

ELSWICK PARISH COUNCIL
The Annual Meeting of the Parish Council will be held in
Elswick and District Village Hall after the Annual Parish Meeting
on Thursday 21st May 2015

AGENDA

1. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN – and signing of acceptance forms**
2. **APOLOGIES FOR ABSENCE**
3. **ACCEPTANCE OF OFFICE FORMS AND INTEREST FORMS – All Cllrs**
4. **DECLARATIONS OF INTEREST**
5. **MINUTES** - To receive and approve the minutes of the Ordinary Parish Council Meeting 30.04.15
6. **MATTERS ARISING** - From Item 3 not covered elsewhere on the Agenda
7. **POLICE** - crime update and consider action regarding changes in structure of policing in Fylde
8. **PLANNING**
 - A. Items for Discussion
 - B. Items for Information
 - i) Update on Baxter Homes development – report of variation from approved plans
 - C. Other
9. **LEISURE AND AMENITIES**
 - i) MUGA - to discuss any outstanding issues and confirm any actions
 - ii) Sport England – to update on repayment of grant
 - iii) AFC Fylde/Parish Council Funding Bid – to review and approve the circulated programme
10. **OPEN SPACES**
 - i) Wildlife/Flower Meadow - to update and review any actions
 - ii) Britain in Bloom – to update and confirm any actions to be taken
 - iii) LCC Grass Cutting Contract – to discuss date for 1st cut
11. **OTHER**
 - i) Clerk Vacancy – update
 - ii) Training for Councillors – to discuss requirement and confirm arrangements
 - iii) Responsibilities – to identify areas of responsibility and consider how to allocate
 - iii) Neighborhood Plan – to discuss and consider drafting of plan
12. **BOROUGH/COUNTY COUNCILLOR REPORT**
13. **FINANCE**
 - i) Expenditure to be resolved and agreed, income to be acknowledged and checking of calculations
 - ii) Internal Audit – Checking and signing of documentation (a) Banking of cash (b) Check Salary calculations – including deduction of tax for end of year PAYE
 - iii) Reserves Policy – to review and update where necessary
14. **CORRESPONDENCE** – not already dealt with elsewhere on the agenda
15. **COUNCIL DIARY**
 - i) Review appointments to outside bodies
 - ii) Confirm meeting schedule
 - iii) 2015 Diary – to check for actions

DATE, TIME AND VENUE OF NEXT MEETING – 25th JUNE 2015

Clerk: Mrs K Coleman
Silverwood, Cartford Lane, Little Eccleston,
Preston PR3 0YP Tel: 01995 671499

Date: