

# ELSWICK PARISH COUNCIL

## NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Elswick Parish Council to be held on Thursday 29<sup>th</sup> September 2016 at The Council Pavilion, 7.45pm.

*Jane Lingings*

Jane Lingings, Clerk to Parish Council (23.9.16)

### AGENDA

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| <b>Public Time</b><br>To invite and listen to issues raised by members of the public. |  |
| <b>1.</b>   | <b>Apologies for Absence</b><br>To receive apologies for absence   |
| <b>2.</b>   | <b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"><li>To receive declarations of interest from Councillors on items on the agenda</li><li>To receive written requests for dispensations for disclosable pecuniary interests (if any)</li><li>To grant any requests for dispensation as appropriate</li></ul>   |
| <b>3.</b>   | <b>Minutes of the Previous Meeting</b><br>To resolve to approve as a correct record the Minutes of the Extra Ordinary Council Meetings held on the 8 <sup>th</sup> and 19 <sup>th</sup> September 2016.  |
| <b>4.</b>   | <b>Action Tracker</b><br>To review the action tracker (for information only)   |
| <b>5.</b>   | <b>Police</b><br>To receive police reports and resolve any actions required. <ul style="list-style-type: none"><li>Police report July 2016</li></ul>   |
| <b>6.</b>   | <b>Planning and Licensing</b><br>To discuss and consider the following planning applications and resolve any action required: <ul style="list-style-type: none"><li>16/0645: Land north of Beech Road, Elswick<br/>Erection of 50 dwellings to be accessed from Beech Road with associated landscaping, parking, pumping station and electricity substation following demolition of existing agricultural building.</li><li>16/0693: Higher House, Lodge Lane, Elswick<br/>Certificate of lawfulness for proposed development for replacement buildings.</li></ul><br>To note planning decisions awaited from Fylde Borough Council as per the planning tracker. |
| <b>7.</b>   | <b>Leisure and Amenities</b><br>To discuss and consider current issues and resolve any actions required. <ul style="list-style-type: none"><li>MUGA Sports Provision</li></ul>   |
| <b>8.</b>   | <b>Open Spaces</b><br>To discuss and consider Open Space issues and resolve any actions required: <ul style="list-style-type: none"><li>Wildlife Flower Meadow/Orchard</li><li>Britain in Bloom</li><li>Best Kept Garden Competition</li><li>Overgrown Trees between Cedar Close and The Ship Pub</li></ul>  |

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| 9.  | <p><b>Amenity Cleansing</b><br/>To discuss and consider the following and resolve any actions required:</p> <ul style="list-style-type: none"> <li>• Grit Bins</li> </ul>   |
| 10. | <p><b>County &amp; Borough Council</b><br/>To receive and consider any Parish issues and resolve any actions:</p> <ul style="list-style-type: none"> <li>• Fylde Local Plan 2032 and Preliminary Draft Charging Schedule (previously circulated)</li> <li>• Parliamentary Boundary Review 2018 (previously circulated)</li> </ul>   |
| 11. | <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• To receive and approve monthly bank reconciliation for August/September 2016.</li> <li>• To receive and approve the cumulative budget report for September 2016.</li> <li>• To authorise payments for September 2016.</li> <li>• To acknowledge receipt of income.</li> <li>• To receive an update on the HSBC Bank Mandate and Santander Bank Mandate</li> <li>• To consider the use of HSBC internet banking with all online transactions set to zero to enable the clerk to view statements only.</li> </ul>  |
| 12. | <p><b>External Audit</b><br/>To receive the conclusion of the annual audit and resolve any actions required.</p>  |
| 13. | <p><b>CCTV Upgrade</b><br/>To discuss and consider the following and resolve any actions required:</p> <ul style="list-style-type: none"> <li>• Upgrade options and quotation</li> <li>• Subject Access Request Responsibilities</li> <li>• CCTV Policy</li> </ul>  |
| 14. | <p><b>Data Protection</b><br/>To discuss, consider and resolve any action required of the following:</p> <ul style="list-style-type: none"> <li>• Draft Data Protection Policy</li> <li>• Information Commissioners Office Workshop</li> </ul>  |
| 15. | <p><b>Contracts Due to Expire</b></p> <ul style="list-style-type: none"> <li>• Bowling Green Contract (Expires March 2017)</li> <li>• Grass Cutting Contract Area 2 Larbreck Avenue and Football Pitch (Expires March 2017)</li> </ul> <p>To discuss service specification review prior to obtaining estimates (as per financial regulations) and resolve any actions required.</p>   |
| 16. | <p><b>Saswick House Farm Shop and Tea Rooms Signage</b><br/>To consider sign plans and proposed locations and resolve any actions required.</p>   |
| 17. | <p><b>Correspondence</b><br/>To note the following items of correspondence previously distributed by the clerk <b>for information only</b>:</p> <ul style="list-style-type: none"> <li>• FBC: Agenda for Development Management Committee 27.7.16</li> <li>• FBC: District Parish Liaison Meeting - 19 October 2016</li> <li>• FBC: Agenda - Development Management Committee 7th September 2016</li> <li>• FBC: Neighbourhood Area Plan Approval Elswick Notification</li> <li>• FBC District Parish Liaison Meeting - 19th October 2016</li> <li>• LCC: Trading Standards - Consumer Alert - August 2016</li> <li>• LCC: Severe weather update bulletin - Summer 2016</li> <li>• LCC Trading Standards - Early Warning - September 2016</li> <li>• LCC: Parish Champion Newsletter</li> <li>• LCC: Bus Services Changes Leaflet September and October 2016</li> <li>• LCC: Severe Weather Bulletin Summer 2016</li> </ul> |

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|            | <ul style="list-style-type: none"> <li>• LCC: County Council Elections 2017 - Information Evenings for Prospective Candidates</li> <li>• LCC: LCC Update on Where LCC Delivers its Services</li> <li>• Highways England: A585 Windy Harbour to Skipool Road Improvement Scheme Consultation</li> <li>• LALC: September Newsletter</li> <li>• Fields in Trust: Olympic and Commonwealth Legacy</li> <li>• Fields in Trust Newsletter</li> <li>• Fields in Trust: Future of Parks and Playing Fields</li> <li>• BT Notice of Payphone removal consultation</li> <li>• Highways England: Invitation: A585 Community Reference Group</li> </ul> |
| <b>18.</b> | <p><b>Items for the Next Agenda (for information only)</b><br/> Bowling Green Contract<br/> Grass Cutting Contract Area 2 (Larbreck Avenue and Football Pitch)</p>  |
| <b>19.</b> | <p><b>Date of Next Meeting</b><br/> Thursday 27<sup>th</sup> October 2016</p>   |