

# ELSWICK PARISH COUNCIL

## NOTICE OF MEETING

You are hereby summoned to attend the Annual Meeting of Elswick Parish Council to be held on Thursday 25<sup>th</sup> May 2017 at Elswick Pavilion, 7.45pm.

*Jane Lingings*

Jane Lingings, Clerk to Parish Council (19.5.17)

### AGENDA

1.	<b>Election of Chairman</b> To elect a Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
2.	<b>Election of Vice Chairman</b> To elect a Vice Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
3.	<b>Appointments to Outside Bodies</b> To agree which Councillors will be appointed as subject leads to the following areas: <ul style="list-style-type: none"><li>• Risk Assessment</li><li>• Maintenance/Village Inspection</li><li>• Contractors/Tenders</li><li>• Elswick in Bloom</li><li>• Orchard and Wild Flower Meadow</li><li>• FBC Planning</li><li>• FBC District Parish Liaison Committee</li><li>• Village Hall Site</li><li>• CCTV</li><li>• MUGA</li><li>• Responsible Financial Officer</li></ul>
4.	<b>Calendar of Parish Council Meetings for 2017 18</b> To approve the dates of the meetings <ul style="list-style-type: none"><li>• Thursday 29<sup>th</sup> June 2017 (Elswick Pavilion)</li><li>• Thursday 27<sup>th</sup> July 2017 (Elswick Pavilion)</li><li>• <b>No meeting in August 2017</b></li><li>• Thursday 28<sup>th</sup> September 2017 (Elswick Pavilion)</li><li>• Thursday 26<sup>th</sup> October 2017 (Elswick Village Hall)</li><li>• Thursday 30<sup>th</sup> November 2017 (Elswick Village Hall)</li><li>• <b>No meeting in December 2017</b></li><li>• Thursday 25<sup>th</sup> January 2018 (Elswick Village Hall)</li><li>• Thursday 22<sup>nd</sup> February 2018 (Elswick Village Hall)</li><li>• Thursday 29<sup>th</sup> March 2018 (Elswick Village Hall)</li><li>• Thursday 26<sup>th</sup> April 2018</li><li>• Thursday 31<sup>st</sup> May 2018</li> <li>• Annual Parish Assembly: Thursday 22<sup>nd</sup> March 2018 (Elswick Village Hall)</li></ul>
<b>Public Time</b> To invite and listen to issues raised by members of the public.	
5.	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"><li>• To receive declarations of interest from Councillors on items on the agenda</li><li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li><li>• To grant any requests for dispensation as appropriate</li></ul>

6.	<p><b>Apologies for Absence</b> To receive apologies for absence</p>
7.	<p><b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the Minutes of the Council Meeting held on 27<sup>th</sup> April 2017.</p>
8.	<p><b>Action Tracker</b> To review the action tracker (for information only)</p>
9.	<p><b>Planning and Licensing</b> To discuss and consider the following planning applications and resolve any action required:</p> <ul style="list-style-type: none"> <li>• 17/0356 The Meadows, Langtree Lane, Elswick, Certificate of lawfulness for proposed use of premises as a home for 3 young persons in receipt of care as required with no more than 2 carers resident overnight</li> </ul> <p>To note planning decisions awaited from Fylde Borough Council as per the planning tracker.</p>
10.	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• To receive and approve monthly bank reconciliation for May 2017.</li> <li>• To authorise payments for May 2017.</li> <li>• To receive the cumulative budget monitoring report for May 2017</li> <li>• To acknowledge receipt of income</li> <li>•</li> </ul>
11.	<p><b>Leisure and Amenities</b> To discuss and consider current issues and resolve any actions required:</p> <ul style="list-style-type: none"> <li>• MUGA – Insurance Correspondence</li> <li>• Play Inspection Report May 2017</li> <li>• Football Pitch</li> </ul>
12.	<p><b>Open Spaces &amp; Amenity Cleansing</b> To discuss and consider Open Space issues and resolve any actions required:</p> <ul style="list-style-type: none"> <li>• Contractors Documentation</li> </ul>
13.	<p><b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions:</p> <ul style="list-style-type: none"> <li>• Copp Lane Speed (Highways)</li> <li>• Elected Member Training (Healthier Lancashire)</li> </ul>
14.	<p><b>Leys Close</b> To discuss the path between the close and church and resolve any actions required.</p>
15.	<p><b>Correspondence</b> To note the following items of correspondence previously distributed by the clerk <b>for information only</b>:</p> <ul style="list-style-type: none"> <li>• Postponed: Highways England, Planning future investment in England's strategic roads</li> <li>• Latest news from the Information Commissioner's Office</li> <li>• An invitation to 2nd Councillors day at cuadrilla site</li> <li>• District Parish Liaison meeting - CHANGE OF DATE</li> <li>• Elswick Anniversary – Elswick Church</li> <li>• Planning Appeal Land North of Beech Road</li> <li>• Planning Agenda for 24 May 2017</li> </ul>
16.	<p><b>Items for the Next Agenda (for information only)</b></p>
17.	<p><b>Date of Next Meeting</b> Thursday 29<sup>th</sup> June 2017</p>