

**The next Ordinary Meeting of the Parish Council will be held in Elswick and District Village Hall  
On THURSDAY 25th MARCH 2010 commencing at 7.45 pm**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES**

To receive and approve the minutes of the Parish Council Meeting 25.02.10 and recommendations from the internal audit working party meeting held on 18.03.2010

**4. MATTERS ARISING - From Item 3 not covered elsewhere on the Agenda**

- i) Update on Actions from February Meeting  
Sweeping of Village  
LCC – Verge Maintenance  
Streetscene Delegated Services

**5. GREAT ECCLESTON SHOW – to discuss/plan requirements with Lyn Butterworth**

**6. PLANNING**

- a) Applications to consider
- i) 10/0123 – Elswick Riding Centre, Bonds Lane, Elswick, Certificate of Lawfulness for Existing Use for siting of mobile home – to consider whether information can be provided to FBC re continuous existence

**7. HIGHWAYS**

**8. LEISURE AND AMENITIES**

- i) Playground Annual Maintenance costs (FBC) – to discuss and confirm cost/action to be taken
- ii) Review of MUGA charges

**9. FINANCE**

- i) Expenditure to be resolved and agreed and income to be acknowledged
- ii) Internal Audit – to review and confirm effectiveness of internal audit
- iii) Internal Audit – Checking of documentation
- iv) To review and confirm payment schedule for grass cutting contractors

**10. SHLAA – To review documentation received from FBC and confirm response to be made**

**11. MAINTENANCE**

- i) To review correspondence received from VH management committee regarding maintenance required and confirm action to be taken

**12. BOROUGH COUNCILLOR'S REPORT**

**13. STAFFING**

- i) To update on progress with Lengthsman Contract and review conditions

**14. CORRESPONDENCE – not already dealt with elsewhere on the agenda**

- i) LALC Course – Freedom of Information £25 to consider attendance

**15. COUNCIL DIARY**

- i) To review and sign updated diary and actions

**16. DATE, TIME AND VENUE OF NEXT MEETING - TBC and date for Annual Parish Assembly**

Name

CLERK TO THE COUNCIL

Date