed to FBC.

d) 07/1018 1 The Meadows, Elswick – 2 storey side extension.

07/82 Resolved: (A) No Specific Observation response to be emailed to FBC.

iii) Interim Housing Policy/Development Control Meeting – Wednesday 3 October 2007 at 7pm, Kirkham Community Centre, Mill Street, Kirkham

07/83 Resolved: The Council would not be represented at this meeting.

5. FINANCE

i) Expenditure September 2007

Date	To Whom	Reason for Payment	Chq No	Nett (£)	VAT (£)	TOTAL (£)
12.9.07	Powergen	Electricity Monthly payment	Direct Debit	159.15	27.85	£187.00
27.9.07	V Elvy	Wages	100001	144.15	0.00	144.15
27.9.07	Mr G Thornley	Wages	100002	342.70	0.00	342.70
27.9.07	Danvic Turfcare	August football pitch mowing	100003	231.00	40.43	271.43
27.9.07	H S Dransfield	EPC44 invoice August Skip	100004	80.00	14.00	94.00
27.9.07	H S Dransfield	EPC39 November 06 Skip (chq never received by Dransfield. To be reissued)	100005	80.00	14.00	94.00
27.9.07	V Elvy	1/3 BT line reimbursement	100006	9.36	1.64	11.00
27.9.07	A W Atkinson	Grass mowing September	100007	210.00	0.00	210.00
27.9.07	Mr G Thornley	Grass mowing September	100008	180.00	0.00	180.00
27.9.07	Mr G Thornley	Reimbursement inc petrol, mileage	100009	32.16	3.56	35.72
27.9.07	HM Revenue and Customs	NI contribution and Income Tax	100010	26.42	0.00	26.42
27.9.07	JimBob Agriculture	Inv no. 5944, 6022, 6077 & credit note no. 184	100011	353.24	61.82	415.06
27.9.07	P Hayhurst	Reimbursement of Photocopying and postage	100012	£25.87	£4.11	£29.98
30.9.07	SITA UK	Playground Contribution (Part)	100013	£3,167.10	£0.00	£3,167.10

07/84 Resolved: that these accounts are to be paid

ii) Income September 2007

Date	Received from	Reason for Payment	Payment Type	Amount (£)
12.9.07	HM Customs	VAT refund	Chq	937.11
27.9.07	Various	MUGA Hire	Cash	50.00
27.9.07	Mr Evans	2xFootball Pitch Hire	Chq	56.00
27.9.07	Fylde Borough Council	Playground Contribution	Chq	11000.00
27.9.07	Bonds Ice Cream	Playground Funds	Chq	600.00

07/85 Resolved: Income acknowledged and to be paid into bank account

- iii) Change of Bank Provider
It was confirmed that the HSBC account is now active and the RBS account will be closed.
- iv) Risk Assessment Schedule
- v) Asset Register
- vi) Council Diary including Rolling Maintenance Programme
Additional work is required on the three above items.
- vii) Budget Review 2007/08
It was confirmed that the Budget will be reviewed bi-annually and this will be placed on the Council Diary.

6. BOROUGH COUNCILLOR'S REPORT

Following a further meeting at FBC Cllr Hayhurst reported that the Swim Bus, which has been running for many years for the children of rural Fylde during the summer, is to be axed.

7. LEISURE AND AMENITIES

- i) Danvic/Football Pitch – Football Charges

Following discussion it was:

07/86 Resolved: to postpone all Danvic activity until the Spring with effect from 30 September. The Clerk will inform Danvic.

07/87 Resolved: Mr Thornley will undertake the cutting of the Football Pitch and submit invoices for payment (Whole Field = £57.75/Pitch only = £40).

07/88 Resolved: Hire of the Football Pitch would increase to £250 per winter season. White-lining will be an additional charge to be paid directly to Mr Thornley. The Clerk will contact Mr Joynes, Elswick FC Manager, to this effect and invite him to the next meeting.

- ii) Trees at Larbreck Avenue Playground – Report from Tim Scarles, FBC (previously circulated)
Following discussion it was:

07/89 Resolved: Mr Thornley was authorised to trim overhanging branches at the Larbreck site.

07/90 Resolved: to contact the resident concerned about the trees and forward a copy of Mr Scarles' report. No further action will be taken by the PC regarding these trees.

- iii) Encroachment of Footpath No.6
To be actioned.

- iv) Christmas Tree and Lights

FBC have written regarding this year's requirement. It was:

07/91 Resolved: that the £300 Grant would be requested and Mr Thornley will order a tree up to 20 feet.

- v) FBC Playground Risk Assessment 31 August 2007
This was noted.

8. PARISH PLAN

- i) New Website

Mr Moore has commenced work on the Website. It was:

07/92 Resolved: that the web address would be "elswickparishcouncil.gov.uk".

- ii) Expansion of Pavement (Copp Lane)
As a resident of Copp Lane Cllr Chedd declared an interest in this item and refrained from comment. This item is to be removed from the Agenda but will be discussed at the meeting with the PC Partnership Forum (see item 8iv). It was agreed to provide an interested Copp Lane resident with the requested information. A delay in providing this information was due to the Audit being undertaken.

- iii) Road Safety (106 Monies)
Cllr Stuart is continuing to pursue this item with FBC.

- iv) Meeting with Great Eccleston and Little Eccleston with Larbreck Parish Councils
This meeting is to take place in Elswick Village Hall at 7.45pm on 15 October 2007. Councillors were asked to consider items for discussion in addition to the Copp Lane issue.

9. OPEN SPACE GRANT

- i) Land/Field to the South End of the Football Pitch
An action plan is to be established.

- ii) SITA Grant Application
A letter of intent has been sent to Wickstead, a cheque for £11,000 has been received from FBC and a cheque for £3167.10 is to be sent to SITA (UK) as the contributing third party payment.
- iii) Bowling Green
As member of the Bowling Club Cllr Taylor declared an interest in this item and refrained from comment as a Councillor. The Green has been closed since the beginning of September and yet work is yet to commence. It was:

07/93 Resolved: that work should be commenced by early next week and a default notice is to be forwarded to Mr Hall.

10. AMENITY CLEANSING

Nil to report.

11. MAINTENANCE WORK

The maintenance work is yet to be assessed.

12. HIGHWAYS

Nil to report.

13. POLICE

Placed on the agenda in error.

14. CORRESPONDENCE

i) Ribble Forum 2007 – noted.

ii) FBC Tourism Office

The above office has requested Village information for their website. It was:

07/94 Resolved: to reply advising that the appropriate information is available on the Local Channel website.

iii) Revised Code of Conduct

The Council must publicise its acceptance of the Revised Code of Conduct. It was:

07/95 Resolved: to place an advert in the InFocus.

07/96 Resolved: to request inclusion on the FBC advertisement with the proviso it costs no more than £30.

iv) Meeting Invitation to Planning Department

Mr Evans from the Planning Department at FBC has agreed to attend the October meeting. The Listed Barn on Copp Lane is to be discussed together with other Planning issues.

15. DATE, TIME AND VENUE OF NEXT MEETING

25 October 2007 at 7.45pm in Elswick and District Village Hall.

Signed: Chairman Date

Signed: Clerk Date