

## ELSWICK PARISH COUNCIL

Clerk to the Council - Mrs K Coleman  
Silverwood, Cartford Lane  
Little Ecclestone, Preston PR3 0YP  
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**The next Annual Meeting of the Parish Council will be held in  
Elswick and District Village Hall on Thursday 27 May 2010 commencing at approx 8.15 pm**

### AGENDA

1. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN** - and signing of acceptance forms
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES** - To receive the minutes of the ordinary Meeting held on 4<sup>th</sup> May 2010
5. **MATTERS ARISING** - From Item 4 not covered elsewhere on the Agenda
  - i) Great Ecclestone Show
  
6. **PLANNING**
  - i) Items for Consideration
    - a) 10/0310 – Hassal House Farm, Lodge Lane, Elswick – Extension to existing agricultural livestock building
    - b) 10/0293 – 15 The Meadows, Elswick – extension of dormer to front and pitched roof over existing flat roof
    - c) 10/0292 – 13 The Meadows, Elswick – extension of dormer to front and pitched roof over existing flat roof
  
7. **FINANCE**
  - i) Expenditure to be resolved and agreed
  - ii) Income to be acknowledged
  - iii) Annual Return 2009/2010 – to review and confirm
  - iii) Internal Audit – Checking and signing of documentation (a) Banking of cash (b) Check Salary calculations – including deduction of tax
  - iv) Parish Insurance to review renewal and approve
  - v) Sweeper – to discuss and confirm (or otherwise) sale – if retained to review insurance renewal and approve
  
8. **MAINTENANCE**
  - i) Grass Verge Maintenance (LCC) to review and approve tender documents
  - ii) Annual Village Inspection – to review and confirm date
  
9. **COMMUNITY GOVERNANCE REVIEW (draft proposal)**
  - i) To discuss and confirm observations to be made
  
10. **HIGHWAYS**
  - i) Great Ecclestone, Parking Proposal – to review and confirm comments to be made
  
11. **LEISURE AND AMENITIES**
  - i) Hiring of Village Hall for Cycling events – to discuss with organizers
  
12. **BOROUGH COUNCILLOR'S REPORT**
  
13. **STAFFING**
  - i) Lengthsman hours/work – to discuss and confirm if extra hours available
  
14. **POLICE**
  
15. **CORRESPONDENCE** - Not already Dealt with elsewhere on the Agenda
  - i) SHLAA – letter received from FBC re Development Plans Consultation System
  
16. **COUNCIL DIARY**
  - i) Review appointments to outside bodies    ii) Confirm meeting schedule    iii) Confirm date to review diary
  
17. **DATE, TIME AND VENUE OF NEXT MEETING** - Thursday 24 June 2010 - 7.45 pm in Elswick & District VH

Name  
CLERK TO THE COUNCIL

Date