

ELSWICK PARISH COUNCIL
Clerk to the Council: Mrs K Coleman
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**The next Ordinary Meeting of the Parish Council will be held in Elswick and District Village Hall
On TUESDAY 4th May 2010 commencing at 7.45 pm**

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES

To receive and approve the minutes of the Parish Council Meeting 25.03.10

4. MATTERS ARISING - From Item 3 not covered elsewhere on the Agenda

i) Update on Actions from March Meeting

Great Ecclestone Show

FBC recycling – response re cardboard collections

5. PLANNING

i) Update on response sent to FBC - 10/0123 – Elswick Riding Centre, Bonds Lane, Elswick, Certificate of Lawfulness for Existing Use for siting of mobile home

6. HIGHWAYS

7. LEISURE AND AMENITIES

i) Playground Annual Maintenance costs (FBC) – to update on progress re costs and decide if further action needed.

ii) Village Hall/Cyclists – to discuss complaints received re parking and use of facilities by cyclists

iii) Youth Club MUGA hire – to discuss and decide whether payment applicable when not used during bad weather

iv) Summer Bedding Contract – to confirm supplier

8. FINANCE

i) Expenditure to be resolved and agreed and income to be acknowledged (including precept) and checking of calculations

ii) Internal Audit – Checking and signing of documentation (a) Banking of cash (b) Check Salary calculations – including deduction of tax

iii) Financial Statement for end of 2009/2010 to be presented and confirmed

iv) External Audit – to confirm receipt of papers and discuss/decide actions

v) Parish Remuneration Panel – to discuss and decide if response to be made to communication from FBC

vi) Parish Insurance – to review and confirm renewal

vii) Roadsweeper Insurance – to review and confirm renewal

9. SHLAA – To update on response made to FBC and response to leaflet drop

10. MAINTENANCE

i) LCC – grass verge maintenance – to discuss and confirm proposal received re areas to be maintained

11. POLICE

12. BOROUGH COUNCILLOR'S REPORT

13. CORRESPONDENCE – not already dealt with elsewhere on the agenda

i) PDQ Garden Services – to review communication received about grass cutting/maintenance etc

ii) District Parish Liaison – community engagement free conference/workshops

iii) The Michael Grant Workshop – information re Notice Boards etc

14. COUNCIL DIARY

i) To review and sign updated diary and actions

a) To perform a risk assessment

b) To set date for annual village inspection

c) Deadline for VAT claim to be agreed

15. DATE, TIME AND VENUE OF NEXT MEETING – 27th May 2010 – Annual Parish Assembly followed by Annual Parish Council meeting

Name

CLERK TO THE COUNCIL

Date