

ELSWICK PARISH COUNCIL

NOTICE OF MEETING

You are hereby summoned to attend the Annual Meeting of Elswick Parish Council to be held on Wednesday 30th May 2018 at Elswick Pavilion, 7.45pm.

Jane Lingings

Jane Lingings, Clerk to Parish Council (24.5.18)

AGENDA

1.	Election of Chairman To elect a Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
2.	Election of Vice Chairman To elect a Vice Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
3.	Appointments to Outside Bodies To agree which Councillors will be appointed as subject leads to the following areas: <ul style="list-style-type: none">• Risk Assessment• Maintenance/Village Inspection• Contractors/Tenders• Elswick in Bloom• Orchard and Wild Flower Meadow• FBC Planning• FBC District Parish Liaison Committee• Village Hall Site• CCTV• MUGA• Responsible Financial Officer• Data Protection Officer
4.	Calendar of Parish Council Meetings for 2018 19 To approve the dates of the meetings <ul style="list-style-type: none">• Wednesday 27th June 2018 (Elswick Pavilion)• Wednesday 25th July 2018 (Elswick Pavilion)• No meeting in August• Wednesday 26th September 2018 (Elswick Pavilion)• Wednesday 31st October 2018 (Elswick Village Hall)• Wednesday 28th November 2018 (Elswick Village Hall)• No meeting in December• Wednesday 30th January 2019 (Elswick Village Hall)• Wednesday 27th February 2019 (Elswick Village Hall)• Wednesday 27th March 2019 (Elswick Village Hall)• Wednesday 24th April 2019 (Elswick Pavilion)• May 2019 meeting date tbc • Annual Parish Assembly: Wednesday 13th March 2019 (Elswick Village Hall)
Public Time To invite and listen to issues raised by members of the public.	

5.	<p>Declaration of Interests and Dispensations</p> <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
6.	<p>Apologies for Absence To receive apologies for absence</p>
7.	<p>Minutes of the Previous Meeting To resolve to approve as a correct record the Minutes of the Council Meeting held on 25th April 2018</p>
8.	<p>Action Tracker To review the action tracker (for information only)</p>
9.	<p>Planning and Licensing To discuss and consider the following planning applications and resolve any action required:</p> <ul style="list-style-type: none"> • 18/0384 5 Stafford Close, Elswick Two storey side and rear extension. • 18/0318 Land North of and adjacent Norcroft Farm, Mill Lane, Elswick Application for approval of reserved matters pursuant to outline planning permission 16/0180 for the layout, scale, external appearance and landscaping of a residential development comprising 50 dwellings with associated open space and infrastructure. <p>To note planning decisions awaited from Fylde Borough Council as per the planning tracker.</p>
10.	<p>Finance</p> <ul style="list-style-type: none"> • To receive and approve monthly bank reconciliation • To authorise payments. • To receive the cumulative budget monitoring report • To acknowledge receipt of income
11.	<p>Audit: Annual Return for the year ending 31st March 2018</p> <ol style="list-style-type: none"> i. To consider and approve the Internal Auditors Report and resolve any actions required. ii. To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) iii. To approve and authorise the Chairman and RFO to sign Section 2 (Statement of Accounts) iv. To action the Electors Rights to view annual return documentation.
12.	<p>Bank Mandate To approve the removal of the outgoing clerk and the addition of the incoming clerk to the Bank Mandate.</p>
13.	<p>Leisure, Amenities and Open Space To discuss and consider current issues and resolve any actions required:</p> <ul style="list-style-type: none"> • CCTV • Meadow/Orchard • MUGA • Elswick in Bloom • Green Flag • FBC Roseacre Road Inspection Report Actions
14.	<p>County & Borough Council To receive and consider any Parish issues and resolve any actions:</p> <ul style="list-style-type: none"> • Consultation on Street lighting maintenance • Consultation on Community Transport • Rural Policing Matters Campaign • FBC New Ranger Service

15.	Correspondence To note the following items of correspondence previously distributed by the clerk for information only: <ul style="list-style-type: none">• May Briefing Session - The Role and Responsibility of the Chief Inspector• Meet the Regulators Drop in Session - 16 May 2018 - for Cuadrilla's site at Preston New Road• Elswick URC Church Anniversary• District Parish Liaison meeting will be held on Wednesday 18 July 2018• Latest news from the ICO• Agenda for Planning Committee meeting to be held on 23/05/2018
16.	Items for the Next Agenda (for information only) Parish Council Insurance Renewal
17.	Date of Next Meeting Wednesday 27 th June 2018 (Elswick Pavilion)