

ELSWICK PARISH COUNCIL

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Elswick Parish Council to be held on Thursday 24th November 2016 at The Council Pavilion, 7.45pm.

Jane Lingings

Jane Lingings, Clerk to Parish Council (18.11.16)

AGENDA

Public Time To invite and listen to issues raised by members of the public.	
1.	Apologies for Absence To receive apologies for absence
2.	Code of Conduct Update from the Clerk: Member obligations.
3.	Declaration of Interests and Dispensations <ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate
4.	Minutes of the Previous Meeting To resolve to approve as a correct record the minutes of the following meetings: <ul style="list-style-type: none">• 8th September 2016 (Extra Ordinary)• 19th September 2016 (Extra Ordinary)• 27th October 2016 (Ordinary)
5.	Action Tracker To review the action tracker (for information only)
6.	Police To receive police reports and resolve any actions required. <ul style="list-style-type: none">• September 2016 Report• PCSO Alignment
7.	Planning and Licensing To discuss and consider the following planning applications previously circulated and resolve any action required: <ul style="list-style-type: none">• 16/0846 Land north of High Gate and east of Copp Lane Elswick Outline application for the erection of up to 36 dwellings (access applied for and other matters reserved).• 16/0866 Application to discharge details associated with conditions on planning permission 16/0515 conditions 3, 5, 6 and 7 Tiny Paws Cattery, Mill Lane, Elswick.• Elswick Parish Council Neighbourhood Plan Update To note planning decisions awaited from Fylde Borough Council as per the planning tracker.

8.	<p>Leisure and Amenities To discuss and consider current issues and resolve any actions required.</p> <ul style="list-style-type: none"> • MUGA
9.	<p>Open Spaces and Amenity Cleansing To discuss and consider Open Space issues and resolve any actions required:</p> <ul style="list-style-type: none"> • Wildlife Flower Meadow/Orchard • Britain in Bloom • Garden Competitions • CCTV
10.	<p>County & Borough Council To receive and consider any Parish issues and resolve any actions:</p> <ul style="list-style-type: none"> • FBC: Payphone consultation outside Ship Hotel, Elswick • FBC: Elswick – Designated Christmas Tree Collection Point • FBC: Public Space Protection Order – Dogs • LCC: Parish Transport Workshop – Champion Newsletter
11.	<p>Finance</p> <ul style="list-style-type: none"> • To receive and approve monthly bank reconciliation for November 2016. • To receive and approve the cumulative budget report for November 2016. • To authorise payments for November and December 2016. • To acknowledge receipt of income. • To receive an update on the HSBC Bank Mandate and Santander Bank Mandate
12.	<p>Elswick Youth Club To discuss and consider the clubs funding request and resolve any actions required.</p>
13.	<p>Grant Awarding Policy To consider the draft policy and resolve any actions required.</p>
14.	<p>Public Participation Policy To consider the draft policy and resolve any actions required.</p>
15.	<p>Risk Assessment To review and update the Parish Councils risk management plan and resolve any actions required.</p>
16.	<p>Asset Register To review and update the Parish Council asset register and resolve any actions required.</p>
17.	<p>Pensions Update To receive an update on automatic enrolment legal duties.</p>
18.	<p>Correspondence To note the following items of correspondence previously distributed by the clerk for information only:</p> <ul style="list-style-type: none"> • LCC Be prepared" flood campaign launched in Lancashire • LCC Winter briefing note • LCC November's Bus Service Changes leaflet • LCC Trading Standards Early Warnings November 2016 • Highways: TTRO - Brock Road, Great Eccleston

	<ul style="list-style-type: none"> • FBC: Christmas tree collection points • FBC: Minutes from DPLM 19.10.16 • Council Matters Autumn 2016 - Came & Company • Lancashire Police: Bonfire Night and Halloween • Ground Maintenance advice for Town & Community Councils • LTHT: stakeholder information sessions • ICO Newsletter November 2016 • Community meeting - Fracking. Thursday 10th November.
19.	<p>Items for the Next Agenda (for information only) Preparation for Precept Appointment of Internal Auditor</p>
20.	<p>Date of Next Meeting Thursday 26th January 2016</p>